

CORFE MULLEN PARISH COUNCIL

GRANTS TO LOCAL ORGANISATIONS



APPLICATION FORM

1.	Name of organisation	
2.	Name of responsible officer who should be contacted regarding this application	
3.	Contact Address	
4.	Tel. No: (day) (eve) (Mobile)	
5.	Address where activities are based	
6.	What area (community) is served?	
7.	Are there any other similar facilities or services provided in the area/district?	
8.	How does your organisation/activity benefit the residents of Corfe Mullen?	
9.	Present charges/ subscription/fees. Please attach schedule if available.	
10.	Are there any proposals to change or introduce charges, subscriptions or fees? If so please advise effective dates.	
11.	Details of the project facilities or service to be provided and how they will benefit the community.	
12.	a) Proposed starting date of project or acquisition date of equipment.	
	b) Estimated completion date.	
13.	Please give details of the cost of the project	
14.	Please give details of other grants awarded or applied for.	
15.	Amount of grant requested from Corfe Mullen Parish Council	
16.	Any other relevant information – continue overleaf if necessary	

Please return your application form to: Katrina Blee, Parish Clerk, Corfe Mullen Parish Council, Council Office, Towers Way, Corfe Mullen, Wimborne, Dorset BH21 3UA, enclosing your organisation's latest financial statement.
The deadline for receipt of applications is 30 November.

Corfe Mullen Parish Council

Grants to local organisations

Criteria and guidance

Each year the Council gives grants to local organisations. For the year 2017-18 the budget for this is £5500.

The Council's Finance & Administration Committee normally considers grant applications in January however the Committee may consider further applications at other times subject to budget available.

Please Read These Notes Carefully Before Completing the Form

1. Not all the questions contained in this application form are relevant to all organisations or have enough space for adequate explanation. As such, the Parish Council welcomes any supporting information that you believe will better explain and assist your application.
2. If there is insufficient space on any part of the application form, please indicate and attach a separate note.
3. When making your application:

The Council particularly encourages applications for specific one-off costs or projects. However it may also consider revenue costs except for those which are the responsibility of another local authority, for example the District or County Council.
4.
 - a) A copy of the latest financial statement of the organisation (if applicable showing all general and special balances) must be sent with the application.
 - b) All applications for grant aid must declare any other grants that have been received in connection with the same application.
5. Requests for grant aid will only normally be considered from the following categories:
 - a) A Corfe Mullen-based charity, organisation or association.
 - b) An organisation or association serving the needs of the residents of Corfe Mullen.
 - c) Residents of Corfe Mullen requesting grant aid with a project or event, which will be for the benefit of a wider group.
 - d) An organisation or association serving a specific section of the Corfe Mullen community.
 - e) An award of a grant must give direct benefit to all or some of the inhabitants of Corfe Mullen, and the size of the grant should be commensurate with the benefit delivered.
 - f) The Parish Council as a body does not affiliate to any political party or religion therefore will not provide grant aid to support any religious group or activity in the village. By law the Parish Council cannot offer financial assistance to any political party.
6. Applications for grant aid that do not meet the criteria set out in 5 above may be considered in certain circumstances.
7. You will be informed in writing whether your application has been successful.
9. If you have any queries or wish to discuss the application, please contact Katrina Blee on 01202 698600.