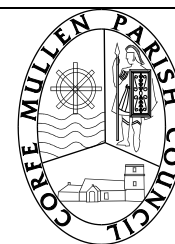


CORFE MULLEN PARISH COUNCIL



Telephone: 01202 698600

Email: katrinablee@corfemullen-pc.gov.uk

There is to be a meeting of the Parish Council at the Village Hall, Towers Way, Corfe Mullen on Tuesday 23 January 2018 at 7.30 p.m.

PLEASE NOTE EARLIER START TIME

**Mrs K M Blee
Parish Clerk
16 January 2018**

**Mrs Katrina M Blee
Parish Clerk
Council Office
Village Hall
Towers Way
Corfe Mullen
Wimborne
Dorset
BH21 3UA**

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot (30 minutes in total).

- 1. To Record apologies for absence**
- 2. To Record any Declarations of Interest**
- 3. To Approve minutes of the Parish Council meeting held on 9th January 2018**
- 4. To Receive, for information purposes only, the following committee minutes:**

Finance & Administration	20 th October 2017
Planning	28 th November 2017
Planning	12 th December 2017
- 5. To Approve accounts for payment**
- 6. To Approve the Bank Reconciliation for the months ended 30 November and 31 December 2017**
- 7. To Consider appointment of a Rights of Way Liaison Officer (ROWLO) to coordinate surveying and minor maintenance of the rights of way network in the parish**
- 8. To Consider a complaint regarding the conduct of a football official at the recreation ground (verbal item)**
- 9. To Consider correspondence**
- 10. To Receive Verbal Reports:**
 - i. County Council business
 - ii. District Council business
 - iii. DAPTC – Towns and Larger Parishes Group
 - iv. DAPTC – Eastern Area Committee
 - v. Corfe Mullen Sports Association
 - vi. Beacon Hill Liaison Sub-Committee
- 11. Items of Information and Matters for Forthcoming Agendas**
- 12. To Confirm date and time of next meeting as 27 February 2018 at 7.45 p.m. (time subject to change)**

MEETING WILL BE FOLLOWED BY A MEETING OF THE PARISH COUNCIL IN ITS CAPACITY AS SOLE TRUSTEE OF THE VILLAGE HALL.

Agenda

- 1. To Receive apologies for absence**
- 2. To Record any declarations of interest**
- 3. To Approve the minutes of the meeting held on 28th November 2017**
- 4. CONFIDENTIAL ITEM:** Removal of hedge/fencing to rear of hall: to consider quotations
- 5. Items of Report and Matters for Forthcoming Agendas**
- 6. Date and Time of the next meeting**

ITEM 3 MINUTES OF PREVIOUS MEETING

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 9 January 2018 commencing at 8.50pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Parkin
	Anderson	P Holland	Stennett
	Dix	Honeyman	Waterman
	Everett	Jefferies	

Officer in attendance: Katrina Blee (Clerk) and Sheila Bird (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

17/261 Apologies for Absence

Apologies for absence were received from Cllrs. Mattocks and Perry.

17/262 Declarations of Interest

Cllr Harrison declared an interest in Items 17/264 & 17/265 as he is a trustee of Corfe Mullen Youth Trust and a member of the Carnival Committee.

Cllr Honeyman declared an interest in Items 17/264 & 17/265 as he is a trustee of Corfe Mullen Youth Trust. He also apologised for failing to declare an interest in Corfe Mullen Sports Association in the previous Finance & Administration meeting; this was accepted.

Cllr Parkin declared an interest in Item 17/264 as she is a trustee of the Phelipps Charity.

Cllr Jefferies declared an interest in Item 17/264 and 17/265 as she is a trustee of the Corfe Mullen Youth Trust and a Corfe Mullen Sports Association committee member.

17/263 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 12 December 2017 were approved.
Nem Con.

17/264 Grant Applications 2017-18 – recommendations from the Finance & Administration committee

The following recommendations from the Finance & Administration Committee on grants to be awarded were agreed:

Organisation	Details	Amount £
Circle of Friends	For speakers' fees	200 (subject to confirmation of cash held)
CM Afternoon WI	For trips and activities	200
CM Allotments Association	For tools and equipment for communal use/loan	It was agreed to defer consideration until the new site is set up. In addition, it was not yet known what the developer may offer.
CM Carnival	Contribution to H&S welfare facilities for Carnival Day	600
CM Carnival 5km & Junior 1-mile fun run	For new signage and 2018 trophies	200
CM Girl Guiding	For subsidy for District Fun Day	200
CM Royal British Legion Senior Section	For coach outing	200
CM Sports Association	Towards changing room refurbishments	1000
CM Youth Trust	Towards gazebo	250
CM Dementia Friendly Steering Group	For tools for active minds project and 'allybalybee project)	0 (due to Co-op funds received this year)
CM Home Watch – Speed Watch	Towards radar gun	300
ED Beekeepers Association	Towards Bee Vac, observation hive and virtual hive	150
ED CAB	Contribution to running costs	1250
Wimborne & ED Macular Degeneration Support Group	Towards demonstration lighting and gadgets	100
RBL Poppy Appeal	General donation	50 (already donated)
Total		4700

Nem Con.

17/265 Budget and Precept – recommendations from Finance & Administration committee

The following recommendations from the Finance & Administration Committee were considered and agreed:

- a) The draft capital programme as detailed in Appendix 1.
- b) No further pitch improvements will be undertaken this year.
- c) The Chairman's allowance will be increased by £1150 to fund a new Chairman's Reception to increase community engagement, network with other partners in the District and thank volunteers for their work in the parish.
- d) The small grants budget to be kept at £5500 for 2018-19.
- e) A two-year commitment will be made to the Corfe Mullen Youth Trust for revenue funding, this to be £36104 for 2018-19 in accordance with the Trust's budget. However, it will be frozen at this level for 2019-20 and the Trust will be encouraged to research alternative sources of funding to funding the financial burden on the Parish Council, given that with local government reorganisation in Dorset, the Parish Council may need to consider taking on other assets and services.
- f) £15000 to be granted to Corfe Mullen Village Hall towards further improvements.
- g) The draft budget (Appendix 2) therefore be approved.
- h) The level of funds as stated on the draft budget (£85913) will be used towards general expenditure, this will ensure that the General Fund is kept at a level within the recommended guidelines.

- i) *The precept for 2018-19 to be set at £294475, no change from 2017-18. Due to the tax base increasing to 3913 (up from 3852 in 2017-18) this equates to a Band D equivalent of £75.26 (down from £76.45 in 2017-18).*

Nem Con.

17/266 Items of Information and Matters for Forthcoming Agendas

- a) *Cllr Alexander suggested that a representative from the Parish Council (not a District or County Councillor) be asked to accompany the Parish Clerk to the briefings being run by East Dorset District Council regarding the reorganisation of Dorset Councils (LGR). It is liked that there will be a series of briefings with many changes and proposals to track over the coming months. It was agreed that Cllr Waterman should take on this role so that any issues can be fed back to the DAPTC Eastern Area Committee.*

17/267 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 23 January 2018 at 7.45pm (time subject to change).

The meeting closed at 9.04pm.

ITEM 4 ACCOUNTS FOR PAYMENT

PARISH COUNCIL ITEMS		
200935	K9 Security - keyholding service January - June 2018	252.00
200935	K9 Security - security for December	792.00
200936	Mr & Mrs Gillingham - refund of burial plot fee	60.00
200937	Vision ICT - website hosting Feb 18 - Jan 19	444.00
200938	IOG - C Case annual membership	48.00
dd 20.01.18	S Electric - streetlight energy for December	43.41
dd 17.01.18	DCC - recycling collections Jan - March	42.00
dd 23.01.18	BT - office and fax line rentals Jan - Mar	441.67
dd 01.02.18	Water2business - water usage cemetery and allotments	264.23
dd 07.01.18	UK Fuels - fuel	63.23
	TOTAL	2450.54

VILLAGE HALL ITEMS		
dd 24.01.18	TalkTalk - broadband	42.88
dd 15.01.18	Dual Energy - December electricity usage	163.85
dd 20.01.18	BT - broadband line rental Jan-Mar	57.33
	TOTAL	264.06

ITEM 5 BANK RECONCILIATIONS

Bank reconciliation 30.11.17		
Nat West current		72146.18
Scot Widows Business Deposit		500.76
Petty Cash		49.39
Cooperative current	65573.04	
less unrec. payments	8936.06	
add unrec. Receipts	1.00	56637.98
Cooperative dep. a/c		2.84
Coop Charge Card		-166.98
Public Sector Deposit Fund		321611.26
Total		450781.43
Bank reconciliation 31.12.17		
Nat West current		64613.14
Scot Widows Business Deposit		500.76
Petty Cash		28.92
Cooperative current	40458.77	
less unrec. payments	5536.27	
add unrec. Receipts	0.00	34922.50
Cooperative dep. a/c		2.84
Coop Charge Card		-163.84
Public Sector Deposit Fund		321684.77
Total		421589.09

ITEM 6 RIGHTS OF WAY MAINTENANCE

The DCC Rights of Way team have been in contact to say that it recognises that the service in East Dorset has been somewhat lacking in the past, however resources are very thin. Therefore, they would like to see a Parish Rights of Way Liaison Officer (ROWLO) coordinating a group of volunteers to undertake minor maintenance along footpaths and bridleways. One or two councillors could consider acting as the ROWLO if the Council takes the view this is an approach it would like to support.

For consideration.

ITEM 7 VERBAL ITEM

ITEM 8 CORRESPONDENCE

NALC	Regarding review of Park Homes legislation. For consideration. See below.
-------------	--

15 DECEMBER 2017

PC09-17 | REVIEW OF PARK HOMES LEGISLATION

Executive Summary

The Department for Communities and Local Government is carrying out the review in two parts. Part 1 was published in April 2017 and sought evidence on fairness of charges, the transparency of site ownership and on experience of harassment. A copy of the paper is available [here](#).

The Department is currently consulting on [Part 2 of the review](#). It is calling for evidence on how effective local authority licensing has been; how well the procedures for selling mobile homes, making site rules and pitch fee reviews are working and whether “fit and proper” controls need to be applied in the sector.

Context

There are around 85,000 park homes on 2,000 sites in England. Park home living is a unique tenure where the resident owns their home, but pays a pitch fee to the owner of the site for the right to station it on their land. Not all sites are managed well and there is still evidence that some site owners do not fully comply with their responsibilities or respect the rights of residents.

The Mobile Homes Act 2013 made significant changes to the law on park homes and marked the Government’s commitment to giving better rights and protection to park homeowners, whilst ensuring that honest professional site owners are not faced with unfair competition from rogue operators.

The Act also introduced a new local authority site licensing regime which gave local authorities substantial new enforcement powers. The Government gave a commitment to review park homes law in 2017.

Main NALC Positions

Whilst NALC has no specifically adopted position on park homes we will be responding to the Part 2 Call For Evidence and making the two below main points;

- in some parished areas individuals buy up land for a pitch, build a park home and a few years later apply for and are often granted retrospective planning permission by a principal authority to build a physical property (this can cause issues with some parishes); &

- parish councils are still not statutory consultees on all aspects of licensing in their areas (including on park homes).

Main Areas of Interest

- 1) What do you think might be the barriers confronting local authorities in prosecuting for [park home] licensing breaches?
- 2) What challenges are faced by residents, site owners, local authorities and parish councils with the new process of issuing site rules created by the Mobile Homes Act 2013?
- 3) Does the 2013 Act provide local authorities with sufficient powers and resources to deal with abuse of residents and the poor management of sites?
- 4) What do you think are the main barriers to local authority enforcement in the sector and how could Government support greater enforcement action?

Your Views

Please email your responses to this consultation to chris.borg@nalc.gov.uk by 17.00 on Friday 26th January 2018.

© NALC 2017