

# CORFE MULLEN PARISH COUNCIL

Telephone: 01202 698600  
Email: [katrinablee@corfemullen-pc.gov.uk](mailto:katrinablee@corfemullen-pc.gov.uk)



## COMMUNITY SERVICES COMMITTEE

There is to be a meeting of the above Committee at the Village Hall, Towers Way, Corfe Mullen on Tuesday 13 February 2018 commencing at 7.45 p.m.

A handwritten signature in black ink that reads 'K. Blee'.

Mrs K M Blee  
Clerk to the Council  
7th February 2018

**Members of the Committee:** Alexander, Dix, Harrison, Anne Holland, Paul Holland, Honeyman, Jefferies and Mattocks.

### PUBLIC DISCUSSION PERIOD

Members of the Public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot.

### AGENDA

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 14<sup>th</sup> November 2017
4. To Approve Accounts for payment
5. To Receive an update on the mobile catering facility at the recreation ground (*the operator will be in attendance*)
6. To Consider a request to run archery on the recreation ground (proposers will be in attendance with a short presentation)
7. To Consider a request from Chipperfield Circus to hold a circus at the recreation ground in June 2018
8. Wheel Park Project. To:
  - a) Receive an update on the recent community engagement exercise regarding the Wheel Park design and update on project progress.
  - b) Consider the appointment of a Contracts Administrator and CDM consultant for the Project.
9. To Consider a request from the Corfe Mullen Sports Association to negotiate an early renewal of the Pavilion lease
10. To Receive dog warden reports for November, December and January

#### **11. Parish Council land purchase/rent**

Full Council has asked the Committee to consider a suggestion that the Parish Council seeks to purchase or rent a field to support activities which it may not consider suitable for the recreation, such as archery. In addition, a field could also provide a manege.

#### **12. To Receive verbal updates (if any) on:**

- a) Community orchard
- b) Provision of a Christmas trees at Windgreen.
- c) Support from business for Christmas lights on their premises

#### **13. Items of Information and Matters for Forthcoming Agendas**

**14. To Confirm date and time of next meeting as 13<sup>th</sup> March 2018 at 7.45 pm. (*time subject to change*)**

### ITEM 3 MINUTES OF PREVIOUS MEETING

**Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 14<sup>th</sup> November 2017 commencing at 7:45pm.**

**Present:** - Chairman – Cllr. Dix

Cllrs	Alexander	P Holland	Jefferies
	A Holland	Honeyman	Mattocks

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

#### **PUBLIC DISCUSSION PERIOD**

There were no members of the public present.

#### **17/206 Apologies for Absence**

Apologies for absence were received from Cllr Harrison.

#### **17/207 Declarations of Interest**

There were no declarations of interest.

#### **17/208 Minutes**

The minutes of the meeting held on 12<sup>th</sup> September 2017 were approved.

Nem Con.

#### **17/209 Accounts for payment**

The following accounts were agreed for payment:

<b>PARISH COUNCIL ITEMS</b>		
200892	PSDF - investment of excess funds	20000.00
200893	NatWest - transfer of funds	40000.00
200894	SSE Contracting - PAT Testing	138.24
200895	Sage - Instant Accounts SageCover Extra	201.60
200896	Borough of Poole - grounds maintenance September	554.40
200897	Rigby Taylor - line marking paint	385.20
200898	PHS - renewal of contract hand towel/blue roll supply	81.35
200899	AJV Computing - PC check up	40.00
200900	HMRC - PAYE/NIC Month 8	1801.40
200901	DCPF - Superannuation Month 8	2672.80
autopay	Month 8	7434.65
200902	K9 Security - security at rec for October	744.00
dd 25.11.17	Chubb	16.93
dd 06.11.17	UK Fuels - fuel	81.83
dd 19.11.17	S Electric - streetlight energy	40.97
card 02.11.17	Tesco mobile top up for groundsman	20.00
	<b>TOTAL</b>	<b>74213.37</b>

<b>VILLAGE HALL ITEMS</b>		
200894	SSE Contracting - PAT Testing	207.36
200898	PHS - renewal of contract hand towel/blue roll supply	1476.41
	<b>TOTAL</b>	<b>1683.77</b>

Nem Con

**17/210 Dog Warden Reports**

The dog warden's reports on his patrols of Parish Council sites for August, September and October were noted.

Cllr Dix advised that there seems to have been an increase in dog fouling along the pathway leading from Stour View Gardens to the Recreation Ground. The Clerk will report this to the Dog Warden.

**17/211 Verbal updates**

- a) Community Orchard – Cllr Dix provided an update on the condition of the trees and surrounding areas.
- b) Christmas trees/lights - The Clerk advised that the cost would be in excess of £600 for bringing the electric pillar at Windgreen up to current standard and additional charges would apply to reconnect the supply. The Clerk was asked to investigate the option of solar powered Christmas lights.
- c) Catering Unit at Recreation Ground - The Clerk has received an update from the owners of the catering unit and advised members that whilst the service has been well received takings are not of a viable level and members were asked to consider allowing them to re-locate to the grassed area by the rose shrubbery. Members agreed to this, but should there be concerns regarding the ground condition the unit would be allowed to use two car parking spaces on such occasions.

Nem Con

**17/212 Items of Information and Matters for Forthcoming Agendas**

- a) Fireworks at Recreation Ground - The Scouts recently held a small firework display at the Recreation Ground that resulted in a complaint. Permission had not been sought from the Parish Council and it is unclear whether there was insurance cover in place for the event. The firework area had not been roped off and it was unknown if any risk assessment had been carried out. The Clerk was asked to write to the Scouts Association setting out these concerns which will have to be addressed before any agreement can be given for future displays.
- b) Allotments - A tenant has recently died, and his widow has requested that she be allowed to take on the tenancy. This was agreed.
- c) Skate Park - The Clerk reported that following the initial stage of awarding the contract, no challenges were received, and one company asked for feedback.
- d) Village Hall Roof – The Clerk advised that this is now nearing completion.
- e) Littering at Cemetery – The Clerk confirmed that the recent act of vandalism at the cemetery is now a police investigation.

- f) Allotment Association AGM – Cllr Dix reported on the recent AGM which the Clerk and Chairman had attended to answer questions. The Clerk was asked to continue to press EDDC and the developers to move things forward on the move to a new site.

**17/213 Date and time of the next meeting**

The date and time of the next meeting was confirmed as 13<sup>th</sup> February 2018 at 7:45pm (time subject to change).

The meeting closed at 8.20pm.

**ITEM 4 ACCOUNTS FOR PAYMENT**

<b>PARISH COUNCIL ITEMS</b>		
200939	Rigby Taylor - line marking paint	504.00
200940	R Evetts - office window clean	9.00
200941	B&Q - materials	218.77
200942	Kingfisher Electrical - repair to rec WC switch & office networking/cctv	222.00
200943	M B Wilkes - soil	91.97
200944	ESPO - toilet rolls & waste bin	22.97
200945	Avalon - Secondary licence & support service	95.00
200946	Logik Copying - final meter reading for old copier	22.01
200947	K9 Security - rec security for January	768.00
200948	HMRC - PAYE/NIC Month 11	1876.52
200949	DCPF - Superannuation Month 11	2704.40
autopay	Month 11	7490.41
dd 18.01.18	DCC - waste collections from rec for December	161.25
dd 25.01.18	Gazprom - office electric usage December	140.34
dd 05.02.18	UK Fuels - fuel	55.50
dd 10.02.18	Information Commission - Data Protection registration renewal	35.00
dd 25.02.18	Chubb - fire extinguisher rental g'staff bldg.	16.92
dd 19.02.18	DCC - waste collections from rec for January	129.00
card 02.02.18	Toilets spares - new valve and push button for office toilet	51.00
card 02.02.18	Amazon - 2 x padlocks for groundstaff	52.64
	<b>TOTAL</b>	<b>14666.70</b>

<b>VILLAGE HALL ITEMS</b>		
200942	Kingfisher Electrical - new external light fitting	42.00
200944	ESPO - toilet rolls & waste bin	25.91
dd 22.01.18	Gazprom - December gas usage	181.22
dd 15.02.18	Dual Energy - January electricity usage	170.84
	<b>TOTAL</b>	<b>419.97</b>

**ITEMS 5-8 THESE ARE ALL VERBAL ITEMS**

## ITEM 9 PAVILION LEASE

The Sports Association (CMSA) has requested an early renegotiation of the pavilion lease, which expires in 2020. The CMSA wishes for the lease to be renewed for another 20 years, but to be rewritten in the area of repairs as follows:

CMSA to be responsible for repairs and maintenance inside the building.

The Parish Council to take responsibility for major repairs such as heating, boilers and plumbing inside the building, and structural repairs, roof etc, and the outside of the building.

Going forwards, the CMSA would like to work with the Parish Council to obtain grant funding for repairs and improvements.

**For consideration and onward recommendation to Full Council**

## ITEM 10 DOG WARDEN REPORTS

**Month:** NOVEMBER 2017  
**Parish:** CORFE MULLEN  
**Total Hours:** 24

Date	Time Started	Time Finished	Comments
1/11/2017	10.30	12.30	Patrolled Springdale. 15 MOP seen with dogs, of which 7 were seen to pick up.
2/11/2017	10.00	12.00	Patrolled the Rec. very misty. 9 MOP seen with dogs, of which 5 were seen to pick up. Patrolled area around parish office, replaced strap on sign in play area.
3/11/2017	9.00	10.30	Patrolled Springdale. 9 MOP seen with dogs, very misty morning, 4 were seen to pick up.
6/11/2017	11.30	13.00	Patrolled the Rec. 17 MOP seen with dogs, of which 12 were seen to pick up.
7/11/2017	12.30	14.00	Patrolled Springdale. 11 MOP seen with dogs, of which 7 were seen to pick up.
8/11/2017	11.45	12.15	Patrolled the rec. 10 MOP seen with dogs, of which 7 were seen to pick up.
9/11/2017	12.30	13.30	Patrolled Springdale. 5 Mop seen with dogs, of which 3 were seen to pick up.
13/11/2017	10.15	11.15	Patrolled the Rec. 19 MOP seen with dogs, of which 13 were seen to pick up, 3 DFD observed.
14/11/2017	8.30	10.00	Patrolled Springdale, 12 MOP seen with dogs, of which 5 were seen to pick up, several DFD seen on open area to the left of car park.
15/11/2017	12.15	13.45	Patrolled the Rec and the path leading to Stour Gardens, 15 MOP seen of which 10 were seen to pick up.
20/11/2017	12.30	13.30	Patrolled Springdale, 9 MOP seen with dogs, of which 5 were seen to pick up.
21/11/2017	11.00	12.00	Patrolled from Stour View Gardens up the path to the Rec, one DFD seen, put up

			two pick up notices.16 MOP seen with dogs, of which 9 were seen to pick up.
22/11/2017	15.00	16.00	Patrolled Springdale, 15 MOP seen with dogs, of which 10 were seen to pick up.
24/11/2017	11.00	12.00	Patrolled the Rec, 16 MOP seen with dogs, 10 were seen to pick up, patrolled path to Stour View, no DFD seen.
27/11/2017	13.00	14.30	Patrolled Springdale, 11 MOP seen with dogs, of which 5 were seen to pick up.
28/11/2017	12.00	13.00	Patrolled the Rec, 14 MOP seen with dogs, of which 9 were seen to pick up, 2 DFD observed.
29/11/2017	14.00	15.00	Patrolled Springdale, 14 Mop seen with dogs of which 8 were seen to pick up.
30/11/2017	12.00	13.00	Patrolled the Rec, 12 mops seen with dogs, of which 7 were seen to pick up.

**Month:** December 2017  
**Parish:** CORFE MULLEN  
**Total Hours:** 20

Date	Time Started	Time Finished	Comments
4/12/2017	13.30	15.30	Patrolled Springdale, 8 MOP seen with dogs, of which 4 were seen to pick up.
5/12/2107	10.00	12.00	Patrolled the Rec.24 MOP seen with dogs, of which 14 were seen to pick up. 3 DFD observed.
6/12/2017	10.30	12.00	Patrolled Springdale, 11 MOP seen with dogs of which 5 were seen to pick up.
7/12/2107	14.00	15.00	Patrolled Springdale, 9 MOP seen with dogs, of which 5 were seen to pick up.
8/12/2107	8.45	10.15	Patrolled the path from Stour garden to the Rec, no DFD observed. Patrolled the Rec, 15 MOP with dogs seen, of which 9 were seen to pick up, 2 DFD observed.
11/12/2107	13.30	15.00	Patrolled around parish offices and the Play Area, no DFD observed. Patrolled Springdale, 7 MOP seen with dogs, of which 4 were seen to pick up.
12/12/2107	13.00	14.30	Patrolled the Rec, 12 MOP seen with dogs, of which 5 were seen to pick up.
13/12/2017	12.15	13.15	Patrolled Springdale,9 MOP seen with dogs of which 4 were seen to pick up.
19/12/2017	11.15	13.15	Patrolled from Stour View Gardens to Rec. Put a new PICK UP STICKER on the Bollard and another sticker on a lamp post 20m away as I don't think the sticker will stay on the bollard. Patrolled the Rec ,18 MOP seen with dogs of which 12 were seen to pick up, 2 DFD observed.
20/12/2017	11.00	13.00	Patrolled Springdale, 12 MOP seen with dogs, of which 6 were seen to pick up, observed a Professional Dog Walker, with 5 dogs and he picked up after them all.
21/12/2017	11.00	13.00	Patrolled the Rec. 16 MOP seen with dogs, of which 10 were seen to pick up, 3 DFD observed.

28/12/2017	10.45	12.15	Patrolled the Rec, 18 MOP seen with dogs, of which 12 were seen to pick up, patrolled path to Stour View Gardens.

**Month:** JANUARY 2018  
**Parish:** CORFEMULLEN  
**Total Hours:** 23

Date	Time Started	Time Finished	Comments
2/1/2018	11.00	13.00	Patrolled Springdale, 8MOP seen with dogs, of which 4 were seen to pick up.
3/1/2018	10.00	12.00	Patrolled the Rec,14 MOP seen with dogs, of which 8 were seen to pick up.3 DFD observed.
4/1/2018	8.30	10.30	Patrolled Springdale, 14 Mop seen with dogs, 8 were seen to pick up.
8/1/2018	11.00	12.30	Patrolled the Rec, 12 MOP seen with dogs, of which 5 were seen to pick up.
10/1/2018	13.30	15.30	Patrolled Springdale, 12 MOP seen with dogs, of which 6 were seen to pick up.
11/1/2018	9.00	10.00	Patrolled the Rec, very misty morning, 11 MOP seen, of which 5 were seen to pick up,4 DFD observed.
12/1/2018	10.30	11.30	Patrolled Springdale, 9 MOP seen with dogs, of which 4 were seen to pick up.
15/1/2018	11.30	12.30	Patrolled the Rec, 9 MOP seen of which 5 were seen to pick up. Patrolled path to Stour River View, no DFD observed.
16/1/2018	10.30	12.00	Patrolled Springdale, 12 MOP seen with dogs,6 were seen to pick up.
17/1/2018	11.00	12.30	Patrolled the rec. 11 Mop seen with dogs, of which 7 were seen to pick up.
18/1/2018	13.00	14.00	Patrolled Springdale, 7 MOP seen with dogs of which 4 were seen to pick up.
22/1/2018	9.00	10.30	Patrolled the Rec, 12 MOP seen with dogs. Of which 6 were seen to pick up.
23/1/2018	9.00	10.30	Patrolled Springdale, 14 MOP seen of which 8 were seen to pick up.
26/1/2018	10.30	11.30	Patrolled the Rec. 9 MOP seen with dogs, of which 6 were seen to pick up
29/1/2018	11.00	12.00	Patrolled Springdale, 5 MOP seen with dogs, of which 3 were seen to pick up.
30/1/2018	11.45	13.15	Patrolled Playground and area around Parish Office, patrolled Springdale,8 MOP seen with dogs, of which 3 were seen to pick up.
31/1/2018	8.45	10.15	Patrolled the Rec and path to Stour View Gardens. No DFD seen on the path, but 5 DFD seen on the fields, 16 MOP seen of which 10 were seen to pick up.

**ITEMS 11-13 THESE ARE ALL VERBAL ITEMS**