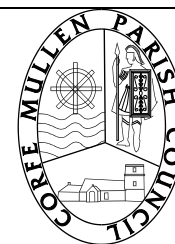


CORFE MULLEN PARISH COUNCIL



Telephone: 01202 698600

Email: katrinablee@corfemullen-pc.gov.uk

There is to be a meeting of the Parish Council at the Village Hall, Towers Way, Corfe Mullen on Tuesday 27 February 2018 at 7.30 p.m.

PLEASE NOTE EARLIER START TIME

K. Blee

**Mrs K M Blee
Parish Clerk
21st February 2018**

**Mrs Katrina M Blee
Parish Clerk
Council Office
Village Hall
Towers Way
Corfe Mullen
Wimborne
Dorset
BH21 3UA**

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot (30 minutes in total).

- 1. To Record apologies for absence**
- 2. To Record any Declarations of Interest**
- 3. To Approve minutes of the Parish Council meeting held on 23rd January 2018**
- 4. To Receive, for information purposes only, the following committee minutes:**

Planning	9 th January 2018
Planning	23 rd January 2018
Community Services	14 th November 2017
Staffing Sub-Committee	23 rd November 2016
- 5. To Consider recommendations from the Community Services Committee**
- 6. To Note the Clerk's report**
- 7. To Approve accounts for payment**
- 8. To Approve the Bank Reconciliation for the month ended 31 January 2018**
- 9. To Consider correspondence**
- 10. To Receive Verbal Reports:**
 - i. County Council business
 - ii. District Council business
 - iii. DAPTC – Towns and Larger Parishes Group
 - iv. DAPTC – Eastern Area Committee
 - v. Corfe Mullen Sports Association
 - vi. Beacon Hill Liaison Sub-Committee
- 11. CONFIDENTIAL ITEM: Recommendations from the Staffing Sub-Committee**
- 12. Items of Information and Matters for Forthcoming Agendas**
- 13. To Confirm date and time of next meeting as 27 March 2018 at 7.45 p.m. (time subject to change)**

ITEM 3 MINUTES OF PREVIOUS MEETING

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 23rd January 2018 commencing at 7:30pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Mattocks	Waterman
	Anderson	P Holland	Parkin	
	Dix	Honeyman	Perry	
	Everett	Jefferies	Stennett	

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

Mr Dan Prince was present regarding minute 17/277.

17/273 Apologies for Absence

There were no apologies for absence.

17/274 Declarations of Interest

There were no declarations of interest.

17/275 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 9th January 2018 were approved.

Nem Con.

17/276 Committee Minutes

Minutes of the following committees were noted:

- | | | |
|----|--------------------------|--------------------------------|
| a) | Finance & Administration | 20 th October 2017 |
| b) | Planning | 28 th November 2017 |
| c) | Planning | 12 th December 2017 |

17/277 Complaint regarding the conduct of a football official at the recreation ground

Standing orders were suspended for this item so that Dan Prince could contribute to the discussion.

The Clerk reported that a complaint had been received from a member of the public regarding a referee urinating in public. Mr Prince, who had been acting as assistant referee, had also witnessed this and had obtained an apology and an apology had been given to the resident concerned. The Clerk however was concerned that the referee had not been reported to his league.

Members disagreed that the referee should be reported and that the matter should be dealt with by the Sports Association who will discuss it at their next meeting.

Nem Con

17/278 Accounts for payment

The following accounts were authorised for payment:

PARISH COUNCIL ITEMS		
200935	K9 Security - keyholding service January - June 2018	252.00
200935	K9 Security - security for December	792.00
200936	Mr & Mrs Gillingham - refund of burial plot fee	60.00

200937	Vision ICT - website hosting Feb 18 - Jan 19	444.00
200938	IOG - C Case annual membership	48.00
dd 20.01.18	S Electric - streetlight energy for December	43.41
dd 17.01.18	DCC - recycling collections Jan - March	42.00
dd 23.01.18	BT - office and fax line rentals Jan - Mar	441.67
dd 01.02.18	Water2business - water usage cemetery and allotments	264.23
dd 07.01.18	UK Fuels - fuel	63.23
	TOTAL	2450.54

VILLAGE HALL ITEMS		
dd 24.01.18	TalkTalk - broadband	42.88
dd 15.01.18	Dual Energy - December electricity usage	163.85
dd 20.01.18	BT - broadband line rental Jan-Mar	57.33
	TOTAL	264.06

Nem Con

17/278 Bank Reconciliation

The following bank reconciliations were approved:

Bank reconciliation 30.11.17		
Nat West current		72146.18
Scot Widows Business Deposit		500.76
Petty Cash		49.39
Cooperative current	65573.04	
less unrec. payments	8936.06	
add unrec. Receipts	1.00	56637.98
Cooperative dep. a/c		2.84
Coop Charge Card		-166.98
Public Sector Deposit Fund		321611.26
Total		450781.43

Bank reconciliation 31.12.17		
Nat West current		64613.14
Scot Widows Business Deposit		500.76
Petty Cash		28.92
Cooperative current	40458.77	
less unrec. payments	5536.27	
add unrec. Receipts	0.00	34922.50
Cooperative dep. a/c		2.84
Coop Charge Card		-163.84
Public Sector Deposit Fund		321684.77
Total		421589.09

Nem Con

17/279 Volunteer maintenance of Public Rights of Way

The DCC Rights of Way team have requested that Parish Councils consider appointing a Parish Rights of Way Liaison Officer who would co-ordinate a group of volunteers to undertake minor maintenance along footpaths and bridleways.

Members felt that this work is the responsibility of the County Council and were also concerned about volunteers potentially having to approach private owners regarding hedge overhang. It was agreed that the Parish Council will continue to report any issues to DCC. It was further agreed to walk the Parish's PROWs and the Clerk was asked to provide the relevant maps and survey forms for this purpose.

Nem Con

It was also agreed that the next edition of Corfe Mullen News will include a reminder to residents to keep their hedges cut back where they overhang public rights of way, footways and road junctions.

17/280 Correspondence Received

NALC	Review of Park Homes legislation. Noted
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17/281 Verbal Reports from County & District Councillors and other organisations

a) The County Councillor reported as follows: -

- (i) The Secretary of State for Local Government is expected to make a statement regarding Unitary Re-Organisation on or before 7th February.
- (ii) There is high demand from residents for additional yellow-lines throughout the County. Each request is scored against set criteria. All current requests for the Corfe Mullen area have scored insufficiently for immediate consideration but will remain on the list.

b) The District Council reported as follows: -

- (i) Public Health is to carry out a Pollution Monitoring Project testing the air quality at 7 different sites over a period of 2 years.
- (ii) Dorset Home Choice has changed its procedures and details can be obtained from the Parish Council office.
- (iii) Moors Valley Park has been recommended for an excellence award.
- (iv) Christchurch and EDDC Councils are to prepare a register of brownfield sites.
- (v) EDDC Energy Switch Scheme – Following the success of the previous programme this it to be repeated.
- (vi) Rough Sleepers Outreach - A new service is to be launched.

c) DAPTC – Towns and Larger Parishes Group

No report (next meeting is scheduled for 23rd February).

d) DAPTC – Eastern Area Committee

Cllr Waterman gave a verbal report on the meeting held on 19th January which had discussed the Highways Together programme and the low level of attendance at the Towns & Larger Parishes meetings. In addition, it had been reported that some rubbish/recycling days are changing in East Dorset.

e) CMSA

Cllr Jefferies reported that the next meeting is scheduled for 5th February. There is interest in setting up informal archery. This could be internal or external, however there is no venue large enough for the space required and there is concern about the suitability and safety of running his activity at the recreation ground. The Parish Council would have to consider any request but prior to that representatives of the Sports Association are to meet the archery group to discuss their exact requirements.

f) *Beacon Hill Liaison Committee*

Cllr Jefferies reported that the next meeting is scheduled for 23rd February where it is expected that pre-application details will be presented regarding an extension to the planning licence.

17/282 *Items of Information and Matters for Forthcoming Agendas*

The Chairman reported on the recent public engagement event hosted by Bendcrete Leisure Ltd where approx. 30 people attended to discuss and comment on the design for the new Wheel Park.

17/283 *Date and time of next meeting*

The date and time of the next meeting was confirmed as Tuesday 27th February 2018 at 7.45pm (time subject to change).

The meeting closed at 8.30pm.

ITEM 4 COMMITTEE MINUTES TO NOTE – enclosed separately

ITEM 5 ITEMS FROM THE COMMUNITY SERVICES COMMITTEE

a) Request to set up an archery range at the recreation ground (see separate document)

The CMSA has met a group which wants to establish an archery range on Corfe Mullen Recreation Ground. Although there was some support from the CMSA, the Community Services Committee were unable to reach a decision due to the uncertainty on the impact on general members of the public, children and dog walkers using the recreation ground informally and referred the matter to Full Council. The archery equipment would have to be permanently stored in the pavilion.

The range would be run as a private business, not a club.

See separate document for the text of a presentation from the group wanting to start the archery facility.

The Parish Council's insurers have been contacted to ask for their view on such an activity in an open recreational area.

b) Pavilion lease: recommendation

CMSA have requested to renegotiate the lease on the pavilion in advance of the 2020 renewal date and to vary this so that CMSA would become responsible only for the repairs and maintenance inside the building, and the Parish Council would take responsibility for major repairs such as heating, boilers and plumbing inside the building, and structural repairs such as the roof, and the outside of the building.

The Community Services Committee recommended that a small group of two councillors plus the Clerk are tasked with renegotiating the lease for the Council.

ITEM 6 CLERK'S REPORT

Office

There have been some minor changes to the office configuration. The interview room which was hardly used has now become the stationery/print room. Two of the three filing cabinets have been dispensed with as we move to electronic filing. The reception seating has been moved to create a small staff lunch area and a previously unused table has been placed in reception to display the ever-increasing range of information.

The old photocopier was coming to the end of its 5-year lease and has been replaced with an updated model for the same lease rental and a cheaper rate per copy.

One filing cabinet was donated to the Youth Trust; a member of staff purchased the other.

One heater is being moved and in addition some network cabling had to be extended to accommodate the copier and a new electrical socket installed, all at modest cost.

Overall, this is a better use of the available space and moving the photocopier means it is a quieter work space for the Assistant Clerk working in that part of the office and creates a better area for small meetings such as the Staffing Sub-Committee.

Van

One of the grounds staff accidentally scraped a stationary vehicle whilst reversing at Springdale Road Public Open Space. The Council's insurers are dealing with the claim.

Grass outside Parish Council office

This was damaged by a Co-op lorry. The manager provided the area premises department contact details but when contacted they advised to send photos which they would pass on to the Co-op insurers, rather than just reimburse the Council the cost of levelling and re-turfing the ground. I have chased the Co-op.

Dick Parkes

Most of you will have heard already that former Parish Councillor Dick Parkes died unexpectedly on February 14th. The funeral is on 28th February.

ITEM 7 ACCOUNTS FOR PAYMENT

PARISH COUNCIL ITEMS		
200950	A1 Budget Skips - recreation ground	264.00
200951	B & Q - materials	242.24
200952	Total Window Repairs - repair to g'staff bldg. door	60.00
200953	J Fallon -office toilet repair	48.00
dd 19.02.18	S Electric - streetlight energy for January	40.97
dd 25.02.18	UK Fuels - fuel	89.08
dd 08.02.18	Siemens - copier quarterly lease rental & facility fee (£149 + VAT to be credited)	508.80
dd 24.02.18	Gazprom - office electricity usage January	126.49
dd 28.02.18	Vodafone - sim card rental g'staff building	9.50
card 06.02.18	Amazon - first aid items for groundstaff	86.90
card 08.02.18	DVLA - annual tax for Ford Ranger	242.50
	TOTAL	1718.48

VILLAGE HALL ITEMS		
200954	Southern Softflow - salt	100.00
200952	Total Window Repairs - repair to VH outside door	78.00
dd 23.02.18	Gazprom - usage for January	169.42
	TOTAL	347.42

ITEM 8 BANK RECONCILIATION

Nat West current		57216.51
Scot Widows Business Deposit		500.77
Petty Cash		16.63
Cooperative current	25036.83	
less unrec. payments	193.00	
add unrec. Receipts	0.00	24843.83
Cooperative dep. a/c		2.84
Coop Charge Card		0.00
Public Sector Deposit Fund		321773.74
Total		404354.32

ITEM 9 CORRESPONDENCE

Mr J Goddard	Request for Council to consider and make a resolution regarding the parish's green belt. For consideration.
Dorset Great Heath Project	Request to erect new and improved signage visible from Springdale Road at the car park entrance. This would be at their expense, funded through the Great Heath Project, and they would like to install this by the end of March. See pictures below of indicative sign, they would like to put one up similar to the Holes Bay sign but with wooden posts like the Upton one. For consideration
Dorset County Council	Asking if the Council supports the petition for the extension of double yellow lines at Blythe Road. For decision.
Allotments	Update received 11 th January 2018 – to note.

Dear Katrina

Would you please be so kind as to place the following before the Council at the next full meeting.

Many thanks and best wishes

John Goddard

I would like to urge that Corfe Mullen Parish Council tonight considers confirming that it is fully aware of the major importance of the green belt to the residents of Corfe Mullen, as evidenced by, amongst many other things, groups such as Keep Corfe Mullen Green whose membership stands currently at over 500.

Given the major and apparent danger of creeping development being allowed to occur in the Green Belt, I also urge that the Council reaffirms, with urgency, its previously stated commitment to the preservation of the Green Belt surrounding Corfe Mullen by writing to Cllr. Robin Cook (Portfolio - Planning at East Dorset District Council) and Mr Simon Trueick (Policy Planning Manager, Christchurch and East Dorset Councils) to that effect.

John Goddard

John Goddard
1 Orchard Close
Corfe Mullen
Wimborne
Dorset
BH21 3TW

Dorset Great Heath Project





Email correspondence regarding allotments

Katrina

It is inevitable that when negotiations are being undertaken there has to be a significant level of confidentiality and hence neither May nor I can advise further on timing until we are further down the road with our discussions.

I do appreciate that the allotment holders want to know what the timing is but I am simply not able to advise on this at the moment.

Rest assured we will let you have clarification as soon as possible.

Simon

From: Katrina Blee [<mailto:katrinablee@corfemullen-pc.gov.uk>]

Sent: 11 January 2018 3:08 PM

To: Simon Greenwood <SGreenwood@savills.com>

Cc: 'May Palmer' <may@harryjpalmer.co.uk>

Subject: RE: Update

I was in touch earlier in the day with May who did not mention this. I understand from her that she is waiting for the Estate to consider the land sale.

In view of the fact that negotiations regarding a potential sale of the land to Harry J Palmer, is the Estate able to commit to the current site being available for use until end September 2018? The problem is that if you are unable to do this, in effect Corfe Mullen is left without allotments, as many

allotment holders are reluctant to invest time and money in the forthcoming growing season if their crops cannot mature.

Could I ask that you please give consideration to this request.

Many thanks,

Katrina.

From: Simon Greenwood [<mailto:SGreenwood@savills.com>]

Sent: 11 January 2018 14:52

To: Katrina Blee <katrinablee@corfemullen-pc.gov.uk>

Subject: RE: Update

Katrina

A happy New Year to you as well. As it happens I was meeting with May Palmer this morning to progress our negotiations with her as Harry J Palmer would like to buy the Canford land and do the whole scheme.

Having said that I am afraid all I can say at present is that we are working to try to close a deal for a sale as soon as possible. I will update you when I know any more and am able to share it with you.

Simon

From: Katrina Blee [<mailto:katrinablee@corfemullen-pc.gov.uk>]

Sent: 11 January 2018 2:06 PM

To: Simon Greenwood <SGreenwood@savills.com>

Subject: Update

Importance: High

Dear Simon

Happy New Year to you.

I wonder if there is any update on the allotment move?

Any update would be most welcome, as current allotment tenants will be thinking about whether they can plant up for the forthcoming spring/summer growing season.

Many thanks

Katrina Blee
Parish Clerk
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Towers Way
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