

# CORFE MULLEN PARISH COUNCIL

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## COMMUNITY SERVICES COMMITTEE

There is to be a meeting of the above Committee at the Village Hall, Towers Way, Corfe Mullen on Tuesday 13 March 2018 commencing at 7.15 p.m.

**PLEASE NOTE EARLIER START TIME**

A handwritten signature in black ink that reads 'K. Blee'.

Mrs K M Blee  
Clerk to the Council  
7th March 2018

**Members of the Committee:** Alexander, Dix, Harrison, Anne Holland, Paul Holland, Honeyman, Jefferies and Mattocks.

### PUBLIC DISCUSSION PERIOD

Members of the Public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot.

### AGENDA

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 13<sup>th</sup> February 2018
4. To Approve Accounts for payment
5. To Consider quotation for re-seating of fencing and new gate at Towers Way play area
6. Wheel Park Project. To consider amended draft design:
7. To Note dog warden report for February
8. To Receive verbal updates (if any) on:
  - a) Community orchard
  - b) Provision of a Christmas tree at Windgreen.
9. To Consider suggestion from Cllr Harrison to hold a kite festival on the recreation ground
10. Items of Information and Matters for Forthcoming Agendas
11. To Confirm date and time of next meeting as 8<sup>th</sup> May 2018 at 7.45 pm. *(time subject to change)*

### ITEM 3 MINUTES OF PREVIOUS MEETING

**Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 13 February 2018 commencing at 7.45pm**

**Present:** - Chairman – Cllr. Dix

Cllrs	Alexander	P Holland	Jefferies
	Harrison	Honeyman	Mattocks

Officer in attendance: Sheila Bird (Assistant Clerk).

#### **PUBLIC DISCUSSION PERIOD**

There were 6 members of the public present. David Mills from the Carnival Committee spoke about the concerns of the committee regarding a circus on the recreation ground in June. John Long from the CMSA thanked the Parish Council for providing a recent grant towards improvements at the Pavilion. He also wished, on behalf of the CMSA, to support the idea of archery at the recreation ground.

#### **17/295 Apologies for Absence**

Apologies for absence were received from Cllr A. Holland.

#### **17/296 Declarations of Interest**

Cllr Harrison, as a member of the Carnival Committee, declared an interest in Item 17/306 b) regarding provision of Christmas tree and associated lighting at Windgreen as he is on the Carnival Committee.

#### **17/297 Minutes**

The minutes of the meeting held on 14 November 2017 were approved.

Nem Con.

#### **17/298 Accounts for payment**

The following accounts were agreed for payment:

<b>PARISH COUNCIL ITEMS</b>		
200939	Rigby Taylor – line marking paint	504.00
200940	R Evetts – office window clean	9.00
200941	B&Q – materials	218.77
200942	Kingfisher Electrical – repair to rec WC switch & office networking/cctv	222.00
200943	M B Wilkes – soil	91.97
200944	ESPO – toilet rolls & waste bin	22.97
200945	Avalon – Secondary licence & support service	95.00
200946	Logik Copying – final meter reading for old copier	22.01
200947	K9 Security – rec security for January	768.00
200948	HMRC - PAYE/NIC Month 11	1876.52
200949	DCPF - Superannuation Month 11	2704.40

autopay	Month 11	7490.41
dd 18.01.18	DCC - waste collections from rec for December	161.25
dd 25.01.18	Gazprom - office electric usage December	140.34
dd 05.02.18	UK Fuels - fuel	55.50
dd 10.02.18	Information Commission - Data Protection registration renewal	35.00
dd 25.02.18	Chubb - fire extinguisher rental g'staff bldg.	16.92
dd 19.02.18	DCC - waste collections from rec for January	129.00
card 02.02.18	Toilets spares - new valve and push button for office toilet	51.00
card 02.02.18	Amazon - 2 x padlocks for groundstaff	52.64
	<b>TOTAL</b>	<b>14666.70</b>

<b>VILLAGE HALL ITEMS</b>		
200942	Kingfisher Electrical - new external light fitting	156.00
200944	ESPO - toilet rolls & waste bin	25.91
dd 22.01.18	Gazprom - December gas usage	181.22
dd 15.02.18	Dual Energy - January electricity usage	170.84
	<b>TOTAL</b>	<b>533.97</b>

Nem Con

**17/299 Update on mobile catering facility at recreation ground**

*Simon Matthews from Move Catering updated members on the current situation regarding the mobile van. This has been well received and is a unique facility for junior football. The van has been re-located once and is in a much better position although still difficult to leave the site as early as he would wish. There is no problem with litter. He would like to site the van near to the basketball area until the wheel park project begins and then move back to the current location.*

*Standing orders were suspended for questions from members.*

*Cllr Mattocks asked whether a separate hardstanding area would be more suitable. Simon replied that ideally yes and wondered if it would be possible to design such an area in when the wheel park was under construction. He thanked members for their support. The Clerk will liaise with Simon when she returns from sickness absence.*

**17/300 Request to run archery on the recreation ground**

*A presentation was given by two Corfe Mullen residents to run archery sessions at the recreation ground. They both have many years of archery experience – one is a Level 3 coach. They outlined their ideas and preferred location. They would not wish to run it as a club but would need to make an initial investment of £4k - £6k for the equipment and would run it as a business.*

*Members voiced their concerns about dogs and dog walkers, the proximity of the range to houses, health and safety issues especially concerning the entrance from Rectory Avenue and between the scout buildings where the public are used to walking.*

*It was agreed to take this to Full Council for wider debate.*

Nem Con.

**17/301 Circus at recreation ground in June 2018**

*A request had come from Chipperfields Circus to use the recreation ground in June, but it was resolved not to support this due to Carnival commitments and the impact on the grass.*

*Nem Con.*

**17/302 Wheel Park Project**

- a) *Update on recent community engagement exercise – deferred to next meeting.*
- b) *Appointment of Contracts Administrator and CDM consultant – members agreed to recommend the appointment of Nick Jenkins, Contracts Administrator, for £50 per hour up to a maximum fee of £3000 and AMG FM Solutions as CDM consultant for a fee of £785 plus VAT.*

*Nem Con.*

**17/303 Pavilion lease with CMSA**

*CMSA has requested an early renewal of the pavilion lease which is due to expire in 2020. Cllr Alexander proposed, and Cllr Harrison seconded that two councillors plus the Clerk should re-negotiate the lease.*

*Nem Con.*

*This recommendation should go to Full Council in February.*

**17/304 Dog Warden Reports**

*The dog warden's reports on his patrols of Parish Council sites for November 2017, December 2017 and January 2018 were noted.*

*Nem Con*

**17/305 Parish Council land purchase/rent**

*Members considered the suggestion from Full Council that the Parish Council seeks to purchase or rent a field to support activities not suitable for the recreation ground. Members did not consider this to be a priority at the present time.*

*Nem Con.*

**17/306 Verbal Updates**

- a) *Community orchard – nothing to report.*
- b) *Provision of a Christmas tree/lights at Windgreen. Standing orders were suspended while David Mills from the Carnival Committee reported that the Carnival Committee, together with their sponsors and supporters, are keen to go ahead with some sort of Christmas lighting at Windgreen and wish to work with the Parish Council on this. The Carnival Committee were asked to put some ideas together and come back to this Committee for further discussion.*
- c) *Cllr Harrison reported that there was no appetite from local businesses to display Christmas lights on their premises.*

**17/307 Items of Information and Matters for Forthcoming Agendas**

- a) *Cllr Jefferies reported that the Youth Club will hopefully be able to begin again in the new Lockyers building at the start of the summer term. Cllr Harrison reported*

that there had been protracted negotiations both with the county council and the school before the lease had been finalised.

- b) Cllr Harrison asked for an agenda item for the next meeting for a proposal to hold a kite festival at the recreation ground in the late summer/early autumn.

**17/308 Date and time of the next meeting**

The date and time of the next meeting was confirmed as Tuesday 13 March 2018 at 7.45pm (time subject to change).

The meeting closed at 9.05pm.

**ITEM 4 ACCOUNTS FOR PAYMENT**

<b>PARISH COUNCIL ITEMS</b>		
200955	Circle of Friends	200.00
200956	CM Afternoon WI	200.00
200957	CM Carnival	600.00
200958	CM Carnival 5km & Junior 1 mile fun run	200.00
200959	CM Girl Guiding	200.00
200960	CM Royal British Legion - Senior Section	200.00
200961	Corfe Mullen Sports Association	1000.00
200962	Corfe Mullen Youth Trust	250.00
200963	CM Homewatch - Speed Watch	300.00
200964	ED Beekeepers Association	150.00
200965	East Dorset Citizens Advice	1250.00
200966	Wimborne & ED Macular Degeneration Support Group	100.00
200967	Longham Garden Machinery - Kubota ride on service	517.61
200968	K9 Security - recreation security for February	672.00
200969	HMRC - PAYE/NIC Month 12	1846.60
200970	DCPF - Superannuation Month 12	2672.80
autopay	Month 12	7389.00
dd 21.03.18	Chubb - fire ext. rental g'staff bldg.	16.92
dd 19.03.18	DCC - waste collections from rec for February	129.00
dd 19.03.18	S Electric - streetlight energy	48.55
	<b>TOTAL</b>	<b>17942.48</b>

<b>VILLAGE HALL ITEMS</b>		
dd 14.03.18	Dual Energy - electricity usage February	146.10
card 23.02.18	Asda - new crockery	25.50
card 20.02.18	Lockhart - new crockery	187.78
	<b>TOTAL</b>	<b>359.38</b>

## ITEM 5 TOWERS WAY FENCING

This item is in the 2018-19 budget at £2000. A quote has been received as below with two alternatives. Our supplier advises that the repair option would mean that the fencing would all match but a new panel may not match 100%. The prices have come out at about £400 higher than budgeted.

design  
make  
play  
**Sutcliffe Play**  
**South West**  
Freeland Park, Wareham Road  
Lytchett Matravers,  
Dorset BH16 6FH  
Telephone 01202 621528  
Facsimile 01202 621538  
sales@sutcliffeplaysw.co.uk  
www.sutcliffeplay.co.uk

**Mrs Blee - Corfe Mullen Parish Council**  
**Quotation 6009148**  
**Towers Way Play Area**  
**16<sup>th</sup> February 2018**

To Supply & Install:

**Option One**

To knock out and re-concrete fence posts	£ 660.00
Remove and relay rubber mulch	£ 360.00
Remove existing gate and install new gate	£ 255.00
Cut, weld and galvafoil repair on existing panel alongside the new gate	£ 165.00
1m wide & 1m high premier safe hydraulic self-closing gate	£ 780.00
Delivery	£ 138.00
<b>Total Cost</b>	<b>£ 2,358.00</b>

**Option Two**

To knock out and re-concrete fence posts	£ 660.00
Remove and relay rubber mulch	£ 360.00
Remove existing gate and install new gate	£ 255.00
To remove existing panel and install new panel	£ 115.00
1m wide & 1m high premier safe hydraulic self closing gate	£ 780.00
Galvanised Barrier Fencing Panel 1.0m High x 0.64m Wide with 12mm Infill Bars	£ 87.00
Delivery	£ 138.00
<b>Total Cost</b>	<b>£ 2,395.00</b>

**Please Note:**

The price is subject to VAT at the current rate.

The price is valid for 90 days from the date stated on the quotation.

Payment is due within 30 days following date of invoice

## ITEM 6 WHEEL PARK DESIGN

A revised design has been submitted (see separate sheet) to take account of comments received at the community engagement event. Construction drawings are awaited. Currently we are showing it on the tarmac and not spilling onto the grass until we've done some more investigation on the drainage.

**For consideration.**

## ITEM 7 DOG WARDEN REPORT

**Parish: CORFE MULLEN**

**Total Hours: 19**

Date	Time Started	Time Finished	Comments
1/2/2018	8.30	10.30	Patrolled Springdale. 16 MOP seen with dogs, of which 7 were seen to pick up.
12/2/2018	16.00	18.00	Patrolled the Rec. 24 Mop seen with dogs, of which 11 were seen to pick up, 3 DFD seen.
13/2/2018	11.45	14.00	Patrolled the rec. 9 MOP seen with dogs, of which 4 were seen to pick up.
15/2/2018	15.00	16.00	Patrolled the rec. 15 MOP seen of which 9 were seen to pick up.
19/2/2018	12.00	14.30	Patrolled Springdale. 5 MOP seen with dogs, of which 3 were seen to pick up.
20/2/2018	10.00	11.30	Patrolled the Rec. 12 MOP seen with dogs, of which 5 were seen to pick up.
21/2/2018	11.00	13.00	Patrolled Springdale, 10 MOP seen with dogs, of which 4 were seen to pick up
22/2/2018	10.00	12.00	Patrolled the Rec. 14 MOP seen with dogs, of which 8 were seen to pick up, patrolled path to Stour View Gardens, one DFD seen.
26/2/2018	16.30	18.00	Patrolled Springdale, 11 MOP seen with dogs, of which 4 were seen to pick up.
27/2/2018	10.45	11.45	Patrolled the Rec. 9 MOP seen with dogs, of which 5 were seen to pick up, patrolled parish office area and play area.
28/2/2018	11.00	12.00	Patrolled springdale, 4 MOP seen with dogs, 2 seen to pick up.