

CORFE MULLEN PARISH COUNCIL

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COMMUNITY SERVICES COMMITTEE

There is to be a meeting of the above Committee at the Village Hall, Towers Way, Corfe Mullen on Tuesday 14th August 2018 commencing at 7:30 pm.

PLEASE NOTE EARLIER START TIME

K. Blee

Mrs K M Blee
Parish Clerk
7th August 2018

Members of the Committee: Alexander, Dix, Harrison, Anne Holland, Paul Holland, Honeyman, Jefferies and Mattocks.

PUBLIC DISCUSSION PERIOD

Members of the Public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot.

AGENDA

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 12th June 2018
4. To Approve Accounts for payment
5. To Receive dog warden reports for June and July
6. To Consider notes from annual tour of sites and agree action
7. To Consider additional litter bin provision for the new wheel park
8. To Consider future management of the 'ball games area' at Springdale Road Public Open Space
9. To Confirm future management of long grass areas at the recreation ground
10. To Consider grass edge management at recreation ground
11. To Receive a verbal update on the Community Orchard and any other projects
12. **CONFIDENTIAL ITEM:** quotes for cemetery tarmac works.
13. Items of Information and Matters for Forthcoming Agendas
14. To Confirm date and time of next meeting as Tuesday 11th September 2018 at 7.45 pm. *(time subject to change)*

ITEM 5 MINUTES OF LAST MEETING

Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 12th June 2018 commencing at 7:30pm

Present: - Vice-Chairman – Cllr Alexander

Cllrs	A Holland	P Holland	Jefferies
	Harrison	Honeyman (late)	Mattocks

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

Also in attendance: District Councillor Derek Burt

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

18/031 Election of Chairman for Municipal Year 2018-19

Cllr A Holland was nominated by Cllr Alexander and seconded by Cllr Harrison. As there were no other nominations Cllr A. Holland was duly elected Chairman and took the Chair at this point. She asked for thanks to be recorded to Cllr Dix for her excellent Chairmanship.

Nem Con

18/032 Apologies for Absence

Apologies for absence were received from Cllr Dix.

18/033 Election of Vice-Chairman of Municipal Year 2018-19

Cllr Alexander was nominated by Cllr Harrison, however due to current work commitments he declined the nomination.

Cllr P Holland was nominated by Cllr Harrison, however, he declined as he was likely to be absent at the same meetings as the new Chairman Cllr A. Holland.

Cllr Honeyman was nominated by Cllr Harrison and seconded by Cllr Alexander. As there were no other nominations Cllr Honeyman was duly elected Vice-Chairman.

Nem Con

18/034 Declarations of Interest

There were no declarations of interest.

18/035 Minutes

The minutes of the meeting held on 8th May 2018 were approved.

Nem Con.

18/036 Accounts for payment

The following accounts were agreed for payment, with the amount payable to P White amended to £10.00: -

PARISH COUNCIL ITEMS		
201014	M B Wilkes - topsoil x 2	79.11
201015	ESPO - bleach & copying paper	35.27
201016	Sutcliffe Play - Towers Way play area fence repairs & new gate	2610.00

201017	Rigby Taylor - rod assembly for line marking machine	37.18
201018	Longham Garden Machinery - 2 x Stihl 360 strimmers	1236.00
201019	Mr P White - reimburse for tyre disposal	10.00
201020	HMRC - PAYE/NIC Month 3	1988.77
201021	DCPF - Superannuation Month 3	2953.63
autopay	Month 3	8378.64
dd 25.06.18	Chubb - fire extinguisher rental g'staff building	16.92
dd 04.06.18	UK Fuels - fuel	70.59
dd 28.05.18	UK Fuels - fuel	134.47
dd 11.06.18	UK Fuels - fuel	70.03
23.05.18 card	Tesco - tippex	4.00
29.05.18 card	Agrigem - weed killer	111.12
29.05.18 card	Amazon - goal post wedges	19.20
29.05.18 card	Post Office - stamps	58.00
31.05.18 card	Truly PVC - downpipe brackets	9.13
	TOTAL	17822.06

VILLAGE HALL ITEMS		
201022	Booker Construction - extra work to car park area	1824.00
201015	ESPO - bleach and scourers	12.40
201023	ESPO - cleaning items	27.07
25.05.18 card	Lockhart - white teapots	46.08
29.05.18 card	Amazon - teapots & coffee pots	70.48
dd 26.05.18	Gazprom - gas usage April	96.91
	TOTAL	2076.94

Nem Con

18/037 Dog Warden Reports

The dog warden's reports on his patrols of Parish Council sites for May 2018 were received. It was commented that the dog warden had not spoken on site to dog walkers recently and that he is patrolling the Parish Council sites at similar times when it would be better to vary the times. The Clerk was asked to give this feedback to the dog warden.

Nem Con

18/038 Verbal update on the Wheel Park Project installation and consideration of official opening

The Clerk reported that the installation is on course for completion at the end of June.

EDDC has suggested a press release and the Clerk will liaise with both EDDC and the contractors to arrange an opening event. It will be important to stress the aim of detaching bikers from Upton Heath.

It was agreed that the Clerk will also liaise with Cllrs Harrison and Anne Holland regarding suitable wording and design for a sign at the new Wheel Park.

Nem Con

Following a question from Cllr Honeyman, the Clerk reminded members that the replacement of basketball facilities will be considered on the forthcoming tour.

The tennis courts were designed and funded to be multi-sports so if a court is required it should be provided there. In addition, the Council could consider funding a goal end like that at Towers Way.

18/039 Policy on Street Furniture (Appendix 1)

It was agreed that the policy as drafted should be adopted after the addition of the New Cemetery in the list of Parish Council sites.

Nem Con

18/040 Policy on Adverse Weather Plan (Appendix 2)

It was agreed that the policy as drafted should be adopted after the correction of one typo.

Nem Con

18/041 Refurbishment of Henbury Play Area

Having undertaken a site visit with the Head Groundsman, the Clerk recommended that consideration is given to a more comprehensive refurbishment than the planned 'mini-refurbishment'. This was agreed, and the Clerk will obtain quotations for consideration at a future meeting.

Nem Con

18/042 Items of Information and Matters for Forthcoming Agendas

The Clerk reported on the following: -

- a) Verge outside BH Live – The Clerk reported that the Community Highways Officer is investigating options to prevent parking at this location.
- b) Bus Stop at Springdale Road – DCC has advised that this would be a low priority item. If it is not possible to cut back vegetation to increase the hardstanding the Parish Council could consider funding it in full.
- c) CMSA - Has sent a letter thanking the Parish Council for the two grants made to them.
- d) Move Catering - Has requested a credit for 3 dates they did not trade due to minimal football activity. Members felt that as the company had signed up for specific dates a credit would not be appropriate, however agreed as a one-off to credit less 20% admin fee. The Clerk was asked to stress that this is an exception and that in future credits will only be made if the Parish Council cancels football due to extremely inclement weather.
- e) Allotments – The Clerks asked for clarification from the committee regarding toilet and mains water provision at the new allotment site. It was confirmed that both are required.
- f) Community Service Tours - These will take place as follows: -
 - i) Friday 15th June – 11am at the Recreation Ground to tour recreation ground and cemetery.
 - ii) Friday 22nd June – 11am at the Parish Office to tour all other sites.

18/043 Date and time of the next meeting

The date and time of the next meeting were confirmed as 14th August 2018 at 7:45pm (time subject to change).

The meeting closed at 8.15pm.

ITEM 4 ACCOUNTS FOR PAYMENT

PARISH COUNCIL ITEMS		
201057	M B Wilkes - topsoil	23.88
201058	R Evetts - office window clean	9.00
201059	ESPO - toilet rolls	17.42
201060	Mr C Case - reimburse for new shorts	29.55
201061	K9 - security at rec for July	744.00
201062	Ellis Whittam - Renewal (Year 3 of 5) plus insurance	2882.10
201063	PHS - hand towels	19.74
201064	Wessex Fabrications - Springdale road height barrier repair	822.00
201065	Bendcrete - final invoice less retention	87878.70
201066	HMRC - PAYE/NIC Month 5	2098.21
201067	DCPF - Superannuation Month 5	2985.74
autopay	Month 5	8206.90
dd 16.08.18	DCC - waste collections from Rec for July	133.20
dd 17.08.18	S Electric - cemetery chapel	23.92
dd 19.08.18	S Electric - streetlight energy July	49.82
dd 06.08.18	UK Fuels - fuel	70.01
dd 07.08.18	British Gas - office electricity usage May - Jul	127.46
dd 25.08.18	Chubb - fire extinguisher rental g'staff building	16.92
card 03.08.18	Harrod - goal net hooks	75.00
card 03.08.18	Amazon - Stihl oil - 2 x 5l	89.18
	TOTAL	106302.75

VILLAGE HALL ITEMS		
201068	J G Fallon - repair to taps	84.00
201069	Dorset Electrical - emergency lighting repairs	304.80
201063	PHS - annual dust mat contract	966.71
201063	PHS - hand towels	19.74
201059	ESPO - toilet rolls	17.43
dd 15.08.18	Dual Energy - July electricity usage	163.40
	TOTAL	1556.08

ITEM 5 DOG WARDEN REPORTS

Month: JUNE 2018
 Parish: CORFE MULLEN
 Total Hours: 20

Date	Time Started	Time Finished	Comments
4/6/2018	11.45	13.45	Patrolled Springdale., only 5 MOP seen with dogs, very hot day, of which 3 were seen to pick up.

5/6/2018	13.45	15.45	Patrolled the Rec. 18 MOP seen with dogs, of which 10 were seen to pick up. One MOP seen not to pick who had two dogs, was given a FPN.
6/6/2018	13.00	14.00	Patrolled Springdale, 7 MOP seen with dogs, of which 3 were seen to pick up.
7/3/2018	10.30	12.30	Patrolled the Rec, 17 MOP seen with dogs of which 9 were seen to pick up.
8/6/2018	16.30	17.30	Patrolled Springdale, 9 MOP seen with dogs, of which 4 were seen to pick up.
11/6/2018	11.15	12.15	Patrolled the Rec. 11 MOP seen with dogs, of which 5 were seen to pick up, 4 DFD observed.
12/6/2018	14.30	15.30	Patrolled Springdale, 5 MOP seen with dogs, of which 3 were seen to pick up.
14/6/2018	13.00	14.00	Patrolled the Rec. 14 MOP seen with dogs, of which 8 were seen to pick up, 2 DFD observed.
19/6/2018	16.15	17.45	Patrolled Springdale, 8 MOP seen with dogs, of which 3 were seen to pick up. Two MOP s complained to me that the grass left of the car park is too long and they can't see where their dogs foul.
20/6/2018	11.45	12.45	Patrolled the Rec. 18 MOP seen with dogs, of which 11 were seen to pick up, 4 DFD observed.
22/6/2018	16.00	17.30	Patrolled Springdale, 10 MOP seen with dogs, of which 4 were seen to pick up.
25/6/2018	11.30	13.00	Patrolled the Rec. 12 Mop seen with dogs, of which 6 were seen to pick up.
26/6/2018	12.45	13.45	Patrolled Springdale, only one MOP seen with two dogs and picked up.
27/6/2018	12.15	14.00	Patrolled the Rec. 15 MOP seen with dogs, of which 9 were seen to pick up.
28/6/2018	12.30	13.00	Patrolled Springdale, no dog walkers seen.

Month: JULY 2018
Parish: CORFE MULLEN
Total Hours: 21

Date	Time Started	Time Finished	Comments
2/7/2018	10.30	12.30	Patrolled Springdale, 7 MOP seen with dogs, of which 3 were seen to pick up.
3/7/2018	9.45	11.15	Patrolled the Rec. 15 MOP seen, of which 6 were seen to pick up.
4/7/2018	11.30	13.00	Patrolled Springdale, 9 MOP seen with dogs, of which 4 were seen to pick up.
5/7/2018	10.00	11.00	Patrolled Rec. 12 MOP seen with dogs of which 5 were seen to pick up, 3 DFD observed.
6/7/2018	12.30	13.30	Patrolled Springdale, 5 MOP seen with dogs , of which 3 were seen to pick up.
8/7/2018	11.30	12.30	Patrolled Springdale. Only two MOP seen with dogs.
9/7/2018	12.00	13.00	Patrolled the Rec. very hot , only 5 MOP seen with dogs, 2 were seen to pick up.patrolled outside parish office, one DFD seen at the rear.
11/7/2018	9.45	10.45	Patrolled Springdale. 5 MOP seen with dogs, of which 3 were seen to pick up, 4 DFD observed.
16/7/2019	16.15	17.45	Patrolled the Rec. very hot day, 29 deg, 7 MOP seen, of which 4 were seen to pick up. One MOP given a warning re not picking up,

			apologised and picked up immediately was on his phone.
17/7/2018	11.30	14.30	Patrolled Springdale. 5 MOP seen, of which two were seen to pick up.
18/7/2018	16.00	17.00	Patrolled the Rec. 5 MOP seen, of which 3 were seen to pick up.
19/7/2018	13.30	14.30	Patrolled Springdale, two MOP seen with dogs and both picked up.
20/7/2018	9.30	10.30	Patrolled the Rec. 17 MOP seen with dogs, of which 9 were seen to pick up. 3 DFd observed.
23/7/2018	13.00	14.00	Patrolled Springdale, One MOP seen with two dogs and picked up after both. Sent a photot of the vandalised dog bins and a further request to Engineering to repair .
24/7/2018	9.00	10.00	Patrolled the Rec. 14MOP seen with dogs, of which 9 were seen to pick up.
25/7/2018	9.30	10.30	Patrolled Springdale, 2 MOP seen with 6 dogs, I walked with them and observed as they picked up after all of them
27/7/2018	10.15	11.15	Patrolled the Rec, very hot 34 deg, 9 MOP seen with dogs, of which 6 were seen to pick up.
31/7/2018	8.30	9.30	Patrolled Springdale. 7 MOP seen with dogs, of which 3 were seen to pick up.

ITEM 6 NOTES FROM CS TOURS

RECREATION GROUND

Signs

Replace vehicular gate sign x 2. Keep times as 10.30pm and 7.30 am as a time buffer. Add please observe byelaws which are displayed on the pavilion or on our website, and our contact details including website address. Add a few pointers of don'ts (kite buggies, golf, drones etc.)

Dog/ litter notice too – take your litter and dog litter home with you or use the bins provided, include details of fine etc. Mention recycling.

Ask K9 to put up a fresh sign.

Above byelaws put a big sign saying Byelaws then either side put some key points, e.g. no kite buggies, no golf, no drones, no camping. Please refer to byelaws in full. Also, on other side put that if you wish to run an event, a group or charged activity on the rec you must seek permission from the PC and there may be a charge Give our details as on other sign.

Replace play area signs with additional detail included on temp signs.

Car park lining

Agreed not necessary at present: defer for one year.

Erosion by entrance

Widen slightly and tarmac.

Tarmac repairs

Two areas identified for small repairs.

Toilet/café block

Long-term best place is on grass next to play area. Clerk to look in to feasibility/planning etc.

Need to find out if catering van wishes to return next season.

Query over whether to provide hardstanding for the above: but if we have a café is it worth it?

Play area hedge

Is slowly reviving, to be monitored. Feed in spring?

Play area

Replace gates – get quotes.

Baby swing – rubber deterioration is being monitored.

Consider replacing the junior multiplay unit – looking a bit sad?

One loose balance beam removed – do not replace as makes the pathway through equipment better.

Replace 2 x low beams.

Replace 1 x wobble plank.

Replace 1 x foot platform.

Arrange a cable service.

Replace picnic benches and install surfacing underneath – Clerk to obtain quotations

Arrange repainting of play equipment by contractor.

Install additional surfacing by see saw and patch by 'witches hat'.

Skate park

May consider lights in the future: look at Two Riversmeet: suggestion from user.

Basketball

Install either a court or a goal-end by the side of the skate park: Clerk to get quotes.

Hay cutting

Waiting to hear back from farmer.

Poppies/bulbs

Guides now not going ahead, but for future reference this could be done on grass outside pavilion.

Bulbs are best planted under the tree 'island'.

Outside pavilion

Railing to be painted: arrange at same time as play area.

Overflow pipes broken off and causing problems to building pointed out: David Mattocks to investigate remedies.

Rear patio – ideal area for pavilion extension and/or youth club.

Guide hut

End is being used as a goal – could install a MUGA here too? Or they may use the new one by the skate park But they don't use the spare training goal!

Grounds staff building

Extend fencing to match where practice nets were – Clerk to get quotes

Border with Rectory Avenue

Agreed to remove the chain link fence up to the golden conifer.

Grind out stumps left in situ – trip hazards.

Seating

Parish ones – suggest we go for the recycled plastic type?

Scouts memorial bench – suggest to them that as they cannot afford it either consider our new policy or we will put one up there in the meantime and then if they want to reinstate a memorial bench can choose a different location.

CEMETERY

Signs

Replace signs.

Verge

Replace dragon's teeth.

Parking

Use A-board for burials at school times.

VILLAGE HALL**Trees**

Front trees – consider replacing in different location so as not to obscure entrance?

Seat

Paint seat outside.

Car parking

Front car park bays for disabled/offloading – Clerk to check on planning position initially.

Roof cladding

Members appraised of cladding clip problem – will be replaced as they fall off by roofers.

CCTV

Take down CCTV cameras and notices.

Litter in alleyways on Towers Way Estate

Towers Way alleyway litter – Clerk to speak to Paul Harrison – one for a community litter pick?

TOWERS WAY AMENITY AND PLAY AREA**Signs**

Replace sign as per rec signs.

Put big byelaws above byelaws.

Tree

Report loose branch to EDDC near boundary.

Play area

If we take over the amenity area, we could think about having a larger play area longer term.

Henbury Play Area**Refurbishments**

Agreed that the schedule of refurbishments is essential!

DCC signs and extra gate

Speak to DCC about private property signs and putting in an extra gate.

Springdale**Woodland**

Comment about woodland needing clearing – this is done but logs left, but there are pathways through.

All above for consideration/decision.

ITEM 7 WHEEL PARK BINS

There is currently a small post-mounted bin on the boundary side and one ground-fixed one on the field side. More capacity is needed, as is one with an option to stub out cigarettes. It is recommended that the existing bins are replaced with two large bins and one smaller bin with the cigarette option.



Although the Council has recently agreed to try dual litter/recycling bins it is not thought that these would be successful in the skate park. The cost would be £931.68 as opposed to over £700 for a dual bin. The bins would have to be funded from the Council's general reserve.

The larger bins have a wide aperture with target graphics, it is hoped that this will encourage wheel park users to use them.

For decision.

ITEM 8 SPRINGDALE ROAD BALL GAMES AREA

Current practice is to cut this very infrequently, it is unclear why. The suggestion is that it is cut more regularly in future for walkers' benefit.

For decision.

ITEM 9 LONG GRASS AT RECREATION GROUND

Unfortunately, the farmer did not want to cut the hay this year, so the Council's contractor had to be asked to do this and remove it. The total cost was £1287.60, fortunately the grass was dry and not heavy but even with this the tipping charge was for 8.3 tons.

Members are asked to confirm how they wish to proceed in future years.

For decision.

ITEM 10 GRASS ON PATH TO STOUR VIEW GARDENS

There is a grass margin as you are leaving the rec towards Stour View Gardens backing on to properties which is left wild in line with other areas at the rec. This has never been cut short by the Council, although one resident has cut it in order to paint his fence and feels that the Council should keep it short. His neighbour wants to put up a fence and thinks the grass should be cut to give them access to their fence and to stop vegetation encroaching on the gardens.

Members are therefore asked to decide on this.

NB Please go and look at this area before the meeting.

For decision.

ITEM 11 PROJECTS – VERBAL ITEM

ITEM 12 CONFIDENTIAL ITEM: cemetery ground works quotes