

CORFE MULLEN PARISH COUNCIL

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There is to be a meeting of the Parish Council at the Village Hall, Towers Way, Corfe Mullen on Tuesday 25th September 2018 at 7.30 p.m.

PLEASE NOTE EARLIER START TIME OF 7:30PM

K. Blee

Mrs K M Blee
Parish Clerk
19th September 2018

Mrs Katrina M Blee
Parish Clerk
Council Office
Village Hall
Towers Way
Corfe Mullen
Wimborne
Dorset
BH21 3UA

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5 minute slot (30 minutes in total).

1. To Record apologies for absence
2. To Record any Declarations of Interest
3. To Approve minutes of the Parish Council meeting held on 28th August 2018
4. To Receive, for information purposes only, the following committee minutes:

Planning	14.08.18
Planning	28.08.18
Community Services	14.08.18
5. To Approve accounts for payment
6. To Approve Bank Reconciliation for the month ended 31st August 2018
7. To Consider New Safety Fence at Sports Pavilion
8. To Consider recommendations for Community Services regarding a Christmas Tree at Windgreen
9. To Consider request from Corfe Mullen Sports Association to site a refuse bin at the Recreation Ground
10. To Consider correspondence received
11. To Receive verbal reports from County & District Councillors and other organisations
 - a) Chairman's engagements
 - b) County Councillor
 - c) District Councillor
 - d) Sports Association
 - e) Beacon Hill Liaison Sub-Committee
 - f) DAPTC – Towns & Larger Parishes
 - g) DAPTC – Eastern Area
 - h) Youth Trust
12. Items of Information and Matters for Forthcoming Agendas
13. CONFIDENTIAL ITEM: RELOCATION OF THE ALLOTMENTS
14. To Confirm date and time of next meeting as at 7.45p.m. (time subject to change)

ITEM 3 MINUTES OF LAST MEETING

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 28 August 2018 commencing at 7.30pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Mattocks
	Anderson	P Holland	Perry
	Dix	Honeyman	Stennett
	Everett	Jefferies	Waterman

Officers in attendance: Katrina Blee (Clerk) and Sheila Bird (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

Prior to the commencement of the public discussion period the Chairman reported that following a query from one Parish Councillor, he had spoken to the relevant officer at East Dorset District Council who had advised that Parish Councillors are not permitted to speak as a member of the public during public discussion period. Members who have a disclosable pecuniary interest in an agenda item are advised that they should not participate in the discussion or vote, and in addition are strongly advised to leave the room for the duration of that item.

There were 24 members of the public present. One person spoke about the Members' Code of Conduct. Three others voiced concerns about development in the green belt as proposed in the Local Plan Review.

18/131 Apologies for Absence

Apologies were received from Cllr Parkin.

18/132 Declarations of Interest

Cllrs Mattocks and Jefferies both declared an interest in Item 13 as they are trustees of the Corfe Mullen Sports Association. Cllrs Harrison and Honeyman declared an interest in Item 13 as they are CMSA committee members. Cllrs Everett and Perry declared an interest in Item 8 as they both own potentially developable land within the proposed Area of Search.

18/133 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 9th January 2018 were approved subject to changes at 18/093 showing Cllrs Jefferies and Mattocks as trustees of the CMSA and Cllrs Harrison and Honeyman as committee members.

Nem Con.

18/134 Committee Minutes

Minutes of the following committees were noted:

- | | |
|-----------------------|--------------|
| a, Planning | 10 July 2018 |
| b, Planning | 24 July 2018 |
| c, Community Services | 12 June 2018 |

18/135 Accounts for payment

The following accounts were authorised for payment:

PARISH COUNCIL ITEMS		
201070	Transfer to NatWest	30000.00
201071	Chubb - fire extinguisher service and replacement parts	82.54
201072	Kingfisher Electrical - replace damaged fitting in rec toilets	78.00

201073	ELAS - hearing tests for groundstaff	300.00
201074	Logik Copying Systems - quarterly copy charge	50.89
201075	PKF Littlejohn - external auditor 2017-18	960.00
201076	Borough of Poole - grounds maintenance July and cut/collect grass	1729.92
201077	Zenith Marque Insurance - refund of overpaid insurance claim re height barrier	767.00
dd 09.07.18	UK Fuels - card charge	2.40
dd 08.08.18	Siemens - quarterly copier lease rental	330.00
dd 20.08.18	UK Fuels - fuel	113.75
dd 27.08.18	British Gas - office electricity	33.67
dd 01.09.18	EDDC - office rates	360.00
dd 01.09.18	EDDC - cemetery rates	235.00
dd 29.08.18	Vodafone - sim card rental g'staff bldg.	9.84
card 09.08.18	Just Gloves - disposable gloves for g'staff	47.22
card 07.08.18	Co-op - washing up liquid for groundstaff	3.00
	TOTAL	35103.23

VILLAGE HALL ITEMS		
201071	Chubb - fire extinguisher service and replacement parts	296.49
201072	Kingfisher Electrical - replace 4 gang switch in main hall	90.00
dd 20.08.18	Gazprom - July usage	39.90
dd 30.07.18	TalkTalk - broadband	42.88
	TOTAL	469.27

Nem Con

18/136 Bank Reconciliation

The following bank reconciliation was approved:

Nat West current		10137.45
Scot Widows Business Deposit		500.79
Petty Cash		2.18
Cooperative current	138933.61	
less unrec. payments	2850.80	
add unrec. Receipts	0.00	136082.81
Cooperative dep. a/c		2.84
Coop Charge Card		-69.89
Public Sector Deposit Fund		287507.22
TOTAL		434163.40

Nem Con

18/137 Conclusion of Audit

The conclusion of the External Audit was noted. There were no matters arising from the audit and the due notice of completion has been published on the main noticeboard and the website.

Cllrs Everett and Perry left the meeting at this point as they had declared interests in the following item.

18/138 Local Plan Review: Parish Council Response

The Clerk attended a briefing on the Local Plan review and had summarised the main points for members' benefit. She had also identified potential pointers for a Parish Council response.

1. *Hierarchy classification* As there were differing views on this it was decided to make no comment from the Parish Council, but the Clerk encouraged members to respond individually to ensure that their views are recorded.
Nem Con.
2. *Green belt anomalies* Cllr A Holland proposed, and Cllr Honeyman seconded that the Parish Council should object to these two areas being removed from the green belt, as it was felt that they do contribute to the purposes of the green belt and need protection.
Nem Con.
3. *Proposed deletion of the Special Character Area and Area of Great Landscape Value designations.* Cllr A Holland proposed, and Cllr Waterman seconded that the Parish Council should object to the removal of these designations as these are very special areas in the parish and therefore need this added protection.
Nem Con.
4. *Transport, employment, retail and community facilities proposals.* There is little likelihood of additional facilities and infrastructure coming forward in Corfe Mullen.
Transport: Existing public transport is poor and vulnerable. The proposed improvements to the Higher Blandford Road would only serve to attract more traffic accessing Poole and the conurbation from the A31 through the parish rather than using Gravel Hill and will not benefit Corfe Mullen residents.
Employment land – the proposal regarding the redevelopment of Cogdean Industrial Estate would result in a loss of employment land when the community needs additional employment opportunities.

Retail and Community facilities: the proposed additional housing will not attract new facilities and it is difficult to see where these would be located.
Nem Con
5. *Housing development in the green belt* Members strongly opposed this as it was felt that it was not sustainable due to all the points mentioned above and the fact that the remaining areas of green belt would be remote from facilities.
Nem Con.

Cllrs Everett and Perry returned to the meeting. Cllr Waterman left the meeting due to personal reasons.

18/139 To consider funding bollards under agency agreement with DCC

Following the Parish Council's request to Dorset County Council to look at parking on the verge outside BH Live and the 'Lockyers triangle' the County Council has indicated that it would agree to bollards being installed but the Parish Council would have to fund this.

Members decided that they would prefer to see something more natural such as bunds, Purbeck stone and planting rather than plastic bollards and the Clerk was asked to request this with a view to the issue being further discussed at the Community Services Committee meeting in September when a firm quote will have been received.

Nem Con.

18/140 Correspondence Received

Resident	Regarding publication of information regarding the Code of Conduct on the Parish Council website.
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	Response: The Parish Council's website is fully compliant with all current legislation including the transparency code and is scrutinized for compliance by both the internal and external auditor.
	It was agreed to add a single sentence to the website stating that when taking up office all councillors undertake to observe the Members' Code of Conduct. Nem Con. The Clerk will action this and reply to the resident accordingly.
DAPTC	Statement to Shadow Cabinet of new Dorset Unitary. Noted. Nem Con.
Christchurch & East Dorset Councils	Consultation on revised Housing and Affordable Housing SPD Revised Draft consultation. Agreed to make no response. Nem Con.

18/141 **Verbal Reports from County & District Councillors and other organisations**

- a) *Chairman's Engagements – the Chairman had not attended any engagements but thanked Cllr P Holland, Vice-Chairman, for representing him at the recent Wareham Civic Day.*
- b) *The County Councillor reported that preparations for Local Government Reorganisation are progressing at an energetic pace, she felt with very little debate and scrutiny. The Chairman interjected to say that in fact following concerns highlighted by auditors, the leader of the Shadow Authority has been called before the Audit and Governance Committee and this demonstrates that the process is being scrutinized.*
- c) *The District Councillor reported as follows: -*
 - (i) *The recent community litter pick was very successful and the next one is scheduled for 22 September.*
 - (ii) *A 'steering group for good neighbours' has been formed to recruit volunteers to help people in the community.*
- d) *DAPTC – Towns and Larger Parishes Group – there is to be a meeting at Lyme Regis within the next week and Cllr Holland requesting members to pass on any pressing matters to him to raise.*
- e) *Corfe Mullen Sports Association (CMSA) - there was no CMSA report as the committee had not met, but Cllr Honeyman again raised concerns about the future security of the county field for sports and recreation. The Clerk reminded members that the County Council is reluctant to transfer ownership of the land to the Parish Council as it may still be needed in the long term for additional school provision, however the Parish Council continues to rent the land and there are no indications that the County Council is wanting to vary this arrangement.*
- f) *Beacon Hill Liaison Committee – the next meeting is on Wednesday 12 September at 1.00pm and it is hoped that there will be news of the forthcoming planning application regarding the restoration works.*

18/142 **Items of Information and Matters for Forthcoming Agendas**

- a) *Following a question from Cllr Dix the Clerk the ownership and lease arrangements of the new allotment site is not yet known.*
- b) *Cllr Perry expressed his disappointment that some of the heathers on the Windgreen roundabout had died in the recent extremely hot weather due to lack of watering. The Chairman noted this, and staff will be asked to ensure that this does not recur.*
- c) *The Clerk reported that she has received a request from the Staffy and Stray Rescue organisation for a fun day at the recreation ground in mid May 2019. A total of 300-400*

visitors would be expected. This could take place on the county field with the middle field as a back-up car park. The Clerk was asked to contact the cricket club to try and find a suitable date.

- d) The opening of the Wheel Park will be on Friday 31 August at 6.30 p.m. The Clerk reported that the Council's project manager advises that he has requested that the additional/replacement railings are installed by the end of the day on 30 August.
- e) Following a question from Cllr P Holland, the Clerk confirmed that she had put in a letter of complaint to the County Council regarding the ineffective weed spraying programme in accordance with the decision at the last Community Services Committee and has received an acknowledgement that this has been referred to the relevant officer for reply.

18/143 CONFIDENTIAL ITEM: Licence of patio at recreation ground

EXCLUSION OF PRESS AND PUBLIC

It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item

The Clerk reported that the Council's solicitor could prepare a licence at a cost of £400 plus VAT. She had requested a specification of the proposed works from the proposed pre-school's proprietor which was still awaited.

Cllr Alexander proposed that the Parish Council should ask the proprietor of the pre-school to fund 50% of the cost of having the licence drafted if it is written in such a way that it can be re-used in the future for similar purposes, if not, then the proprietor would be required to fund the total cost. This was seconded by Cllr Honeyman and agreed.

Nem Con.

The Clerk clarified that the licence would enable the use of the patio area and an erection of a fence there and would state that the pre-school would be responsible for the full cost of removal of the fence should the pre-school wish to end the licence or go out of business.

It was further agreed that the licence would be offered on a rolling year to year basis, with a break clause with suitable notice periods. The Clerk was asked to seek advice from the solicitor on notice periods and, following a suggestion from the Chairman, will also seek advice as to whether a deposit to cover the potential cost of the removal of the fence should be included.

Nem Con.

18/144 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 25 September 2018 at 7.45pm (time subject to change).

The meeting closed at 9.10pm.

ITEM 4: COMMITTEE MINUTES TO NOTE: see separate document

ITEM 5: ACCOUNTS FOR PAYMENT

PARISH COUNCIL ITEMS		
	CMYT - grant payment	3654.10
	Morris Construction Ltd - disposal of old skate ramps and basket ball posts, gully clearance - wheel park project	720.00
	K9 Security Ltd. - security August	768.00
	TPS - project management Wheel Park Project	2400.00
	ESPO - toilet rolls	17.42
	Sage - Instant Payroll Extra Annual Licence Plan	226.80

	Came & Co - annual insurance	5320.99
	Came & Co - vehicle Insurance	700.00
dd 19.09.18	DCC - waste collections from rec. for August	133.20
dd 17.09.18	UK Fuels - fuel	75.00
dd 01.10.18	EDDC - office rates	360.00
dd 01.10.18	EDDC - cemetery rates	235.00
dd 29.09.18	Vodafone - sim card rental g'stuff building	9.84
dd 25.09.18	British Gas - office electricity 13.8.18-11.9.18	52.68
dd 21.09.18	Southern Electric - street light supply	54.32
card 06.09.18	Co-op - items for groundstaff	5.00
	TOTAL	14732.35

VILLAGE HALL ITEMS		
	Olivers Heating - gas service	216.00
	Sage UK Ltd - accounting software annual support	201.60
	PHS - annual duty of care re sanitary bin collections	90.30
	ESPO - cleaning consumables	14.52
dd 17.09.18	Dual Energy - electricity usage August	136.58
dd 01.10.18	VH rates (pd direct by VH)	59.00
card 11.09.18	Batteries for projector remote - Small Hall	4.20
card 14.09.18	Coffee mate for coffee ams/bingo	12.49
	TOTAL	734.69

ITEM 6: BANK RECONCILIATION

To be tabled.

ITEM 7: TO CONSIDER SPECIFICATION OF PROPOSED FENCING ON PAVILION PATIO

The purpose of the new fencing is to ensure that the children attending the nursery are protected from potential intruders and from escaping. To construct the fence we will, at our own cost:

1. Remove existing slabs and prepare post locations
2. Excavate and place posts with aris rail fixed nursery side
3. Fix fence planks vertically in the region of 1500mm high with a 25mm gap between
4. Tops of planks to be rounded (picket style)
5. Install patio slabs and make good patio where required
6. Fit one gate, with hi-security pad-lock

For decision

ITEM 8: RECOMMENDATION FROM COMUUNITY SERVICES COMMITTEE REGARDING SITING A CHRISTMAS TREE AT WINDGREEN

The Carnival Committee has carried out extensive investigations and provided members with information that was circulated prior to the meeting.

After discussion it was agreed to recommend to Full Council that the suggestion is supported and that:

- 1) DCC is formally requested to grant permission for the land to be used for the Christmas tree and for the Parish Council to upgrade the electric point and assume responsibility for this;
- 2) Ask DCC what, if any, crowd/protection barriers are necessary and any other conditions;
- 3) Ask DCC if any signage can be put up temporarily highlighting business/ sponsors;
- 4) Ask DCC what level of Public Liability would be required;
- 5) The Parish Council meets the cost of upgrading the electric point and power for the lights;
- 6) The Parish Council commits to making an annual financial contribution to the scheme.

For decision

ITEM 9: REQUEST FROM CMSA TO SITE A REFUSE BIN AT THE RECREATION GROUND

A request has been received from CSMA for Parish Council to consider granting permission to sports association to site a refuse bin at the recreation ground.

For decision and agree preferred location

ITEM 10: CORRESPONDENCE RECEIVED

ITEM 11: VERBAL REPORTS

ITEM 12: ITEMS OF REPORT AND MATTERS FOR FORTHCOMING AGENDAS (*verbal item*)

ITEM 13: CONFIDENTIAL ITEM: RELOCATION OF THE ALLOTMENTS