

**MEETING OF THE PARISH COUNCIL IN ITS CAPACITY AS SOLE TRUSTEE OF THE VILLAGE HALL 11 DECEMBER 2018**

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 27 November 2018
4. **CONFIDENTIAL ITEM:** to consider quotations for air conditioning
5. **CONFIDENTIAL ITEM:** Recommendations from the Staffing Sub-Committee
6. Items of Report and Matters for Forthcoming Agendas
7. To Agree that the date and time of the next meeting will be called when business dictates

**ITEM 3: MINUTES OF PREVIOUS MEETING**

**Minutes of the Parish Council in its capacity as Trustee of Corfe Mullen Village Hall meeting held at the Village Hall, Corfe Mullen on Tuesday 27<sup>th</sup> November 2018 commencing at 9.00pm**

**Present:** Cllr. Harrison - Chairman

Cllrs	Alexander	P Holland	Perry
	Dix	Honeyman	Stennett
	A Holland	Mattocks	Waterman

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

**PUBLIC DISCUSSION PERIOD**

***There were no members of the public present.***

**1. Apologies for Absence**

*Apologies were received from Cllr Everett, Jefferies and Parkin.*

**2. Declarations of Interest**

*There were no declarations of interest.*

**3. Approval of Minutes**

*The Minutes of the meeting held on 23<sup>rd</sup> October 2018 were agreed.*

**4. Data Audit Questionnaire and related policy and procedural documents**

*Subject to some minor amendments members agreed to adopt the policies.*

*Nem Con*

**6. Date and time of next meeting**

*The next meeting will be arranged when business dictates.*

*The meeting closed at 9.05pm*

