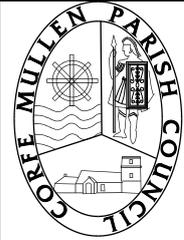


CORFE MULLEN PARISH COUNCIL



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There is to be a meeting of the Parish Council at the Village Hall, Towers Way, Corfe Mullen on Tuesday 8 January 2019 at 8.15 p.m.

PLEASE NOTE LATER START TIME

Mrs K M Blee
Parish Clerk
2 January 2019

Mrs Katrina M Blee
Parish Clerk
Council Office
Village Hall
Towers Way
Corfe Mullen
Wimborne
Dorset
BH21 3UA

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot (30 minutes in total).

- 1. To Record apologies for absence**
- 2. To Record any Declarations of Interest**
Members are reminded that any disclosable pecuniary interests should be declared.
- 3. To Approve minutes of the Parish Council meeting held on 11 December 2018**
- 4. To Consider recommendations from the Finance & Administration Committee regarding grants to organisations – please refer to agenda papers for this committee**
- 5. To Consider recommendations from the Finance & Administration Committee in respect of the capital programme, budget and precept for the year 2019-20 – please refer to agenda papers for this committee**
- 6. Items of Information and Matters for Forthcoming Agendas**
- 7. To Confirm date and time of next meeting as 22 January 2019 at 7.45 p.m. (time subject to change)**

ITEM 3 MINUTES OF LAST MEETING

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 11th December 2018 commencing at 7:30pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Jefferies
	Dix	P Holland	Perry
	Everett	Honeyman	

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

There was one member of the public present, Mr Proctor, an allotment tenant, who expressed concern that there will be a gap between vacating the allotments and moving to the new site. The Clerk explained that the Council's landlord did need to sell the land with vacant possession however it is hoped that the new allotments will be constructed without too much delay. The Clerk also clarified that although both the Core Strategy Policy CM1 and the outline planning permission for the existing site state that the replacement allotments must be suitably relocated and set up prior to any development starting on the existing site, that did not prevent the landlord determining the Council's tenancy and requiring it to vacate the existing site.

18/271 Apologies for Absence

Apologies were received from Cllrs Mattocks, Parkin, Stennett and Waterman.

18/272 Declarations of Interest

There were no declarations of interest.

18/273 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 27th November 2018 were approved.

Nem Con.

18/274 Committee Minutes

Minutes of the following committees were noted:

Planning 13th November 2018

18/275 Accounts for payment

The following accounts were authorised for payment:

PARISH COUNCIL ITEMS		
201140	CMYT Grant 18-19	9154.70
201141	Rigby Taylor - line marking paint	504.00
201142	Cllr P Holland - mileage expenses for DAPTC meeting	20.70
201143	EDDC - licence fee for play area at Towers Way	1.00
201144	DCPF - Superannuation Month 9	2801.34
201145	HMRC - PAYE/NIC Month 9	1862.19
201146	SSE Contracting Ltd - street light repair Pine Road	82.80
201147	K9 Security (Guarding) Ltd - November security patrols	720.00
201148	Vision ICT - annual website/email hosting	444.00

201149 (par	ESPO - staples and toilet rolls	18.38
201151	Fletchamoore Ltd	11963.70
Autopay	Month 9 payroll	7874.49
dd 03.12.18	UK Fuels - fuel	143.40
dd 25.12.18	Chubb - fire extinguisher rental December	16.92
card 23.11.1	Tesco mobile top up for groundsman	20.00
card 21.11.1	Post Office - postage	2.80
	TOTAL	35630.42

VILLAGE HALL ITEMS		
201149 (par	ESPO - plasters and toilet rolls	39.04
201150	Olivers Heating - callout for pressure drop in system - leak added	189.60
201152	Kingfisher Electrical - replace perished light fittings	738.00
card 23.11.1	Dawsons - new iPod cable	16.44
	TOTAL	944.04

Nem Con

18/276 Highways Issues

The Clerk's update on highway matters was discussed and actions agreed as follows:

Steve Mepham is now the Team Leader for the Corfe Mullen area: noted.

Towers Way parking

The Community Highways Officer, Susan Hetherington, has undertaken monitoring here. Apart from brief visits to the Co-op, the main problem appears to be at school pick up times. She has spoken to several drivers. Usually there is one person left in the vehicle, or the driver is in the vehicle.

One idea she had was to upgrade the parking restriction to 'no loading' which would mean no parking at any time but once this was scored it only reached 64 and needs 150 to stand any chance of being progressed. It can still go on a list if the Parish Council, she and Susan Jefferies support it (we have already given our support it).

It has been agreed that the car park supervisor will increase their presence here but due to the generally short time people park here they can only speak to the drivers not ticket them.

If the Parish Council wanted to try bollards here and pay for them, the County Council would agree (only on the north side of the road though) but strongly caution that:

- a) This will displace the problem elsewhere, possibly onto main Wareham Road or further up Towers Way and will hinder lorries such as removal lorries serving George Mews.
- b) The County Council is only able to install light, hollow bollards which do not damage vehicles if hit, and experience shows these would need regularly replacing.

A total of six bollards would be required, the cost of each including installation is £150. If replacing a damaged one it could be more as it might be necessary to dig out the damaged one.

It was agreed to:

- a) Ask Susan Jefferies to sending Susan Hetherington an email supporting 'no loading'.
- b) Question the scoring of 64 points reference 'no loading' due to the fact that this is such a busy pedestrian route to school and ask for it to be re-scored.
- c) Welcome the County Council's agreement to have an increased presence by the car parking supervisor;

- d) *Monitor if the increased presence improves the situation over the next three months and if not to consider funding the installation of bollards;*
- e) *Query why the County Council would not allow bollards on the Coop side of Towers Way too.*

Nem Con.

BH live verge

The County Council might now consider a bund, subject to the views of the countryside team which has to maintain the grass.

The Clerk has spoken to the countryside team and their view is that the bund could cause more maintenance, but it would depend on the design, but certainly would be easier than strimming around lots of bollards. Another idea they mentioned was to create wildflower verges on these two triangles.

It was agreed to request that the installation of bunds be progressed with the Parish Council funding these works under its agency agreement.

Nem Con.

Lockyers Triangle

Susan Hetherington advises that bollards here would have to be the sort that do not damage vehicles, so may not be much of a deterrent.

Planting leads to high maintenance but could be considered, she would need to get a report on underground services. If the Parish Council wanted to pursue a redesign of the land, with a formalised path through it with a crossing point, an initial charge in excess of £700 for a feasibility study would be payable. However it may not result in any recommendations because people are meant to walk around the corner and cross in Wimborne Road safely off the junction and re-join Blandford Road on the Lockyers side.

Susan Hetherington also warned that any solution may just displace the problem elsewhere.

It was agreed to request a feasibility study for this land, and the Parish Council would like to see a path installed, even if this were just bark chippings, and more of a feature made of the land, with a tree to replace that recently felled and further planting.

Nem Con.

Windgreen slip road

When the improvement works were put in solid white lines with 'Ts' were omitted, this is being rectified. Noted.

Red Lane/Knoll Lane/Brickyard Lane

Susan Hetherington has asked for Cllr Waterman, who raised the issue with ditches along this road, to contact her to ascertain the exact locations. The Clerk has provided him with contact details. Noted.

Springdale Rd/Wareham Rd

Hillview mini roundabout. The County Council has monitored this roundabout and observed that cars travelling south on Wareham Road do not really stop properly at the roundabout making it very difficult for others using the roundabout.

There is an enforcement notice going to the owner of the hedge on the corner to cut it and keep it cut back really hard but there is clearly a problem here, they have even seen drivers going the wrong way around the roundabout. They are unclear of solutions at present but will continue to monitor this junction. Noted.

Blandford Road A31 to Brog Street signs

A formal email has been received that the County Council will consider reducing the speed here to 40mph and Susan Hetherington will contact the Clerk with suggestions for the signs the Parish Council wishes to erect to help slow down the traffic in the meantime. She is also checking whether the A31 is going to be downgraded to 40mph, as if so, the Parish Council could possibly then ask for the speed on the Blandford Road to be reduced to 30 mph. Noted.

Blandford Road water by Brog Street

The County Council has identified that this is definitely a Wessex Water problem and it has been passed yet again to them for action. Warning signage will be erected in the meantime. Noted.

Drainage works across the district

Five or six areas were prioritised, 3 of them in Corfe Mullen:

- a) Wareham Road, leaving Corfe Mullen – all ditches and outfalls cleaned and are all now running clean.
- b) Heckford/Hillside gullies and outfalls cleared and running clear.
- c) South Road flooding – there are water mains in this location. 2 defects identified and jetting, camera work and root cutting done, should last the winter.

Noted.

Other drains

The County Council is dealing with reports of blocked drains at Lockyers, on the Wareham Road near Windgreen and the Ezzo garage slip road. Cllr Perry reported that the latter has been done but they have left the debris removed from the gullies on the verge and the Clerk was asked to report this.

Jubilee Road path to Phelipps

This long path is being used by vehicles to access the rear of their properties. It is classed as public highway 'linked path' so it is the County Council's responsibility. The use of vehicles is not allowed, and the County Council will monitor this and has asked for any incidents to be reported.

Hedge north corner of Wareham Road/Towers Way

Susan Hetherington has asked for it to be cut back much harder and kept as such.

Wayman Road street light – overhanging vegetation

This has been passed to SSE as a defect. The responsibility is that of the owner of the flats, but SSE may have the jurisdiction to cut it back. The County Council has sent s152 letter to the flats' owner requiring them to cut it back. Cllr Alexander reported that these works have now been done. Noted.

Corfe View Road bus stop

Susan Hetherington will look at the viability of the Parish Council providing a shelter here. Noted.

Springdale Road bus stop

This hard standing has now been completed. Noted.

18/277 Community Engagement Competition

The Chairman reported that he had been inspired by an annual competition for school children run in Yeovil to design a Christmas tree light for the town Christmas tree, however the cost of the

light is several hundred pounds, so instead he suggested that the schools are contacted with details of a competition to design a Christmas card for 2019 which would be the Parish Council's official card and the winner would be invited to the Chairman's Spring Reception. He suggested the competition could be opened immediately with a closing date in January. Members supported the idea of the competition however some felt that it might be better to run it next September. It was agreed to liaise with the schools on the best time for this competition.

Nem Con

18/278 Correspondence received

The Scouts Association wishes to offer breakfast refreshments on the recreation ground and in the Scout Hall on one or two Sundays per month to raise funds for the Jamboree (three local scouts are attending next year). The Parish Council agreed to allow this with no charge.

Nem Con.

The Clerk was asked to check if the Scouts Association has submitted a grant application this year and if not, it was agreed that a late application would be considered.

Nem Con.

The Clerk reported that the Scouts Association had advised they are planning to replace windows, fascias and soffits next year.

18/279 Verbal Reports

County Councillor: all focus is on the reorganisation of the Dorset Councils **Chairman's engagements.** The Chairman had attended:

- a) the Verwood Civic Day;
- b) the Growing Compassionate Community Carol Service;
- c) EDDC Chairman's Christmas Reception at Moors Valley County Park.

District Council:

- a) Cllr Burt and ex Cllr Pat Hymers have been made Aldermen due to their long service to the District Council.
- b) All focus is on the local government reorganisation.

Sports Association (reported by Parish Council representative Cllr Honeyman):

- a) The association wants a risk assessment undertaken regarding the tennis fencing as they think there should be a high fence similar to that on the cricket pitch boundary. Cllr Honeyman was advised that this would have to be undertaken by the association which leases the tennis courts.
- b) The Chairman of the Association is still trying to arrange a meeting regarding the renewal of the pavilion lease.
- c) The Booking Secretary has not been told weekly which pitches are marked out. The Clerk said she had previously spoken to him to explain that all pitches are the same until the wet pitches are taken out of action, which they are about to be.
- d) There was a leak in the public toilets and the Clerk reported that this has now been repaired.
- e) The lock on the public toilets appears to not be working. The Clerk will investigate and effect a repair if necessary.
- f) Potential funding sources are being identified for grant funding.
- g) The Association is preparing its own website.
- h) Cllr Harrison added to the report that the Sports Association has been selected as one of the Carnival beneficiaries for 2019.

18/280 CONFIDENTIAL ITEM: electrical connection for Christmas tree (for 2019)

Members had received details of the quotation and the Clerk reported that the Carnival Committee had suggested to check if the existing cabling had actually been inspected on site to ascertain if all the works were actually necessary. The Carnival Committee had also

suggested that the electricity company may be interested in sponsoring this community initiative or have a grant scheme for such projects. It was therefore agreed to ask the electricity company about these two points in the first instance.

Nem Con.

18/281 CONFIDENTIAL ITEM: Quotations for the installation of air conditioning at the Parish Council offices

Three quotations were considered along with the Clerk's recommendation. Following a suggestion from a member it was agreed to find out what the ongoing maintenance costs are likely to be and consider this and the quotations at a future meeting.

Nem Con.

18/282 CONFIDENTIAL ITEM: Recommendations from the Staffing Sub-Committee

The recommendations from the Staffing Sub-Committee were considered and the following was agreed:

- a) A job evaluation exercise should be carried out with external/professional assistance and should be repeated every five years or when deemed necessary.
- b) That the one member of staff who had not yet reached the top of their salary scale should progress to the next equivalent point from 1 April 2019, following satisfactory service. The actual spinal point to be finalised once NALC has published the new pay scales which are being restructured.
- c) That the Clerk's salary should increase by two incremental points from 1 April 2019 due to additional responsibilities and increased complexity of her role. The actual spinal point to be finalised once NALC has published the new pay scales which are being restructured.
- d) LGPS Discretions Policy; the revised Discretions Policy be adopted and lodged with Dorset County Pension Fund.
- e) That for reasons mainly in relation to business continuity, succession planning and the possibility of service devolution from the principal authority, a review of the Council's staffing structure is undertaken during 2019.

18/283 Items of Information and Matters for Forthcoming Agendas

- a) Cllr Jefferies reported that the County Council had damaged a hedge and a memorial when doing drainage works by Naked Cross nursery and these are being rectified. Noted.
- b) Cllr Dix asked if the Clerk had arranged the pruning of the orchard trees yet. The Clerk stated that the first contact had not been in touch so would try an alternative contractor.
- c) The Clerk reported that confirmation in writing of the agreement by the County Council to renew the licence on Henbury Play Area had been received.
- d) Cllr Honeyman reported that the replacement seat at the recreation ground had been well received.

18/284 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 8th January 2019 at 8.30 p.m., but members should observe the Finance & Administration Committee immediately prior to listen to the detail of the 2019-2020 budget and precept proposals (time subject to change).

The meeting closed at 9.30 pm.