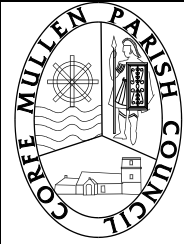


CORFE MULLEN PARISH COUNCIL



Telephone: 01202 698600
Email: katrinablee@corfemullen-pc.gov.uk

There is to be a meeting of the Parish Council at the Village Hall, Towers Way, Corfe Mullen on Tuesday 22 January 2019 at 7.45 p.m.

Mrs K M Blee
Parish Clerk
16 January 2019

Mrs Katrina M Blee
Parish Clerk
Council Office
Village Hall
Towers Way
Corfe Mullen
Wimborne
Dorset
BH21 3UA

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot (30 minutes in total).

1. To Record apologies for absence
2. To Record any Declarations of Interest
3. To Approve minutes of the Parish Council meeting held on 8 January 2019
4. To Receive, for information purposes only, the following committee minutes:

Finance and Administration	9 October 2018
Planning	11 December 2018
5. To Review grant decisions made on 8th January 2019
6. To Review budget decision made on 8th January in respect of Henbury refurbishments and budget for grants to outside organisations
7. To Approve Accounts for Payment
8. To Approve Bank Reconciliation for the month ended 31st December 2018
9. To Receive a verbal update from the Clerk on the relocation of the allotments
10. Works to connect electricity to the pole for the Christmas Tree at Windgreen
11. To Consider Correspondence received
12. To Receive verbal reports from County & District Councillors and other organisations (if any)
 - a) Chairman's engagements
 - b) County Councillor
 - c) District Councillor
 - d) DAPTC – Eastern Area
 - e) DAPTC – Towns & Larger Parishes
 - f) Beacon Hill Liaison Sub-Committee
 - g) Sports Association

13. To Receive an update from the Enhancements Working Party (if any)
14. Items of Information and Matters for Forthcoming Agendas
15. **CONFIDENTIAL ITEM:** To Consider quotes for air conditioning installation and maintenance for the Council offices
16. To Confirm date and time of next meeting as 26 February 2019 at 7.45 p.m. (*time subject to change*)

MEETING WILL BE FOLLOWED BY A MEETING OF THE PARISH COUNCIL IN ITS CAPACITY AS SOLE TRUSTEE OF THE VILLAGE HALL.

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 11 December 2018
4. **CONFIDENTIAL ITEM:** To Consider quotes for air conditioning installation and maintenance
5. Items of Report and Matters for Forthcoming Agendas
6. Date and Time of the next meeting

ITEM 3 MINUTES OF LAST MEETING

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 8 January 2019 commencing at 8.15pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	Everett	Honeyman	Waterman
	Anderson	A Holland	Mattocks	
	Dix	P Holland	Parkin	

Officer in attendance: Sheila Bird (Clerk) and Claire Gamble (Assistant Clerk).

There were three members of public present.

PUBLIC DISCUSSION PERIOD

18/299 Apologies for Absence

Apologies for absence were received from Cllrs Jefferies, Perry & Stennett.

18/300 Declarations of Interest

Cllr Harrison declared an interest in Item 18/296 as he is a trustee of Corfe Mullen Youth Trust and a member of the Carnival Committee.

Cllr Honeyman declared an interest in Item 18/296 as he is a trustee of Corfe Mullen Youth Trust.

Cllr Parkin and declared an interest in Item 18/296 she is a trustee of the Phelipps Charity.

18/301 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 11 December 2018 were approved.

Nem Con.

18/302 Grant Applications 2018-2019 – recommendations from the Finance & Administration committee

The following recommendations from the Finance & Administration Committee on grants to be awarded were agreed:

Organisation	Details	Amount £
Circle of Friends	Educational Trip	100
Citizens Advice East Dorset	Contribution to running costs	1500
Corfe Mullen 5K run and childrens one-mile run	To purchase equipment and trophies for CM-based non-club runners	200
Corfe Mullen Afternoon Women's Institute	Coach hire for trips	100

Corfe Mullen Women's Institute	Cream tea/table top sale - part funds to go to Carnival Committee	50
Corfe Mullen Carnival	purchase of marquee for tea tent	600
Corfe Mullen Community Foodbank	Survey in CM link and surveymonkey to understand how the foodbank is perceived and how it can work on those perceptions.	150
Corfe Mullen Community Foodbank	Free standing banner to put up when open and for use at events	50
Corfe Mullen Day Care Centre	Contribution towards running costs (transport, rent, activities)	0 no application last year and reserves still healthy
Corfe Mullen Girlguiding	new handbooks for new guiding programme	400 Subject to accounts/level or reserves
Corfe Mullen Royal British Legion - Senior Section	Cost of a coach outing	300
Corfe Mullen Sports Association	Phased replacement of showers	1000
Dorset Youth Marching Band	New marching bell	250
East Dorset Tourist Information Centre	contribution to running costs	500
Thomas Phelipps Charity	To award grants in accordance with charitable objects	400
Total		5600
Already donated RBL Poppy Appeal		50

Nem Con

[Minute Note: the total of £5450 on the agenda was incorrect; to be reviewed at Full Council on 22.01.19 as to whether to adjust grants awarded or increase budget by £150].

18/303 Budget and Precept – recommendations from Finance & Administration committee

The following recommendations from the Finance & Administration committee were considered and agreed: -

- a) The draft capital programme as detailed in Appendix 1.

- b) Draft budget (as detailed in Appendix 2) and the precept for 2019-2020 to be set at £297412 (Band D equivalent £76.61 given the tax base of 3882).
- c) Estimated movement in funds as detailed in Appendix 3.

Nem Con

18/304 Items of Information and matters for forthcoming Agendas

Cllr Parkin recently held a meeting of the Enhancement Working Party and suggested that an item appears on future Full Council agendas to discuss views and ideas on possible enhancements. Members agreed.

Nem Con

18/305 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 22nd January 2019 at 7.45pm (*time subject to change*).

The meeting closed at 8.25pm.

ITEM 4 MINUTES TO NOTE (ATTACHED SEPERATELY)

ITEM 5 REVIEW OF GRANT DECISIONS

An error in the total of grants recommended was discovered after the meeting on 8th January, meaning that the total grants awarded was £5650, £150 over the budget for the year.

It is recommended therefore that the budget is increased by £150 to £5650 for both 2018-19 and 2019-20.

For decision

ITEM 6 REVIEW OF BUDGET DECISIONS

One of the items for decision at the Finance & Administration Committee on 8th January 2019 was to increase the budget for the refurbishment of Henbury Play Area to £35000, however the committee was unsure if this had already been agreed (it had not). Full Council is therefore asked to confirm the budget for the refurbishments can be reset at this level.

For decision

ITEM 7 ACCOUNTS FOR PAYMENT

PARISH COUNCIL ITEMS		
201167	Vision ICT - annual email account hosting for councillors	302.40
201168	K9 - annual keyholding and December security	1044.00
201169	Institute of Groundsmanship - J Case & Case annual membership	96.00
201170	Wellers Hedleys - professional fees for new nursery licence	480.00
201171	R Evetts - office window clean	9.00
201172	Fletchamoore - new compound gates at rec	1446.00
201173	M B Wilkes - topsoil for cemetery	29.16
dd 25.01.19	DWP - waste & recycling collections December	178.90
dd 21.01.19	UK Fuels - fuel	90.02
dd 20.01.19	S Electric - streetlight energy	49.82
dd 24.01.19	British Gas - office electricity usage December	194.34
dd 31.01.19	Vodafone - sim card rental g'staff building	9.84
card 02.01.19	Post Office - stamps	2.02
TOTAL		3931.50

VILLAGE HALL ITEMS		
201174	PPLPRS (annual Music Royalties)	1260.43
201175	ESPO - toilet cleaner	16.57
dd 20.01.19	BT - line rental Jan - Apr	59.97
dd 16.01.19	Dual Energy - December usage	251.03
dd 12.01.19	Gazprom - December usage	209.88
card 29.12.18	Amazon - rubber gloves	12.22
card 03.01.19	Amazon - new padlocks for bins	43.98
card 27.12.18	Dependable Trading - light bulbs	20.94
TOTAL		1875.02

ITEM 8 BANK RECONCILIATION

Nat West current	30013.70
Scot Widows Business Deposit	500.80
Petty Cash	4.18
Cooperative current	
No unrec. payments	46315.17
Cooperative dep. a/c	2.84
Coop Charge Card	-149.02
Public Sector Deposit Fund	308255.18
Total	384942.85

ITEM 9 VERBAL UPDATE ON ALLOTMENTS

ITEM 10 CHRISTMAS TREE ELECTRICITY

The cost of the electrical connection (£2847.76 + VAT) was considered at the last meeting and the Clerk was asked to check with the electricity network company whether existing cabling could not be used, and to also ask if there was any funding available. It has now been confirmed that with regards to the armoured cable, the

network does not use these for their supply, they are non-standard and the quotation allows for connection to the nearest suitable mains cable.

The only grants programme run by SSE is their Communities Fund which only runs in certain locations of Scotland and England, and Dorset is not one of these.

The Council is therefore asked to consider accepting the original quotation.

For decision.

ITEM 11 CORRESPONDENCE

DAPTC	Details of annual conference.. To decide who is to attend.
DAPTC	Nominations invited for Royal Garden Party. To decide who to nominate.
Resident	Request: a) put gate on to Public Right of Way at the recreation ground b) reconsideration of decision not to cut back wild area at rear of the property For decision
Dog Warden service	Survey on ongoing provision. For completion – see below for suggested replies.
Scouts Association	Request for permission to hire out to a baby ballet session (not strictly allowed under the lease). For decision.

Corfe Mullen Parish Council Office

From: Daptc <daptc@dorsetcc.gov.uk>
Sent: 10 January 2019 13:43
To: Daptc
Subject: DAPTC Annual Conference - Due to take place Tuesday 26th March 2019 at Kingston Maurward College near Dorchester.

Dear Clerk,

Booking is now open to all for the 2019 DAPTC Annual Conference. The Conference will be held on Tuesday 26th March 2019 from 9.30am to 3.30pm, in the beautiful setting of Kingston Maurward College, near Dorchester.

We are still finalising the programme for the day and the conference will be aiming to cover the bigger picture facing parish and town councils. As usual, a range of expert speakers is being planned and will include:

Matt Prosser, Chief Executive (Designate), Dorset Council
Ian Dewar, Improvement & Development Manager, NALC
NHS senior representatives on changes including GP services
Martin Horton, an experienced independent expert in managing change and building relationships

Please make your booking on our website link (shown below) as soon as possible.

<http://www.dorset-aptc.gov.uk/CoreContent/EventBooking/Event.aspx?sid=298&pid=10744&id=1255>

This event is open to all Clerks and Councillors and will, as always, be an interesting and informative day.

Kind Regards
Debbie

Debbie Hollings
Customer Relationship Manager



Dorset Association of Parish & Town Councils
(Affiliated to the National Association of Local Councils)

Tel: 01305 260972
Email: daptc@dorsetcc.gov.uk
www.dorset-aptc.gov.uk

Enabling Local Councils in Dorset to achieve excellence

DAPTC Office Hours 9am to 2pm Monday to Friday

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Corfe Mullen Parish Council Office

To: Corfe Mullen Parish Council Office
Subject: RE: ROYAL GARDEN PARTY MAY 2019 - NOMINATIONS DUE IN BY WEDNESDAY 23RD JANUARY 2019

From: Daptc <daptc@dorsetcc.gov.uk>
Sent: 04 January 2019 11:41
To: Daptc <daptc@dorsetcc.gov.uk>
Subject: ROYAL GARDEN PARTY MAY 2019 - NOMINATIONS DUE IN BY WEDNESDAY 23RD JANUARY 2019
Importance: High

Dear Clerks,

In common with all other County Associations, we have been informed that Dorset has been allocated places for Chairmen of Parish Councils or Town Mayors at a Royal Garden Party this year. The Dorset nominations will be entertained on **Wednesday 15th May 2019**.

Four places have been allocated to us. This is **inclusive** of the spouse or partner of the chairman or mayor (note: living with partner = married)

The Lord Chamberlain has asked us to highlight the following: -

- **Invitations are in recognition of *past service* and it is therefore appropriate that outgoing members, rather than those newly selected, should be invited to attend.**
- **All nominated guests should be accompanied.** Older people or disabled people who need assistance **MUST** be accompanied.
- Ensure that no one under the age of 18 years is nominated.
- A nominated guest may be accompanied by a son or daughter over the age of 25 in place of a spouse or partner, but not in addition to.
- All names and addresses must reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. . If in doubt, please check with the guests. *For example, i.e. if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is written on the form.*
- All nominated guests must be British or European Union citizens, although their husbands, wives or companions may be of other nationalities. All guests, nominated or accompanying, must be resident in the United Kingdom.
- Nominated or accompanying guests should **not** have previously attended a Garden Party.
- Buckingham Palace have specifically stated that late changes to nominations cannot be entertained by the palace. Therefore, once details have been submitted to the Palace by NALC this cannot be changed.

- Please remind your guest(s), that in the event that they are unable to attend a Garden Party for whatever reason they will not be invited to attend again.
- **Invitations will be issued approximately 6 weeks prior to the Garden Party and this pack of information is very detailed. Your nominated guests might also find it helpful to follow this link – <https://www.royal.uk/garden-parties>**

Member Councils *who have not had a representative attend during the last ten years* are invited to send nominations **to this office URGENTLY** and in any case no later than **Wednesday 23rd JANUARY 2019**. If you are not sure whether your Council has been successful in the last ten years, please ring the office. Nominations should include all the information listed below with the full name of the candidate, the spouse (and son or daughter, if eligible - see above) plus any decorations. Home addresses, including postcode, are also required.

Since applications will almost certainly exceed the number of allocated places, it will be necessary to draw lots for places. Councils will subsequently be told whether or not their application for the available places has been successful when the names are passed to the Lord Chamberlain's Office.

The invitation to the successful nominations will be issued direct by the Lord Chamberlain's Office and no alterations or substitutions can be made once the list has been submitted to the Lord Chamberlain's office.

APPLICATIONS FOR ROYAL GARDEN PARTY

Please provide the following information in respect of the nominated guest and those accompanying the nominated guest:

Main Guest or Relationship to main guest	e.g. Main guest or Partner
Title	e.g. Mr, Mrs, Miss, Ms, Dr, Capt, Sir, Lord etc
Forename(s) *	First name(s) – this must match their passport
Surname *	Surname – this must match their passport
Decorations/Post Nominals	e.g. CB, MBE, QPM
First line of address	FOR ALL NOMINATIONS
Second line of address	FOR ALL NOMINATIONS (if applicable)
Third line of address	FOR ALL NOMINATIONS (if applicable)
Town	FOR ALL NOMINATIONS (if applicable)
Postcode	Full Postcode MUST be supplied
Disabled Access Required	For registered disabled guests only (Yes/No)

- *All names **must** reflect each guests form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guest.

Kind Regards
Debbie

Stour View Gardens
Corfe Mullen
Wimborne
Dorset
BH21 3TL
14th January 2019

FOA
The Planning Committee
Corfe Mullen Parish Council

Application for installation of gate and access.

Dear Sir/Madam,

I am writing to the Planning Committee for permission to be granted to create a new opening and install a gate from my back garden at the above address onto the public right of way directly bordering. This would be in line with the many other gardens neighbouring my property on Stour View Gardens.

Also I have written to you previously regarding the problem of overgrowth from the public right of way which is very invasive into my garden causing me a lot of extra work to manage. This has become very difficult for me now I am in my 80th year. It would be most appreciated if instruction could be given to the grounds people who manage the footpath at the back of all my neighbouring properties to cut back some of the excessive overgrowth around mine too. They do not suffer from the 'wild area' that has been left over the last decade to grow unchecked into my garden. I would be most grateful if this could be reviewed.

Yours faithfully,





Corfe Mullen Parish Council Office

From: Steve Ricketts <SRicketts@christchurchandeastdorset.gov.uk>
Sent: 07 January 2019 10:30
To: Alderholt Parish Council; Corfe Mullen Parish Council; St Leonards & St Ives Parish Councils; Town Clerk; West Moors Parish Council
Cc: Sean Whitney
Subject: Dog Patrol Contract

Dear Parish/Town Clerks,

Happy New Year to you all, and I hope you are well.

As you can imagine, there is a lot of work to be done in preparation of the new Dorset Council coming into effect as from 1st April 2019. One of the issues that has been raised is whether the new Council will be able to continue to provide the dog patrol service on your public spaces, as per the current agreement with East Dorset DC. You may be aware that Grant Cole, the dedicated officer for these purposes, will be transferred to the new Bournemouth, Christchurch and Poole Council, thereby reducing the dog warden resources available in the new Dorset Council area.

With the above in mind, the new Dorset Council Board needs to decide whether it is possible to continue to provide you with a service as from 1st April 2019 by other means or, if not, how best to plan for the future. As part of their consideration, it would be appreciated if you could answer the questions below, together with any other comments you may wish to make :-

(*please delete as appropriate)

1. If made available by Dorset Council, would your Council wish to continue to use the services of a Dog Warden after 1st April 2019 :-

***Yes/No**

2. In view of the resource implications, if the service was ceased indefinitely as from 1st April 2019, would your Council object to, accept, or support the cessation of the service

***Strongly Object / Object / Accept / Support / Strongly Support**

3. Would your Council object to, accept, or support the cessation of the service for, at least a year, subject to the position being reviewed at a later stage :-

***Strongly Object / Object / Accept / Support / Strongly Support**

4. If, as from 1st April 2019, Dorset Council is unable to provide a dog warden service on your land, would the negative impact on your Council be :-

***Very Low / Low / Medium / High / Very High**

It would be appreciated if you could respond by **4th February 2019**.

Thank you for your consideration of the above.

Steve Ricketts

ITEM 12 VERBAL REPORTS

ITEM 13 VERBAL UPDATE ON ENHANCEMENTS WORKING PARTY

ITEM 14 ITEMS OF REPORT

ITEM 15 CONFIDENTIAL ITEM: AIR CONDITIONING FOR THE OFFICE