

CORFE MULLEN PARISH COUNCIL

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COMMUNITY SERVICES COMMITTEE

There is to be a meeting of the above Committee at the Village Hall, Towers Way, Corfe Mullen on Tuesday 12th March 2019 commencing at 7.15 pm.

K. Blee

PLEASE NOTE EARLIER START TIME

Mrs K M Blee
Parish Clerk
5th March 2019

Members of the Committee: Alexander, Dix, Harrison, Anne Holland, Paul Holland, Honeyman, Jefferies and Mattocks.

PUBLIC DISCUSSION PERIOD

Members of the Public will have an opportunity to raise issues pertaining to this agenda before the meeting starts. Each member of the public will be limited to a 5-minute slot.

AGENDA

1. To Receive apologies for absence
2. To Record any declarations of interest
3. To Approve the minutes of the meeting held on 12th February 2019
4. To Approve Accounts for payment
5. To Receive dog warden reports for February
6. To Consider recent anti-social behaviour and criminal damage in the parish and how the Parish Council can assist the community in addressing this
7. To Consider concerns raised by Cllr Parkin about potential deer problem at the new allotment site
8. To Receive an update on ongoing projects and agreed actions
9. Items of Information and Matters for Forthcoming Agendas
10. To Confirm date and time of next meeting as Tuesday 11th June 2019 at 7.45 pm.
(time subject to change)

ITEM 3 MINUTES OF LAST MEETING

Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 12th February 2019 commencing at 8.00pm

Present: - Chairman –

<i>Cllrs</i>	<i>Alexander</i>	<i>Harrison</i>	<i>P Holland</i>	<i>Jefferies</i>
	<i>Cllr. Dix</i>	<i>A Holland</i>	<i>Honeyman</i>	<i>Mattocks</i>

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

18/332 Apologies for Absence

There were no apologies for absence.

18/333 Declarations of Interest

There were no declarations of interest.

18/334 Minutes

The minutes of the meeting held on 13th November 2018 were approved.

Nem Con.

18/335 Accounts for payment

The following accounts were agreed for payment:

PARISH COUNCIL ITEMS		
201177	Booker Construction - concrete base for bin at rec	384.00
201178	Woodlands Nursery - pruning works at orchard	336.00
201179	Longham Garden Machinery - strimmer line	28.50
201180	Ashley Security - rec toilet door lock repair	197.46
201181	Scottish & Southern - re Windgreen Christmas tree power connection	2847.76
201182	K9 Security - security at recreation ground for January	768.00
201183	HMRC - Month 11	1862.39
201184	DCPF - Superannuation Month 11	2801.34
autopay	Month 11	7871.14
dd 25.01.19	Gazprom - final bill for office electricity (01.05.18 - 14.05.18)	221.79
dd 08.02.19	Siemens copier quarterly lease rental & annual service fee	390.00
dd 25.02.19	Chubb - fire ext. rental g'staff building	16.92
dd 04.02.19	UK Fuels - fuel	97.78
dd 23.01.19	BT - quarterly rental & phone charges	457.30
card 22.01.19	amazon - padlocks for rec & cem	85.59
card 16.01.19	Post Office - stamps	2.02
card 25.01.19	Post Office - stamps	67.00
	TOTAL	18434.99
VILLAGE HALL ITEMS		
201177	Booker Construction - clear, grade & topsoil rear of VH	552.00

201185	Olivers Heating - trace leak in VH system	240.00
dd 24.01.19	TalkTalk - quarterly broadband charge	46.48
card 04.01.19	Post Office - stamps	2.80
card 08.01.19	Amazon - Ugreen group - microphone extender cables	17.98
	TOTAL	859.26

Nem Con

Cllr Harrison queried that the accounts for payment did not include a replacement swing part, the Clerk advised that this has not yet been received.

18/336 Dog Warden Reports

The dog warden's reports on his patrols of Parish Council sites for November, December and January were noted.

Cllr Harrison had been asked if other areas could be considered as residents have identified some problem areas. The Clerk advised that Parish Council employs the dog warden to patrol only Parish Council owned sites. Any other problem areas should be reported to the dog warden, who will monitor these areas on behalf of the district.

The Clerk reported that a new contract for Dog Warden services will be offered from April 2019 and Full Council will consider this at its next meeting.

18/337 Update on ongoing projects and agreed actions

The following update was provided: -

Orchard	Community Orchard – The pruning has been carried out. Some protection remains on some trees.
Christmas tree	Christmas Tree/Lights – The order has been placed to upgrade the electricity supply at Windgreen and for the connection works, after which all should be ready for the Carnival Committee to install a tree for 2019.
Wheel park bin	Installed. Old one had to be removed as both outer and inner sections had broken.
Henbury Play Area	Written confirmation of intention to renew licence received from Dorset County Council. Council has resolved to up the budget for refurbishments to £35,000. Due to time pressures Clerk not published on Contracts Finder yet.
Cemetery compound	Complete and skip in situ. Will cost £220 + VAT for each skip used.
Seat to replace scouts' memorial bench	Installed.
Replacement signs at sites	There was a delay in deciding on one or two signs, so the order has just been placed. Will be installed in-house once received.
Minor tarmac works at rec	Completed.
Rec play area repair works and repainting	Quotations still being sought (two received so far).
Repainting of pavilion railings	Quotations still being sought (one received so far).
Fencing at grounds staff building	Two quotations received so far.
Section of chain link fence on boundary at rec with Rectory Avenue	Now removed as agreed.

Stump removal at rec	<i>To be done as part of triennial tree works</i>
Cemetery verge – dragon’s teeth	<i>Quotations outstanding.</i>

18/338 Additional plug plants for the wildflower meadow

In order to continue to try to improve the meadow and increase the proportion of flowering wildflower plants to ordinary grass, it was agreed that the following should be purchased:

<i>Kidney vetch x 50</i>	<i>£43.50</i>
<i>Lesser Knapweed x 50</i>	<i>£43.50</i>
<i>Musk Mallow x 50</i>	<i>£43.50</i>
<i>Ox eye Daisy x 50</i>	<i>£43.50</i>
<i>White campion x 50</i>	<i>£43.50</i>
<i>Field scabious x 50</i>	<i>£43.50</i>
<i>Betony x 50</i>	<i>£43.50</i>
<i>Teasel x 50</i>	<i>£43.50</i>
<i>Lady’s bedstraw x 50</i>	<i>£43.50</i>
<i>Selfheal x 50</i>	<i>£43.50</i>
<i>Total</i>	<i>£435.00 + VAT</i>

Nem Con

19/339 Flagpole

The Committee previously expressed an interest in exploring the idea of having a flagpole somewhere in the village.

The Clerk has obtained an indicative quotation (supply only) for a 6m glass fibre pole which would be in the region of £270 plus VAT.

It was agreed that the Clerk should investigate the cost of flags and the installation of a glass fibre pole.

As the land outside the Parish Office was considered the most appropriate site it was agreed that this item should be revisited after asset transfer has taken place.

Nem Con

18/340 Date and time of the next meeting

The date and time of the next meeting was confirmed as 12th March 2018 at 7:45pm (time subject to change).

The meeting closed at 8.20pm.

ITEM 4 ACCOUNTS FOR PAYMENT

ACCOUNTS FOR PAYMENT 12.03.19

PARISH COUNCIL ITEMS		
	RETROSPECTIVE ITEMS	
201199	P White - reimburse for Chairman's reception drinks	171.18
201200	Cllr P Harrison - reimburse for flower arrangements Chairman's Reception	150.00
201201	Circle of Friends	100.00
201202	Citizens Advice East Dorset	1500.00
201203	Corfe Mullen 5k Fun Run & Childrens' one mile run	200.00
201204	Corfe Mullen WI	150.00
201205	Corfe Mullen Carnival	600.00

201206	Corfe Mullen Community Foodbank	200.00
201207	Corfe Mullen Girlguiding	400.00
201208	Corfe Mullen RBL - Senior Section	300.00
201209	Corfe Mullen Sports Association	1000.00
201210	Dorset Youth Marching Band	250.00
201211	East Dorset Tourist Information Centre	500.00
201212	Thomas Phelipps Charity	400.00
	OTHER ITEMS	
201213	ESPO - office stationery & recreation ground toilets cleaning items	138.10
201214	Rigby Taylor - line marker 10 ltr. X 20	504.00
201215	SSE Contracting - new feeder pillar at Windgreen	780.00
201216	MB Wilkes - topsoil	29.76
201217	R Evetts - office window clean	9.00
201218	Cllr J P Holland - mileage & parking for DAPTC meeting	22.70
201219	Kingfisher Electrical - light switches in rec. toilets, led fittings & heaters g'staff bldg.	546.00
201220	Mrs S Bird - reimburse for lenses	48.75
201221	Edge IT Systems - Epitaph allotment software + training	285.18
201222	DAPTC - Cllr D Mattocks planning training	65.00
201223	Think Signs Ltd. - signage around Council sites	527.07
201224	Excelsior Coaches - coach hire for Chairman's reception tour of parish	150.00
201225	Lappset - shackle for play area item	135.60
201226	HMRC - PAYE/NIC Month 12	1915.55
201227	DCPF - Superannuation Month 12	2833.95
autopay	Month 12	7943.34
dd 04.03.19	UK Fuels - fuel	145.28
dd 25.03.19	Chubb - fire extinguisher rental g'staff building	17.42
cared 20.02.19	Post Office - stamps	252.80
card 28.02.19	indeed - online recruitment of Assistant Groundsperson	28.88
card 23.02.19	indeed - online recruitment of Assistant Groundsperson	15.09
card 27.02.19	Amazon - card for name badges for Chairman's Reception	8.27
card 27.02.19	Amazon - extra plastic name tags for Chairman's Reception	18.69
	TOTAL	22341.61

VILLAGE HALL ITEMS		
201228	Total Window Repairs x 2 - repair to vandalised windows in Small Hall and Lounge	415.00
201223	Think Signs Ltd. - VH Parking sign	21.74
	TOTAL	436.74

ITEM 5 DOG WARDEN REPORT

Month: February 2019
Parish: CORFE MULLEN
Total Hours: 20

Date	Time Started	Time Finished	Comments
1/2/2019	10.15	12.15	Patrolled Springdale, 11 MOP seen with dogs, of which 4 were seen to pick up.
4/1/2019	11.00	13.00	Patrolled the Rec. 16 MOP seen with dogs, of which 6 were seen to pick up.
5/2/2019	8.30	10.30	Patrolled Springdale, 14 MOP seen with dogs, of which 5 were seen to pick up.
7/2/2019	15.00	17.00	Patrolled the Rec, 19 MOP seen with dogs, of which 8 were seen to pick up. One MOP given a warning for not picking up.
11/2/2019	13.15	14.15	Patrolled Springdale. 7 MOP seen with dogs of which 4 were seen to pick up.
12/2/2019	10.00	12.00	Patrolled the Rec. 18 MOP seen with dogs, of which 7 were seen to pick up.
13/2/2019	8.30	10.30	Patrolled Springdale, 15 MOP seen with dogs, of which 4 were seen to pick up.
14/2/2019	14.30	16.00	Patrolled the Rec. 21 MOP seen with dogs, of which 9 were seen to pick up.
15/2/2019	16.00	17.30	Patrolled Springdale, 11 MOP seen with dogs, of which 3 were seen to pick up.
25/2/2019	9.00	10.30	Patrolled the Rec. 15 MOP seen with dogs, of which 7 were seen to pick up.
26/2/2019	12.00	13.30	Patrolled Springdale. 11 MOP seen with dogs, of which 4 were seen to pick up.
27/2/2019	12.45	13.45	Patrolled the Rec. 16 MOP seen with dogs, of which 7 were seen to pick up, 4 DFD observed.

ITEM 6 ANTI SOCIAL BEHAVIOUR AND CRIMINAL DAMAGE

There has been a bout of anti-social behaviour and criminal damage all around the parish recently and the Parish Council Chairman has asked that the Committee considers how the Parish Council can assist the community in addressing this, and if there are any actions the Parish Council can take.

For discussion.

ITEM 7 BROADMOOR ROAD ALLOTMENTS

Following concerns raised by Cllr Parkin at Full Council, this Committee has been asked to consider how deer are to be prevented entering the new allotment site. The allotments are to be constructed with deer and rabbit proof fencing, however Cllr Parkin is concerned that the deer will either jump this or push it over.

For discussion.

ITEM 8 UPDATE ON OUTSTANDING AND ONGOING PROJECTS

Orchard	Verbal update to be given by Cllr Dix
Christmas tree	The upgrade works to the electricity pillar the electricity supply at Windgreen have been completed, and the connection works are in hand, after which all should be ready for the Carnival Committee to install a tree for 2019.
Henbury Play Area	Written confirmation of intention to renew licence received from Dorset County Council. Council has resolved to up the budget for refurbishments to £35,000. It is suggested that this is not advertised on Contracts Finder until at least a draft licence has been received.
Replacement signs at sites	Signs received and will be installed asap.
Rec play area repair works and repainting	A third quotation still to be arranged.
Repainting of pavilion railings	A third quotation still to be arranged.
Fencing at grounds staff building	Two quotations received so far.
Stump removal at rec	To be done as part of triennial tree works.
Cemetery verge – dragon's teeth	Quotations outstanding.

ITEM 9 ITEMS OF REPORT – *verbal report***ITEM 10 DATE AND TIME OF NEXT MEETING**

Due to the forthcoming election, the next meeting will be held on Tuesday 11 June 2019 at 7.45 p.m. (time subject to change).