

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 9 January 2018 commencing at 8.50pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Parkin
	Anderson	P Holland	Stennett
	Dix	Honeyman	Waterman
	Everett	Jefferies	

Officer in attendance: Katrina Blee (Clerk) and Sheila Bird (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

17/261 Apologies for Absence

Apologies for absence were received from Cllrs. Mattocks and Perry.

17/262 Declarations of Interest

Cllr Harrison declared an interest in Items 17/264 & 17/265 as he is a trustee of Corfe Mullen Youth Trust and a member of the Carnival Committee.

Cllr Honeyman declared an interest in Items 17/264 & 17/265 as he is a trustee of Corfe Mullen Youth Trust. He also apologised for failing to declare an interest in Corfe Mullen Sports Association in the previous Finance & Administration meeting; this was accepted.

Cllr Parkin declared an interest in Item 17/264 as she is a trustee of the Phelipps Charity.

Cllr Jefferies declared an interest in Item 17/264 and 17/265 as she is a trustee of the Corfe Mullen Youth Trust and a Corfe Mullen Sports Association committee member.

17/263 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 12 December 2017 were approved.
Nem Con.

17/264 Grant Applications 2017-18 – recommendations from the Finance & Administration committee

The following recommendations from the Finance & Administration Committee on grants to be awarded were agreed:

Organisation	Details	Amount £
Circle of Friends	For speakers' fees	200 (subject to confirmation of cash held)
CM Afternoon WI	For trips and activities	200

CM Allotments Association	For tools and equipment for communal use/loan	It was agreed to defer consideration until the new site is set up. In addition, it was not yet known what the developer may offer.
CM Carnival	Contribution to H&S welfare facilities for Carnival Day	600
CM Carnival 5km & Junior 1-mile fun run	For new signage and 2018 trophies	200
CM Girl Guiding	For subsidy for District Fun Day	200
CM Royal British Legion Senior Section	For coach outing	200
CM Sports Association	Towards changing room refurbishments	1000
CM Youth Trust	Towards gazebo	250
CM Dementia Friendly Steering Group	For tools for active minds project and 'allybalybee project)	0 (due to Co-op funds received this year)
CM Home Watch – Speed Watch	Towards radar gun	300
ED Beekeepers Association	Towards Bee Vac, observation hive and virtual hive	150
ED CAB	Contribution to running costs	1250
Wimborne & ED Macular Degeneration Support Group	Towards demonstration lighting and gadgets	100
RBL Poppy Appeal	General donation	50 (already donated)
Total		4700

Nem Con.

17/265 Budget and Precept – recommendations from Finance & Administration committee

The following recommendations from the Finance & Administration Committee were considered and agreed:

- a) The draft capital programme as detailed in Appendix 1.
- b) No further pitch improvements will be undertaken this year.
- c) The Chairman's allowance will be increased by £1150 to fund a new Chairman's Reception to increase community engagement, network with other partners in the District and thank volunteers for their work in the parish.
- d) The small grants budget to be kept at £5500 for 2018-19.
- e) A two year commitment will be made to the Corfe Mullen Youth Trust for revenue funding, this to be £36104 for 2018-19 in accordance with the Trust's budget. However, it will be frozen at this level for 2019-20 and the Trust will be encouraged to research alternative sources of funding to funding the financial burden on the Parish Council, given that with local government reorganisation in Dorset, the Parish Council may need to consider taking on other assets and services.

- f) £15000 to be granted to Corfe Mullen Village Hall towards further improvements.
- g) The draft budget (Appendix 2) therefore be approved.
- h) The level of funds as stated on the draft budget (£85913) will be used towards general expenditure, this will ensure that the General Fund is kept at a level within the recommended guidelines.
- i) The precept for 2018-19 to be set at £294475, no change from 2017-18. Due to the tax base increasing to 3913 (up from 3852 in 2017-18) this equates to a Band D equivalent of £75.26 (down from £76.45 in 2017-18).

Nem Con.

17/266 Items of Information and Matters for Forthcoming Agendas

- a) Cllr Alexander suggested that a representative from the Parish Council (not a District or County Councillor) be asked to accompany the Parish Clerk to the briefings being run by East Dorset District Council regarding the reorganisation of Dorset Councils (LGR). It is liked that there will be a series of briefings with many changes and proposals to track over the coming months. It was agreed that Cllr Waterman should take on this role so that any issues can be fed back to the DAPTC Eastern Area Committee.

17/267 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 23 January 2018 at 7.45pm (*time subject to change*).

The meeting closed at 9.04pm.

Capital Programme: Earmarked funds 2018-19 TO 2022-23									
2018-19	£	2019-20	£	2020-21	£	2021-22	£	2022-23	£
Skate Park	60000	Van renewal	7000						
Replace gates at Towers Way Play Area	2000								
Partial refurbishments at Henbury Play Area	5000								
Plant renewal	8000	Plant renewal	2500	Plant renewal	2500	Plant renewal	10000	Plant renewal	2500
Cemetery works	15000								
	90000		9500	0	2500	0	10000	0	2500

	2016-17	2016-17	2017-18	to 31.12.17	to 31.03.18	2018-2019
	BUDGET	ACTUAL	BUDGET	ACTUAL	ESTIMATED	BUDGET
INCOME	£	£	£	£	£	£
Precept	288205	288205	294475	294475	294475	294475
Cemetery Fees	12000	10764	10200	13659	16500	16995
Bank interest	1650	1516	1450	371	560	625
Allotment Rents	1500	38	0	32	0	0
Recreation	1100	867	850	1197	1450	1400
FOI income	10	1	5	0	0	5
Booklet sales	40	31	40	6	10	40
Other income	50	49	50	145	95	50
TOTAL INCOME	304555	301471	307070	309885	313090	313590
EXPENDITURE						
Employees	£	£	£	£	£	£
Salary & wages	125750	128835	146478	110045	145776	153592
Travelling expenses	500	440	500	297	400	500
TOTAL	126250	129275	146978	110342	146176	154092
Recreation						
	£	£	£	£	£	£
Grounds maintenance & staff facility*	29000	34421	32300	29259	34550	30250
Insurance	600	523	575	464	464	525
Rent - DCC	600	600	600	0	0	700
Play Equipment maintenance	1000	5985	2600	1258	1257	1400
Dog wardening	4000	3900	4000	3900	3900	4000
Community orchard maintenance	250	23	300	0	100	300
Waste collection*	2000	0	0	0	0	0
TOTAL	37450	45452	40375	34882	40271	37175
General Admin						
	£	£	£	£	£	£
Professional services	4200	3051	3100	2629	2629	3100
Staff training and prof fees	1500	1795	1000	609	675	1000
Member training	2500	65	960	900	900	360
Insurance	2850	2373	2523	2187	2187	2523
DAPTC	1200	1199	1223	1222	1222	1259
Audit fees	1500	1550	1750	0	1500	1750
Hire of rooms	1500	1374	1265	1090	1000	1390
Advertising	1000	83	250	0	0	250
Members travelling exps	200	41	120	92	120	180
Chairman's allowance	300	165	350	34	100	1500

APPENDIX 2 (continued)

	2016-17	2016-17	2017-18	to 31.12.17	to 31.03.18	2018-2019
	BUDGET	ACTUAL	BUDGET	ACTUAL	ESTIMATED	BUDGET
Parish Newsletter	2200	1940	2000	1194	1819	2000
Publications & subscriptions	200	194	150	125	90	150
Website/software/comp maint	2000	1882	1170	1467	1500	1850
PWLB loan interest	2200	1762	2000	1538	1538	2000
Election costs	4000	0	2400		0	0
Miscellaneous	50	61	48	419	429	180
TOTAL	27400	17535	20309	13506	15709	19492
Office Costs	£	£	£	£	£	£
Postage, Printing & Stationery	1500	842	975	785	871	1050
Telephone/Internet	1100	1152	1200	1000	1250	1380
Office Expenses	7500	6569	7132	5904	6750	7360
TOTAL	10100	8563	9307	7689	8871	9790
Vehicles & Plant	£	£	£	£	£	£
Licence & Insurance	900	810	900	821	840	1205
Petrol/Repairs	3000	2698	3120	2052	2375	3500
TOTAL	3900	3501	4020	2875	3215	4705
Cemeteries	£	£	£	£	£	£
Insurance	450	354	395	326	326	365
Rates and utilities	1300	1305	2267	2210	2300	2395
Repairs & maintenance	500	46	550	3517	3517	550
Plot survey - new area	500	0	500	0	0	0
TOTAL	2750	1705	3712	6053	6143	3310
Grants to outside organisations	£	£	£	£	£	£
Small grants programme/donations	3500	3500	5500	50	10500	5500
Exceptional grant to CMSA	0	0	0	5000		
Youth Centre revenue grant	30000	11912	36963	35873	35873	36104
Corfe Mullen Village Hall -contribution to new roof		30000			0	
Corfe Mullen Village Hall - contribution to improvements	0	0	0	0	0	15000
TOTAL	33500	45412	42463	40923	46373	56604

APPENDIX 2 (continued)

	2016-17	2016-17	2017-18	to 31.12.17	to 31.03.18	2018-2019
	BUDGET	ACTUAL	BUDGET	ACTUAL	ESTIMATED	BUDGET
Highways & Street lighting	2500	470	2090	354	500	1340
Allotments	£	£	£	£	£	£
Rent of land	205	205	205	0	0	205
Water	500	446	600	134	200	500
Maintenance	350	125	240	0	200	240
Legal fees new site	1250	0	1250	0	0	1250
TOTAL	2305	776	2295	134	400	2195
	£	£	£	£	£	£
TOTAL EXPENDITURE	246155	252689	271549	216758	267658	288703
Net surplus/(deficit)	58400	48782	35521	93127	45432	24887
EXCEPTIONAL AND CAPITAL INCOME	£	£	£	£	£	£
TOTAL EXCEPTIONAL INCOME	0	0	0	0	0	0
EXCEPTIONAL AND CAPITAL EXPENDITURE	£	£	£	£	£	£
PWLB Loan repayments	8400	8521	8521	8745	8745	8800
Capital Projects - new	5000	0	0	0	0	0
Earmarked reserves expenditure	85000	36473	68250	4433	10433	90000
CMSA contingency	10000	0	0	0	0	0
Allotments provision	0	0	2000	0	0	2000
Provision for devolved services	0	0	10000	0	0	10000
Contribution to improvements to PROW Brook Lane to Newtown Lane	0	0	1000	0	1000	0
Asset transfer Towers Way land (provision)	0	0	15000	0	0	0
TOTAL EXCEPTIONAL EXPENDITURE	108400	44994	104771	13178	20177	110800
Net exceptional/capital surplus/deficit	-108400	-44994	-104772	-13178	-20177	-110800
NET OVERALL SURPLUS/DEFICIT	-50000	3788	-69251	79948	25255	-85913
Transfers to funds	-30000	0	0	0	0	0
Funded from reserves	80000	-3788	69251	-79948	-25255	85913
Balanced Budget:	0	0	0	0	0	0

Estimated movement in Funds

	Funds at 31.03.17	est. inc. 2017-18	est. exp. in 2017-18	Forecast at 31.03.18	Fund tfrs at 01.04.18	est. inc 2018-19	est. exp. in 2018-19	Forecast at 31.03.19	As a % of precept 2018-19
General	168148	313090	-276403	204835	-45000	313590	309503	163921	55.67
Earmarked Reserve	69250	0	-11433	57817	45000	0	-90000	12817	No. of months exp. 2018-19
	237398	313090	-287836	262652	0	313590	399503	176738	6.36