

**Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 28 August 2018 commencing at 7.30pm**

**Present:** Cllr Harrison - Chairman

|       |           |           |          |
|-------|-----------|-----------|----------|
| Cllrs | Alexander | A Holland | Mattocks |
|       | Anderson  | P Holland | Perry    |
|       | Dix       | Honeyman  | Stennett |
|       | Everett   | Jefferies | Waterman |

Officer in attendance: Katrina Blee (Clerk) and Sheila Bird (Assistant Clerk).

**PUBLIC DISCUSSION PERIOD**

Prior to the commencement of the public discussion period the Chairman reported that following a query from one Parish Councillor, he had spoken to the relevant officer at East Dorset District Council who had advised that Parish Councillors are not permitted to speak as a member of the public during public discussion period. Members who have a disclosable pecuniary interest in an agenda item are advised that they should not participate in the discussion or vote, and in addition are strongly advised to leave the room for the duration of that item.

There were 24 members of the public present. One person spoke about the Members' Code of Conduct. Three others voiced concerns about development in the green belt as proposed in the Local Plan Review.

**18/131 Apologies for Absence**

Apologies were received from Cllr Parkin.

**18/132 Declarations of Interest**

Cllrs Mattocks and Jefferies both declared an interest in Item 13 as they are trustees of the Corfe Mullen Sports Association. Cllrs Harrison and Honeyman declared an interest in Item 13 as they are CMSA committee members. Cllrs Everett and Perry declared an interest in Item 8 as they both own potentially developable land within the proposed Area of Search.

**18/133 Minutes of Previous Meeting**

The minutes of the Parish Council meeting held on 9<sup>th</sup> January 2018 were approved subject to changes at 18/093 showing Cllrs Jefferies and Mattocks as trustees of the CMSA and Cllrs Harrison and Honeyman as committee members.

*Nem Con.*

**18/134 Committee Minutes**

Minutes of the following committees were noted:

- a) Planning 10 July 2018

- b) Planning 24 July 2018  
 c) Community Services 12 June 2018

**18/135 Accounts for payment**

The following accounts were authorised for payment:

| <b>PARISH COUNCIL ITEMS</b> |  |                 |
|-----------------------------|--|-----------------|
| 201070                      | Transfer to NatWest  | 30000.00        |
| 201071                      | Chubb - fire extinguisher service and replacement parts                        | 82.54           |
| 201072                      | Kingfisher Electrical - replace damaged fitting in rec toilets                 | 78.00           |
| 201073                      | ELAS - hearing tests for groundstaff   | 300.00          |
| 201074                      | Logik Copying Systems - quarterly copy charge                                  | 50.89           |
| 201075                      | PKF Littlejohn - external auditor 2017-18                                      | 960.00          |
| 201076                      | Borough of Poole - grounds maintenance July and cut/collect grass              | 1729.92         |
| 201077                      | Zenith Marque Insurance - refund of overpaid insurance claim re height barrier | 767.00          |
| dd 09.07.18                 | UK Fuels - card charge   | 2.40            |
| dd 08.08.18                 | Siemens - quarterly copier lease rental  | 330.00          |
| dd 20.08.18                 | UK Fuels - fuel  | 113.75          |
| dd 27.08.18                 | British Gas - office electricity   | 33.67           |
| dd 01.09.18                 | EDDC - office rates  | 360.00          |
| dd 01.09.18                 | EDDC - cemetery rates  | 235.00          |
| dd 29.08.18                 | Vodafone - sim card rental g'staff bldg.                                       | 9.84            |
| card 09.08.18               | Just Gloves - disposable gloves for g'staff                                    | 47.22           |
| card 07.08.18               | Co-op - washing up liquid for groundstaff                                      | 3.00            |
|                             | <b>TOTAL</b>   | <b>35103.23</b> |

| <b>VILLAGE HALL ITEMS</b> |  |               |
|---------------------------|--|---------------|
| 201071                    | Chubb - fire extinguisher service and replacement parts    | 296.49        |
| 201072                    | Kingfisher Electrical - replace 4 gang switch in main hall | 90.00         |
| dd 20.08.18               | Gazprom - July usage                                       | 39.90         |
| dd 30.07.18               | TalkTalk - broadband                                       | 42.88         |
|                           | <b>TOTAL</b>   | <b>469.27</b> |

*Nem Con*

**18/136 Bank Reconciliation**

The following bank reconciliation was approved:

|                              |  |          |
|------------------------------|--|----------|
| Nat West current             |  | 10137.45 |
| Scot Widows Business Deposit |  | 500.79   |
| Petty Cash                   |  | 2.18     |

|                            |           |                  |
|----------------------------|-----------|------------------|
| Cooperative current        | 138933.61 |                  |
| less unrec. payments       | 2850.80   |                  |
| add unrec. Receipts        | 0.00      | 136082.81        |
| Cooperative dep. a/c       |           | 2.84             |
| Coop Charge Card           |           | -69.89           |
| Public Sector Deposit Fund |           | 287507.22        |
| <b>TOTAL</b>               |           | <b>434163.40</b> |

*Nem Con*

### 18/137 Conclusion of Audit

The conclusion of the External Audit was noted. There were no matters arising from the audit and the due notice of completion has been published on the main noticeboard and the website.

Cllrs Everett and Perry left the meeting at this point as they had declared interests in the following item.

### 18/138 Local Plan Review: Parish Council Response

The Clerk attended a briefing on the Local Plan review and had summarised the main points for members' benefit. She had also identified potential pointers for a Parish Council response.

1. Hierarchy classification
 

As there were differing views on this it was decided to make no comment from the Parish Council, but the Clerk encouraged members to respond individually to ensure that their views are recorded.

*Nem Con.*
2. Green belt anomalies
 

Cllr A Holland proposed, and Cllr Honeyman seconded that the Parish Council should object to these two areas being removed from the green belt, as it was felt that they do contribute to the purposes of the green belt and need protection.

*Nem Con.*
3. Proposed deletion of the Special Character Area and Area of Great Landscape Value designations.
 

Cllr A Holland proposed, and Cllr Waterman seconded that the Parish Council should object to the removal of these designations as these are very special areas in the parish and therefore need this added protection.

*Nem Con.*
4. Transport, employment, retail and community facilities proposals.
 

There is little likelihood of additional facilities and infrastructure coming forward in Corfe Mullen.

**Transport:** Existing public transport is poor and vulnerable. The proposed

improvements to the Higher Blandford Road would only serve to attract more traffic accessing Poole and the conurbation from the A31 through the parish rather than using Gravel Hill and will not benefit Corfe Mullen residents.

**Employment land** – the proposal regarding the redevelopment of Cogdean Industrial Estate would result in a loss of employment land when the community needs additional employment opportunities.

Retail and Community facilities: the proposed additional housing will not attract new facilities and it is difficult to see where these would be located.

*Nem Con*

5.. Housing development in the green belt

Members strongly opposed this as it was felt that it was not sustainable due to all the points mentioned above and the fact that the remaining areas of green belt would be remote from facilities.

*Nem Con.*

Cllrs Everett and Perry returned to the meeting. Cllr Waterman left the meeting due to personal reasons.

**18/139 To consider funding bollards under agency agreement with DCC**

Following the Parish Council’s request to Dorset County Council to look at parking on the verge outside BH Live and the ‘Lockyers triangle’ the County Council has indicated that it would agree to bollards being installed but the Parish Council would have to fund this.

Members decided that they would prefer to see something more natural such as bunds, Purbeck stone and planting rather than plastic bollards and the Clerk was asked to request this with a view to the issue being further discussed at the Community Services Committee meeting in September when a firm quote will have been received.

*Nem Con.*

**18/140 Correspondence Received**

|                        |  |
|------------------------|--|
| <p><b>Resident</b></p> | <p>Regarding publication of information regarding the Code of Conduct on the Parish Council website.<br/> <b>Response: The Parish Council’s website is fully compliant with all current legislation including the transparency code and is scrutinized for compliance by both the internal and external auditor.</b></p> |
|------------------------|--|

|  |   |
|--|---|
|  | <p><b>It was agreed to add a single sentence to the website stating that when taking up office all councillors undertake to observe the Members' Code of Conduct.</b></p> <p><i>Nem Con.</i></p> <p>The Clerk will action this and reply to the resident accordingly.</p> |
| <b>DAPTC</b>                                   | <p>Statement to Shadow Cabinet of new Dorset Unitary. <b>Noted.</b></p> <p><i>Nem Con.</i></p>  |
| <b>Christchurch &amp; East Dorset Councils</b> | <p>Consultation on revised Housing and Affordable Housing SPD Revised Draft consultation. <b>Agreed to make no response.</b></p> <p><i>Nem Con.</i></p>   |

#### 18/141 Verbal Reports from County & District Councillors and other organisations

- a) Chairman's Engagements – the Chairman had not attended any engagements but thanked Cllr P Holland, Vice-Chairman, for representing him at the recent Wareham Civic Day.
- b) The County Councillor reported that preparations for Local Government Reorganisation are progressing at an energetic pace, she felt with very little debate and scrutiny. The Chairman interjected to say that in fact following concerns highlighted by auditors, the leader of the Shadow Authority has been called before the Audit and Governance Committee and this demonstrates that the process is being scrutinized.
- c) The District Councillor reported as follows: -
  - (i) The recent community litter pick was very successful and the next one is scheduled for 22 September.
  - (ii) A 'steering group for good neighbours' has been formed to recruit volunteers to help people in the community.
- d) DAPTC – Towns and Larger Parishes Group – there is to be a meeting at Lyme Regis within the next week and Cllr Holland requesting members to pass on any pressing matters to him to raise.
- e) Corfe Mullen Sports Association (CMSA) - there was no CMSA report as the committee had not met, but Cllr Honeyman again raised concerns about the future security of the county field for sports and recreation. The Clerk reminded members that the County Council is reluctant to transfer ownership of the land to the Parish Council as it may still be needed in the long term for additional school provision, however the Parish Council continues to rent the land and there are no indications that the County Council is wanting to vary this arrangement.

- f) Beacon Hill Liaison Committee – the next meeting is on Wednesday 12 September at 1.00pm and it is hoped that there will be news of the forthcoming planning application regarding the restoration works.

**18/142 Items of Information and Matters for Forthcoming Agendas**

- a) Following a question from Cllr Dix the Clerk the ownership and lease arrangements of the new allotment site is not yet known.
- b) Cllr Perry expressed his disappointment that some of the heathers on the Windgreen roundabout had died in the recent extremely hot weather due to lack of watering. The Chairman noted this, and staff will be asked to ensure that this does not recur.
- c) The Clerk reported that she has received a request from the Staffy and Stray Rescue organisation for a fun day at the recreation ground in mid May 2019. A total of 300-400 visitors would be expected. This could take place on the county field with the middle field as a back-up car park. The Clerk was asked to contact the cricket club to try and find a suitable date.
- d) The opening of the Wheel Park will be on Friday 31 August at 6.30 p.m. The Clerk reported that the Council's project manager advises that he has requested that the additional/replacement railings are installed by the end of the day on 30 August.
- e) Following a question from Cllr P Holland, the Clerk confirmed that she had put in a letter of complaint to the County Council regarding the ineffective weed spraying programme in accordance with the decision at the last Community Services Committee and has received an acknowledgement that this has been referred to the relevant officer for reply.

**18/143 CONFIDENTIAL ITEM: Licence of patio at recreation ground**

**EXCLUSION OF PRESS AND PUBLIC**

**It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item**

The Clerk reported that the Council's solicitor could prepare a licence at a cost of £400 plus VAT. She had requested a specification of the proposed works from the proposed pre-school's proprietor which was still awaited.

Cllr Alexander proposed that the Parish Council should ask the proprietor of the pre-school to fund 50% of the cost of having the licence drafted if it is written in such a way that it can be re-used in the future for similar purposes, if not, then the proprietor would be required to fund the total cost. This was seconded by Cllr Honeyman and agreed.

*Nem Con.*

The Clerk clarified that the licence would enable the use of the patio area and an erection of a fence there and would state that the pre-school would be responsible for the full cost of removal of the fence should the pre-school wish to end the licence or go out of business.

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It was further agreed that the licence would be offered on a rolling year to year basis, with a break clause with suitable notice periods. The Clerk was asked to seek advice from the solicitor on notice periods and, following a suggestion from the Chairman, will also seek advice as to whether a deposit to cover the potential cost of the removal of the fence should be included.

*Nem Con.*

**18/144 Date and time of next meeting**

The date and time of the next meeting was confirmed as Tuesday 25 September 2018 at 7.45pm (*time subject to change*).

The meeting closed at 9.10pm.