

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 25th September 2018 commencing at 7.30pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander	A Holland	Mattocks	Waterman
	Anderson	P Holland	Parkin	
	Dix	Honeyman	Perry	
	Everett	Jefferies	Stennett	

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

At this point, Cllr Parkin offered her comments on the Parish Council's response to the Local Plan Review.

PUBLIC DISCUSSION PERIOD

There were two members of the public present: David Mills of the Carnival Committee and David Peden Chairman of the Allotment Association.

18/166 Apologies for Absence

There were no apologies for absence.

18/167 Declarations of Interest

Cllr Dix declared an interest in item 18/178 as she is an allotment tenant. Cllrs Harrison and Honeyman declared a non-pecuniary interest in items 18/172 & 18/174 as they are CMSA committee members. Cllrs Mattocks and Jefferies declared a non-pecuniary interest in items 18/172 & 18/174 as they are trustees of the Corfe Mullen Sports Association. Cllr Harrison declared a non-pecuniary interest in item 18/173 as he is a member of the Corfe Mullen Carnival Committee.

These declarations were noted, however the Clerk pointed out that in respect of Item 18/172 the area where the fence was to be erected is owned and managed by the Parish Council and not the Sports Association.

18/168 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 24th July 2018 were approved.

Nem Con.

18/169 Committee Minutes

Minutes of the following committees were noted:

- | | | |
|----|--------------------|----------|
| a) | Planning | 14.08.18 |
| b) | Planning | 28.08.18 |
| c) | Community Services | 14.08.18 |

18/170 Accounts for payment

Updated accounts for payment were tabled at the meeting showing the division of the insurance premium between Parish Council and Village Hall.

The Clerk advised that the TPS Project Management invoice may not be the final one as they were still chasing the contractor regarding the installation of the replacement railings.

Cllr Parkin queried the level of the insurance premium and suggested that in future the Council approach underwriters directly, however the meeting reminded her that the Council does use a broker who provides recommendations from different companies' underwriters. The Council's insurance requirements were last reviewed in 2016 and the Council undertook a procurement exercise, considering three quotations put forward by the broker which did result in a change of insurers to ensure value for money. The Council entered into a three-year agreement with the new insurer with a nil rate increase per £ insured during this period. The next review is due in 2019.

The following accounts were therefore authorised for payment:

PARISH COUNCIL ITEMS		
201082	CMYT - grant payment	3654.10
201083	Morris Construction Ltd - disposal of old skate ramps and basketball posts, gully clearance - wheel park project	720.00
201084	K9 Security Ltd. - security August	768.00
201085	TPS - project management Wheel Park Project	2400.00
201086	ESPO - toilet rolls	17.42
201087	Came & Co - general insurances	3623.59
201087	Came & Co - vehicles Insurance	700.00
dd 19.09.18	DCC - waste collections from rec. for August	133.20
dd 19.09.18	DCC - waste collections from rec. for August	133.20
dd 17.09.18	UK Fuels - fuel	75.00
dd 01.10.18	EDDC - office rates	360.00
dd 01.10.18	EDDC - cemetery rates	235.00
dd 29.09.18	Vodafone - sim card rental g'staff building	9.84
dd 25.09.18	British Gas - office electricity 13.8.18-11.9.18	52.68
dd 21.09.18	Southern Electric - street light supply	54.32
card 06.09.18	Co-op - items for groundstaff	5.00
	TOTAL	12808.15

VILLAGE HALL ITEMS		
201088	Olivers Heating - gas service	216.00
201089	Sage UK Ltd - accounting software annual support	201.60
201089	Sage - Instant Payroll Extra Annual Licence Plan	226.80

201090	PHS - annual duty of care re sanitary bin collections	90.30
201086	ESPO - cleaning consumables	14.52
201087	Came & Co - general insurances	1697.40
dd 17.09.18	Dual Energy - electricity usage August	136.58
dd 01.10.18	VH rates (pd direct by VH)	59.00
card 11.09.18	Batteries for projector remote - Small Hall	4.20
card 14.09.18	Coffee mate for coffee a.m.'s/bingo	12.49
	TOTAL	2658.89

Nem Con

18/171 Bank Reconciliation

The following bank reconciliation was approved:

Nat West current		1930.55
Scot Widows Business Deposit		500.79
Petty Cash		2.18
Cooperative current	106465.56	
less unrec. payments	-10063.34	96402.22
Cooperative dep. a/c		2.84
Coop Charge Card		-251.14
Public Sector Deposit Fund		227656.07
Total		326243.51

Nem Con

18/172 New Safety Fence at Sports Pavilion

Members were asked to consider the specifications of the new safety fence at the pavilion proposed by the preschool wanting to rent the pavilion:

1. Remove existing slabs and prepare post locations
2. Excavate and place posts with aris rail fixed nursery side
3. Fix fence planks vertically in the region of 1500mm high with a 25mm gap between
4. Tops of planks to be rounded (picket style)
5. Install patio slabs and make good patio where required
6. Fit one gate, with hi-security pad-lock

It was agreed that the specifications above should be accepted subject to clarification of the type of timber, and if untreated, would it be painted. In addition, the Clerk was asked to request that the Parish Council will need to be provided with keys/combination to the lock.

Nem Con

18/173 Recommendation from Community Services Committee regarding siting a Christmas tree at Windgreen

Standing Orders were suspended in order that David Mills of The Carnival Committee could contribute to the discussion on this item. He explained that the Carnival Committee has secured a number of sponsors but is up to £2800 short of the amount required for this project. This excludes the cost of upgrading the electric pillar.

Permissions will be needed as soon as possible from Dorset County Council in order for the tree to be installed in 2018, alternatively this will start in 2019. The Clerk reported that she had previously obtained permission for the Parish Council to upgrade and assume responsibility for the electric pillar, and to erect a tree, but would need to seek permission that the tree installation would now be managed by the Carnival Committee.

Members were very keen to see the project move forward and Cllr Parkin proposed that the Parish Council pledges to meet any shortfall the Carnival Committee has in order to fund this project, up to a maximum of £3,500, to allow for the cost of the pillar upgrade. This was seconded by Cllr Anne Holland.

Vote: Unanimous

The meeting then considered the following recommendations from the Community Services Committee: -

- 1) DCC is formally requested to grant permission for the land to be used for the Christmas tree and for the Parish Council to upgrade the electric point and assume responsibility for this.

The Clerk has already received permission for the Parish Council to do this, agreed to request that DCC is happy for the tree installation to be a Carnival Committee project.

Nem Con.

- 2) Ask DCC what, if any, crowd/protection barriers are necessary and any other conditions.

Noted that the Carnival Committee's insurers require barriers. Agreed that the Clerk should check on this and other conditions or requirements.

Nem Con.

- 3) Ask DCC if any signage can be put up temporarily highlighting business/sponsors.

Agreed that the Clerk should ask DCC.

Nem Con.

- 4) Ask DCC what level of Public Liability would be required.

Agreed that the Clerk should ask DCC.

Nem Con.

- 5) The Parish Council meets the cost of upgrading the electric point and power for the lights.
Agreed. (Cost of upgrading the electric point included in the £3500 in proposal above).
Nem Con.
- 6) The Parish Council commits to make a financial contribution in future years (level to be agreed on an annual basis).
This was proposed by Cllr A. Holland and seconded by Cllr Parkin.
Voting: unanimous.

18/174 Request from Corfe Mullen Sports Association to site a Refuse Bin

Following information from Cllr Alexander, it was agreed that both the Parish Council and the Sports Association should check with their insurers to see if there are any limitations regarding the siting of refuse bins near to buildings. Subject to this information, it was agreed to delegate the decision on the siting of the sports association bin to the Clerk who will liaise with Cllr Mattocks and the Head Groundsman before deciding.

Nem Con

18/175 Correspondence Received

Weed Spraying Complaint – The Clerk read out a response from DCC to the recent complaint about the standard of weed spraying in Corfe Mullen.

Members discussed the response and Cllr Parkin proposed that a response is made asking that future spraying takes place earlier in the year and that monitoring of the spraying and its effectiveness is put in place, this was seconded by Cllr Paul Holland.

Vote: 11 in favour 2 abstentions

Councillors were asked to submit details of problem roads ideally with photos to the Clerk for onward submission to DCC.

18/176 Verbal Reports from County & District Councillors and other organisations

- a) Chairman's Engagements – the Chairman attended Portland Civic Day, and the Corfe Mullen Wheel Park Opening. He thanked Cllrs A and P Holland for helping at the latest Community Litter Pick which went well and was also attended by the local MP. He also reported that the recently relaunched Good Neighbour Scheme is proving successful with the number of volunteers now into double figures.
- b) The County Councillor reported as follows: -
 - (i) A recommendation on the appointment of the Chief Executive of the new unitary council has been made and will be considered by the Dorset Councils shortly.
 - (ii) She recently attended a seminar regarding Council Tax harmonisation.

- (iii) Logos for the new authority are being considered.
 - (iv) A petition has been lodged at DCC to reduce the speed on Blandford Road North. This will be considered at a meeting on 6th November. Following a request, it was agreed that the Clerk will put in a request that Cllr Parkin attends as a representative from the Parish Council.
 - (v) Following a complaint about visibility at the mini-roundabout outside Hillview Post Office she has emailed the Community Highways Officer who will explore options which may include cutting back a hedge.
 - (vi) She reported that an area of Japanese knotweed is being treated in Froud Way.
 - (vii) The Win on Waste sessions at the Library are going well.
- c) District Councillor Harrison reported as follows: -
- (i) Scrutiny and Policy Development Committee received figures from the recent Local Plan Review consultation. 508 responses were received, 94 of which were from Corfe Mullen.
 - (ii) A Corfe Mullen-based catering company has recently received a Level 5 food hygiene rating.
- d) Corfe Mullen Sports Association - Cllr Honeyman reported that two members of the CMSA committee are expected to resign at the next AGM. There continues to be healthy numbers playing sport at the recreation ground. There are very occasional reports of cricket balls going into the tennis court areas. The Clerk added that this also happens occasionally in gardens in Rectory Avenue.
- Cllr Harrison reported that replacement road cones are proving to be more effective in reducing anti-social parking on football days.
- e) Beacon Hill Liaison Committee – Cllr Jefferies reported that public consultation meetings have been arranged by Suez for 17th and 18th October and it is anticipated that a planning application will be made following this consultation.
- f) DAPTC – Towns and Larger Parishes Group
- Cllr Paul Holland reported on the DAPTC Larger Councils Meeting held on 31 August 2018 at Lyme Regis as follows: -
- (1) It was noted that DCC were not forthcoming on the progress of change, however a fortnightly newsletter was now being sent to all Clerks for distribution.
 - (2) The situation regarding the transfer of assets varied widely across the county.

- (3) Grant funding for organisations including the CAB was unclear in the longer term however the current grant funding policy will remain for the financial year 2019-20. The budget for the new authority is due to be set in February 2019.
- (4) Dorset Council will be the collection authority from 1 April 2019, but it will depend on central government as to whether alignment of council tax in different areas will happen then or be phased in over two years or more.
- (5) The new Dorset unitary Chief Executive is due to be appointed by 27 September and the second tier before Christmas.
- (6) Requirements for Local Plan updates are changing, however completed plans are likely to be accepted. A five-year supply of housing land will be required by each of the new councils, with previous shortfalls not needing to be taken into consideration
- (7) Concern was expressed that DAPTC training sessions were based largely around Dorchester and few in the east of the county. Training on the new National Planning Policy Framework was an urgent priority. Cllr Holland suggested that the Parish Council could use an alternative provider for this.
- (8) DAPTC AGM is 10 November in Dorchester.
Next Towns & Larger Parishes meeting is 16 November at Blandford.

g) DAPTC – Eastern Area

Cllr Waterman reported that the next meeting will take place on 9th October 2018.

h) Youth Trust

Cllr Jefferies reported that sessions continue to be well attended and that the DofE projects are very well attended with candidates coming from other areas where DofE is not offered. The new clerical assistant Linda has settled into post well. One of the part-time youth workers has resigned and a replacement will be recruited.

Cllr Harrison reported that the Trust's AGM is on 10th October 2018.

18/177 Items of Information and Matters for Forthcoming Agendas

- a) *Scouts Gate/Fence* - The Clerk reported that the Scouts Association has replaced the gate posts alongside the Scout hut and are also replacing old fence panels with concrete panels which were thought by its fire officer to be a potential fire hazard. The panels backing on to the Parish Council's compound may also be replaced at a later date.

- b) *Hardstanding at Springdale Road Bus Stop area* – The Clerk reported that at a recent Community Services meeting it was agreed to recommend to Full Council that the concreting work to improve the area should proceed at a cost of £1264 & VAT. This was agreed.

Nem Con

- c) *Complaint re: Wheel Park* - The Clerk advised that a family had an unfortunate experience at the wheel park recently with young adults being abusive and smoking an illegal substance. She had reported this to the Police who have advised that residents should phone 101 at the time this is happening and if a patrol is in the area and available they can attend to speak to those concerned.
- d) *Firewise Community Upton Heath* - Cllr Jefferies reported that this initiative would see kits including bollards/road closed signs etc stored at strategic locations on pavements near to the heath so that they can be used in the event of a fire and asked for advice on permissions. The Clerk advised her that she would need permission from DCC as the highways authority and would also need to check the planning permission position.
- e) *Table Tennis Table at Recreation Ground* - Cllr Mattocks has registered this on 'PING!', a national database which lists locations of table tennis facilities.
- f) *Poaching in Stony Down Plantation Area* – Cllr Parkin reported that Lord Rockley has reported that poaching activity is intensifying.
- g) *Wheel Park railings*: The Clerk reported that the contractor had made an error in re-manufacturing of the wheel park railings, which has delayed their installation, this is in hand and being chased by the Parish Council's project manager.
- h) *Badges for councillors*: Following discussions with councillors in other areas, the Chairman reported that he would like to propose that the Parish Council Chairman's escort and previous Chairmen are given a badge to wear at civic functions. He has obtained costs for consideration at a future meeting.

18/178 Relocation of the Allotments

The Clerk confirmed that in the light of news from the Council's landlord this no longer needed to be a confidential item. The landlord has confirmed that it is unlikely that the existing site will need to be vacated before the end of 2018.

It was therefore agreed to issue a further three months' notice to quit to allotment tenants, which will expire on 31 December.

Nem Con

Standing orders were suspended in order for David Peden, Chairman of the Allotments Association to outline his concerns that although a three months' notice to December is not too problematic for allotment growers, it would be very regrettable to receive a further three months' notice in January, as then no crop planning, seed sowing or planting could take place, meaning that there would effectively be no allotment provision for the forthcoming 2019 growing season.

18/179 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 23rd October 2018 at 7.45pm (*time subject to change*).

The meeting closed at 9.00pm.