

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 23 October 2018 commencing at 7.45pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander (late arrival)	A Holland	Mattocks
	Anderson	P Holland	Perry
	Dix	Honeyman	Stennett
	Everett	Jefferies	Waterman

Officer in attendance: Katrina Blee (Clerk) and (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

18/204 Apologies for Absence

Apologies for absence were received in advance from Cllr Parkin and also from Cllr Alexander for his late arrival.

18/205 Declarations of Interest

Cllr Perry declared an interest in 18/210 as he is a trustee of the Phelipps charity.

18/206 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 25 September 2018 were approved.

Nem Con.

18/207 Committee Minutes

Minutes of the following committees were noted:

- | | | |
|----|--------------------------|-------------------|
| a) | Planning | 11 September 2018 |
| b) | Planning | 25 September 2018 |
| c) | Finance & Administration | 10 July 2018 |

18/208 Accounts for payment

The following accounts were authorised for payment:

PARISH COUNCIL ITEMS		
201105	K9 Security - September security at rec.	720.00
201106	Fletchamoore - tarmacadam works at cemetery (25% deposit)	3987.90
201107	DAPTC - Clerks Seminar	70.00
201108	D J Andrews - Ford Ranger door repair	143.65
201109	Sage - Instant Accounts renewal	201.60
201110	Borough of Poole - grounds maintenance September & fertiliser app. in June	1699.20

dd 23.10.18	BT - quarterly rental & phone charges	465.74
dd 24.10.18	British Gas -monthly office electricity	74.16
dd 19.10.18	S Electric - streetlight energy September	47.05
dd 19.10.18	S Electric - cemetery electricity	17.92
dd 01.11.18	PWLB - quarterly loan repayment	5141.90
dd 01.11.18	EDDC - cemetery rates	235.00
dd 01.11.18	EDDC - office rates	360.00
dd 08.11.18	Siemens - quarterly copier lease rental	330.00
dd 15.10.18	UK Fuels - fuel	102.35
dd 29.10.18	Vodafone - sim card rental g'staff bldg.	9.84
card 03.10.18	Post Office - stamps	13.40
card 01.10.18	Easy Gate - rubber stops	24.48
	TOTAL	13644.19

VILLAGE HALL ITEMS		
201111	White & Sons - tarmacadam drive and car park	23760.00
dd 15.10.18	Dual Energy - electricity usage September	124.10
dd 20.10.18	BT - payphone line rental & calls	68.51
card 05.10.18	Disc. Cleaning Supplies - litter picker	11.99
card 06.09.18	Reach Publishing - advert for cleaner	76.00
	TOTAL	24040.60

Nem Con

18/209 Bank Reconciliation

The following bank reconciliation was approved:

Bank reconciliation 30.09.18		
Nat West current		23742.66
Scot Widows Business Deposit		500.79
Petty Cash		2.18
Cooperative current	68858.92	
less unrec. payments	19388.51	49470.41
Cooperative dep. a/c		2.84
Coop Charge Card		-300.18
Public Sector Deposit Fund		227795.18
Total		301213.88

Nem Con

18/210 Consideration of late grant application from Phelipps Charity for 2017-18

Cllr Jefferies proposed that the Parish Council award a grant of £250 but that the charity should be questioned about its intentions regarding its reserves which are not currently invested to earn interest. Cllr A Holland seconded the motion. All were in favour.

Nem Con

18/211 To agree Christmas Eve closure

It was agreed that all Parish Council and Village Hall staff should be given the day off on Christmas Eve in addition to their annual leave entitlement.

Nem Con

18/212 Update on Christmas Tree project

The Clerk updated members on the progress of the upgrade of the electric pillar at Windgreen roundabout. The Carnival Committee had requested a quote from another contractor which had not been forthcoming and so the original quote has now been accepted. She has also applied for the electrical connection and has stressed to both providers that this is a community project which it is hoped can commence in time for Christmas 2018. This may not however be possible. She is keeping the Carnival Committee updated.

Cllr Perry questioned the high costs involved and also said there is a concrete socket already in place. The Chairman offered to ask David Mills from the Carnival Committee to contact him.

18/213 Purchase of civic pendants

It was agreed to obtain a quotation for a modest chain for the escort of the Parish Council Chairman which could then be passed on to future escorts.

Nem Con

18/214 DAPTC AGM Motions to consider

It was agreed that the Council's representatives should decide whether or not to support each AGM motion after hearing the debate.

Nem Con

18/215 Verbal Reports from County & District Councillors and other organisations

- a) The County Councillor had nothing to report other than to say that work on the new unitary council is continuing.
- b) The District Councillor reported as follows: -
 - (i) The Good Neighbours scheme launch will take place on 3 November at St Nicholas Church during the 5th anniversary celebrations of the Corfe Mullen food bank.
- c) DAPTC – Eastern Area Committee

Cllr Waterman reported that at the recent meeting no further detail on local government reorganisation had been forthcoming, which was disappointing.
- d) The Clerk reported on matters received regarding the new unitary.
 - (i) The Shadow Executive Committee has agreed on the re-charging of parish and town councils for the 2019 elections and any subsequent by-elections. Shared costs for a combined election will be split 50/50 but full cost of elements specifically relating to the parish election will be recharged to the parish or town council. A schedule of costs for non-combined elections has been provided.
 - (ii) All existing Local Plans will be taken forward but by 2024 a Local Plan for the new unitary must be in place.

18/216 Items of Information and Matters for Forthcoming Agendas

- a) The Chairman drew members' attention to comments made by Cllr Parkin at the recent Finance & Administration Committee regarding grounds staff performance. These comments were inappropriate and contrary to the Council's member/employee protocol and he reminded councillors of the training they had undertaken in 2017. He apologised for not calling Cllr Parkin to order, as did Cllr Honeyman, who had been chairing the meeting. Any member unclear of correct procedures should contact the Clerk for clarification.

Cllr Parkin had also questioned the level of grounds staff resources at the Parish Council, and had said that Wimborne has a smaller team. The Clerk had sought information on this and the Chairman asked the Clerk to include this information in the minutes, together with details of the range of work undertaken by the Parish Council grounds staff. This is included as Appendix 1 to these minutes.

- b) Cllr Jefferies reported on the recent drop in sessions organised by Suez regarding their proposed planning application. She said that residents living near to the tip are outraged. The planning application is supposed to be in by the end of October and DCC are keen to determine the application by the end of March 2019.

Cllr A Holland added that she had spoken to the Suez representatives who were more than happy to come to a meeting to discuss the application. It was suggested that they be invited to the Planning meeting at which the application is discussed.

- c) Cllr Jefferies reported that the site of Roman remains east of Roman Road is being considered for designation as an Ancient Monument.
- d) Cllr Jefferies reported that the horseriders' petition to reduce the speed limit on Blandford Road north will be presented on 6 November. She asked whether the Parish Council would consider funding the installation signs at the entrance to Corfe Mullen asking drivers to be careful and that they may encounter horses on the road. It was agreed to take this to a future Full Council meeting if a reduced speed limit was agreed.

Nem Con

- e) Cllr Dix reported that she had been approached by residents about providing a bus shelter opposite the Welcome Parade on Wareham Road. The Clerk was asked to investigate if the stop is suitable for a shelter and include the request on a future agenda.
- f) The Clerk reported that a further £1457.76 of CIL funds has been received.
- g) The Clerk reported that agreement in principle had been received from the County Council to renew the Henbury play area licence and to amend it to reflect the real situation that it is a public park for seven days a week although when it is used by the school it is locked temporarily.
- h) Cllr Harrison reported that he had received a request from Keep Corfe Mullen Green asking the Parish Council fund the seeking of a legal opinion regarding any negligence incurred by the District Council when the core strategy had been prepared in relation to not heeding the advice of consultants.

The Clerk had sought advice and this is not something that the Parish Council can fund. Keep Corfe Mullen Green has been informed.

- i) Cllr Waterman outlined the information given at the recent SSE workshop that he had attended together with Cllrs A Holland, P Holland and Stennett. This included details of telephone number 105 which can be used to seek information when a power cut occurs. It was agreed to ask Corfe Mullen Link to add this to their useful number list and to feature it in a future edition of Corfe Mullen News.
- j) The Clerk reported that the District Council aims to inform parishes of their council tax bases by 22 December 2018. However due to uncertainty regarding Council tax harmonisation this might be delayed which could impact on the Parish Council's budget setting timetable.

- k) Cllr Harrison reported that as a result of the recent boundary review in respect of the new unitary authority it has been recommended that Corfe Mullen will be a two seat ward.
- l) Cllr Harrison reminded members that Remembrance Sunday is on 9 November and it is the 100th anniversary this year. He asked that as many members as possible try to attend.

18/217 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 27 November 2018 at 7.45pm (*time subject to change*).

The meeting closed at 8.45pm

Parish Council ground staff resourcing

The Parish Council employs 3.14 full time equivalent grounds staff. They look after:

44 acre recreation ground (though the large areas of grass and some hedging is cut by our contractor) – (up to 8 pitches at any one time, cricket pitch, meadow, orchard, etc.)

11 acres open space (small area of grass cut by contractor)

Twice-weekly (at least) litter picks and litter bin emptying

Thrice-weekly dog bin emptying at the recreation ground

3 play areas – twice-weekly inspections, monthly and three-monthly more in depth inspections

1 MUGA – inspections as above

1 wheel park – inspections as above

2 public toilets

Village hall car park, grass and boundary hedging

Old cemetery

New cemetery

Communal areas of allotments and boundary hedging

2 roundabouts

Chapel

Ground staff building (cleaning and maintenance)

Plant and machinery and vehicle in-house maintenance

Gutters at office, and other minor office maintenance/diy

Liaison with contractors (Head Groundsman)

Purchasing and picking up supplies and sometimes machinery

Reviewing and preparing risk assessments

Inspections paperwork

Planning of weekly work

Meetings with the Clerk (Head Groundsman)

Wimborne employs more grounds staff - 3.67 full time equivalent (including for the cemetery) and look after:

Cemetery

Redcotts Rec, which has 2 pitches, Petanque pitch, Bowling green, Play area, skate facility.

Leigh Park playing field (2 rugby pitches) and two play areas there.

Occasional odd jobs around the Town

No doubt they also do work planning, meetings, machinery maintenance or contractor liaison, inspections and associated paperwork.