

Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 27th November 2018 commencing at 7:30pm

Present: Cllr Harrison - Chairman

Cllrs	Alexander (late)	P Holland	Mattocks	Waterman
	Dix	Honeyman	Perry	
	A Holland	Jefferies	Stennett	

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

18/242 Apologies for Absence

Apologies were received from Cllrs Everett and Parkin.

18/243 Declarations of Interest

There were no declarations of interest.

18/244 Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 23rd October 2018 were approved.

Nem Con.

18/245 Committee Minutes

Minutes of the following committees were noted:

- | | | |
|----|--------------------|---------------------------------|
| a) | Planning | 9 th October 2018 |
| b) | Planning | 23 rd October 2018 |
| c) | Community Services | 11 th September 2018 |

18/246 Accounts for payment

The following accounts were authorised for payment:

PARISH COUNCIL ITEMS		
201129	R Evetts - office window clean	9.00
201130	Easy-Gate - rubber stops for play areas	34.08
201131	Naked Cross Nurseries - heathers and ericaceous soil	108.84
201132	Redlynch - aerial runway parts and servicing	927.60
201133	Logik - quarterly copy charges	50.11

201134	CMPC - transfer of funds to NatWest account	30000.00
201135	Excalibur Stone - cleaning of war memorial	480.00
201136	Borough of Poole - grounds maintenance October	1045.20
201137	Blacktop Repairs - tarmac repairs at recreation ground	888.00
201138	SLCC - annual membership for Clerk	273.00
dd 20.11.18	DCC - recreation waste collections October	166.50
dd 20.11.18	DCC - recycling collections October	12.40
dd 19.11.18	UK Fuels - fuel	80.51
dd 01.12.18	EDDC - office rates	360.00
dd 01.12.18	EDDC - cemetery rates	235.00
dd 29.11.18	Vodafone - sim card rental g'staff bldg.	9.84
dd 29.11.18	British Gas - office electricity	140.23
card 14.11.18	Post Office - stamps	58.00
card 25.10.18	Microsoft Office - annual renewal	79.99
card 24.10.18	Amazon - window envelopes	19.19
	TOTAL	34977.49

VILLAGE HALL ITEMS		
201139	Sportshall Markings - line marking out for car park including hatching and disabled	540.00
dd 22.11.18	Gazprom - gas usage October	128.86
dd 24.10.18	TalkTalk - broadband	46.48
dd 05.11.18	Gazprom - gas usage September	45.43
card 14.11.18	Post Office - stamps	29.00
	TOTAL	789.77

Nem Con

18/244 Bank Reconciliation

The following bank reconciliation was approved:

Nat West current		15874.43
Scot Widows Business Deposit		500.80
Petty Cash		2.18
Cooperative current	152424.75	
less unrec. payments	32444.74	119980.01
Cooperative dep. a/c		2.84
Coop Charge Card		-126.59
Public Sector Deposit Fund		307913.32
Total		444146.99

Nem Con

18/247 Quotations for Chairman's Escort pendant

As requested, a quotation was received from a specialist supplier and this was circulated prior to the meeting.

Members agreed that a simpler less expensive option should be explored, the Clerk will investigate and report back.

Nem Con

18/248 Traffic Calming Signs for Blandford Road

Following the presentation of a petition to DCC, its petitions panel agreed in principle to reduce the speed limit to 40 mph

As DCC indicated there could be a delay in implementing the new speed limit, it was suggested that the Parish Council could consider putting in an interim measure of mock gates and signs requesting motorist drive carefully. This would be done under the agency agreement between the Parish Council and DCC and would be funded by the Parish Council. The Clerk will liaise with DCC and obtain quotations.

Nem Con

18/249 Data Audit questionnaire

Subject to some minor amendments which the Clerk will action, the questionnaire was agreed. It will be reviewed annually.

Nem Con

18/250 Adoption of Policy and Procedural documents:

Subject to some minor amendments it was agreed that the following policies should be adopted, with reviews taking place annually: -

- a) Data Protection Policy;
- b) Data Breach Policy;
- c) Subject Access Request Procedure
- d) GDPR Privacy Notice
- e) Retention Policy

It was also agreed that where records are kept longer than the minimum retention period a reason should be recorded.

Nem Con

18/251 Review of Democracy Pack provided by DAPTC and how to encourage people to stand

The pack was reviewed, and it was agreed that the following would be arranged to encourage residents to stand for Parish Council in next year's election: -

- a) The Parish Council newsletter will provide as much information as possible about the elections and what to do if you are interested in becoming a Parish Councillor.
- b) Information will also be made available on the Parish Council website.
- c) Residents will be encouraged to use all 14 of their votes when completing their ballot paper.
- d) A pre-election awareness open morning will be arranged for late January/early February 2019.
- e) The above would be advertised in the Corfe Mullen Link and Stour Valley News.
- f) The Clerk will ask if the existing advertisement in the Corfe Mullen Link can have a paragraph added, for three editions in the period leading up to the elections, asking anyone who may be interested in becoming a parish councillor to contact the Parish Council office for more information.
- g) Existing and prospective councillors will be asked to provide a short personal profile which can be displayed alongside photographs in the Parish office and noticeboards.
- h) Some existing councillors offered to help prospective councillors with any questions/queries they may have.

In addition to the above the Clerk will arrange an introductory meeting for all Councillors shortly after the elections. She will also investigate setting up a local new Councillor training session for the new Parish Council, possible on a joint basis with other East Dorset Parishes.

Nem Con

18/252 Verbal Reports from County & District Councillors and other organisations

- a) The County Councillor reported as follows: -
 - (i) *Asset Transfer* – A recommendation has been made by the Shadow Executive that no transfers should proceed if the asset in question is valued at over 100K. It is anticipated that the value of the request relating to Corfe Mullen does not exceed this.
 - (ii) *Junction of Sleight Lane and Blandford Road* - Following a recent accident at this junction, Cllr Jefferies has been contacted by a resident of Sleight Lane suggesting that Sleight Lane could be made one-way with cars entering only at this junction and exiting onto Pardys Hill, however this was thought to be problematic. Members were asked to give this problem some consideration and contact her if they have any ideas on how best to solve the problem without impacting a different location.
- b) The District Councillor reported as follows: -
 - (i) *Community Awards* – Information regarding this is available through the Chairman or Parish office.

- (ii) *EDDC Chairman's Charity Gala Dinner* - This will take place on 2nd March 2019 and information is available through the Chairman.
- (iii) *Verwood/Ringwood Household Amenity Centre* - This amenity centre is in Hampshire, and there may be a risk that residents of Verwood will be charged for access. This would impact on facilities at Brook Road, in Wimborne.
- (iv) *Remembrance Wreath* - The District Councillor laid a wreath of remembrance in Auschwitz recently on behalf of EDDC.

b) Chairman's Engagements

- (i) *Remembrance Parade* - The Chairman thanked his fellow councillors for attending and it was noted that there were many people of all ages at this year's parade and service.
- (ii) *Colehill Chairman's Reception* – The Chairman recently attended this event.
- (iii) *East Dorset Scouts Awards Ceremony* – The Chairman attended a ceremony where scouts received Bronze and Silver County Scout awards.

c) DAPTC – Towns and Larger Parishes Group

Cllr P Holland supplied the following report on the recent DAPTC Annual General Meeting: -

- (i) John Parker was elected President, David Jenkins having completed 5 years was elected Vice President.
- (ii) It was stated that two of the three DAPTC employees were ill.
- (iii) All the motions put to the meeting, bus subsidies, planning applications involvement, adult and social care funding, 5% business rates to T&PCs, copy of parish register, and reasons for tree felling, were mostly fully supported and passed. There would appear to be some differences in the policies of district councils across the county.
- (iv) Due to the one-year delay in the re-organisation decision, essential changes have been prioritised for completion by 1 April 2019, including TUPE.
- (v) It is planned for Council Tax to be harmonised by 1 April 2019.
- (vi) There is frustration that there has been no involvement of town and parish councils in the set up of the new council.
- (vii) The new authority is to organise planning into three areas, east, west and a v shaped area in the centre.
- (viii) It was reported that Dorset with a population more than 800,000, has 86 GP practices with 608 GPs, some of whom are part time. It is planned for single GP practices to merge into group practices.

d) DAPTC – Eastern Area Committee

There has been no meeting recently, but Cllr Waterman advised that he would be attending a briefing on the progress of local government reorganisation on 10th December and will report back to Full Council at the next meeting.

- f) Beacon Hill Liaison Committee- Following the recent submission of the Suez Planning application to extend operations at the site for 10 years, the application will be received for consideration in due course. Cllr Jefferies will be away for a 5-week period after the new year, but Cllr Dix will report back to members if necessary, during that time.

18/253 Items of Information and Matters for Forthcoming Agendas

- a) It was queried whether, following the transfer to new unitary council, Dorset residents will still be able to access the Nuffield Household Amenity Site.
- b) The additional expenditure of £1206+ VAT the Clerk had authorised in relation to stronger gates for the cemetery compound was ratified.

Nem Con

- c) Cllr Dix reported that she had recently attended the Allotment Association AGM, where 35 people were present. She asked for clarification on the allotments relocation which was provided.
- d) The Chairman asked members to note that the next Chairman's reception will take place on 1st March 2019 and that next year's Annual Parish Meeting will be on 6th March to avoid the election period.

18/254 Date and time of next meeting

The date and time of the next meeting was confirmed as Tuesday 11th December 2018 at 7.45pm (*time subject to change*).

The meeting closed at 9.00 pm.