

**Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 22 January 2019 commencing at 7:45pm**

**Present:** Cllr Harrison - Chairman

Cllrs	Alexander	Everett	Mattocks	Waterman
	Anderson	P Holland	Parkin	
	Dix	Honeyman	Stennett	

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

**PUBLIC DISCUSSION PERIOD**

**There were two members of the public present.**

**18/311 Apologies for Absence**

Apologies for absence were received from Cllrs A. Holland and Jefferies.

**18/312 Declarations of Interest**

Cllr Dix declared an interest in item 18/319 as she is an allotment tenant.

**18/313 Minutes of Previous Meeting**

The minutes of the Parish Council meeting held on 8 January 2019 were approved.

*Nem Con.*

**18/314 Committee Minutes**

Minutes of the following committees were noted:

- |    |                          |                  |
|----|--------------------------|------------------|
| a) | Finance & Administration | 9 October 2018   |
| b) | Planning                 | 11 December 2018 |

**18/315 Review of Grant Decisions**

An error in the total of grants recommended was discovered after the meeting on 8 January, meaning that the total grants awarded was £5650, £150 over the budget for the year.

Cllr Parkin proposed that the budget is increased by £150 to £5650 for both 2018-19 and 2019-20, this was seconded by Cllr Alexander.

Vote: Unanimous

**18/316 Review of Budget Decisions**

One of the items for decision at the Finance & Administration Committee on 8<sup>th</sup> January 2019 was to increase the budget for the refurbishment of Henbury Play Area to £35000, however the committee was unsure if this had already been agreed, which it had not.

Cllr P Holland proposed that that the budget for the refurbishments be reset at £35000, this was seconded by Cllr Honeyman.

Voting: Unanimous

### 18/317 Accounts for payment

Subject to an amendment as a credit had been received from PPLPRS, the following accounts were authorised for payment:

<b>PARISH COUNCIL ITEMS</b>		
201167	Vision ICT - annual email account hosting for councillors	302.40
201168	K9 - annual keyholding and December security	1044.00
201169	Institute of Groundsmanship - J Case & Case annual membership	96.00
201170	Wellers Hedleys - professional fees for new nursery licence	480.00
201171	R Evetts - office window clean	9.00
201172	Fletchamoore - new compound gates at rec	1446.00
201173	M B Wilkes - topsoil for cemetery	29.16
dd 25.01.19	DWP - waste & recycling collections December	178.90
dd 21.01.19	UK Fuels - fuel	90.02
dd 20.01.19	S Electric - streetlight energy	49.82
dd 24.01.19	British Gas - office electricity usage December	194.34
dd 31.01.19	Vodafone - sim card rental g'staff building	9.84
card 02.01.19	Post Office - stamps	2.02
	<b>TOTAL</b>	<b>3931.50</b>

<b>VILLAGE HALL ITEMS</b>		
201175	ESPO - toilet cleaner	16.57
201176	PPLPRS (annual Music Royalties)	962.17
dd 20.01.19	BT - line rental Jan - Apr	59.97
dd 16.01.19	Dual Energy - December usage	251.03
dd 12.01.19	Gazprom - December usage	209.88
card 29.12.18	Amazon - rubber gloves	12.22
card 03.01.19	Amazon - new padlocks for bins	43.98
card 27.12.18	Dependable Trading - light bulbs	20.94
	<b>TOTAL</b>	<b>1576.76</b>

*Nem Con.*

**18/318 Bank Reconciliation**

The following bank reconciliation was approved:

Nat West current	30013.70
Scot Widows Business Deposit	500.80
Petty Cash	4.18
Cooperative current	
less unrec. payments	46315.17
Cooperative dep. a/c	2.84
Coop Charge Card	-149.02
Public Sector Deposit Fund	308255.18
<b>Total</b>	<b>384942.85</b>

*Nem Con.*

**18/319 Update on the relocation of the allotments**

1. Tenants are in process of clearing site, but either may not clear all items or there may be items they inherited which they will not remove. The Clerk, Assistant Clerk and Head Groundsman will survey the site shortly to ascertain whether any clearance by the council is required.
2. The water troughs can remain on site so they can be used on the new site.
3. The water supply contract at the allotments will be terminated.
4. A timetable for the construction of the new site is awaited.
5. Under the agricultural tenancy with Canford Estates, compensation may be payable to the Council under the notice to quit but is limited under the legislation.
6. A list of permanent plants is being collated to put forward to Savills.
7. In readiness for the new site the Council will have to consider rent levels, and whether to waive rent for an initial period whilst the plots are being improved by tenants. The Council could also consider providing manure for the first season to assist with this process.
8. It is also suggested that the Council takes the opportunity of moving to a new site to review its allotment tenancy agreement to ensure that it is fully up to date with best practice.
9. The Council will also have to decide on an inspection regime for the new site, and the Clerk suggests that inspections should be delayed for the first year whilst plots are being established.
10. The Clerk has raised the question of the S106 agreement failing to ensure a continuous provision of allotments in the parish with the Planning Department and await their response. It should, however, be noted that the

allotments are non-statutory, and the Council could have been given notice at any time and faced with having to find alternative land itself.

11. The new site will be leased to the Council from Harry J Palmer Holdings Ltd and the Council's solicitor has raised initial queries on the draft.

12. A Non-material amendment to the outline planning application for the development site has been submitted to request permission for the development to be phased (first phase allotments and adjacent field, second phase the far field).

The update was noted.

### 18/320 Christmas Tree Electricity

Following the last meeting the Clerk was asked to check with the electricity network company whether existing cabling could be used, and to also ask if there was any funding available.

It has now been confirmed that existing cabling cannot be used they are non-standard, and the quotation allows for connection to the nearest suitable mains cable.

The only grants programme run by SSE is their Communities Fund which only runs in certain locations of Scotland and England, and Dorset is not one of these.

Cllr Parkin proposed that the original quotation for connection of (£2847.76 + VAT) should be accepted. This was seconded by Cllr Honeyman

*Voting: unanimous*

### 18/321 Correspondence Received

<b>DAPTC</b>	Details of annual conference. <b>It was agreed that the Clerk and Cllr Waterman will attend.</b> <i>Nem Con.</i>
<b>DAPTC</b>	Nominations invited for Royal Garden Party. <b>It was agreed that Cllr Harrison should be nominated.</b> <i>Nem Con.</i>
<b>Resident</b>	Request: a) put gate on to Public Right of Way at the recreation ground. <b>It was agreed that this application should be re-directed to Dorset County Council as the landowner. If agreed the Parish Council will allow an area the width of the site only to be cleared on the recreation ground side.</b>  <i>Nem Con.</i>

	<p>b) reconsideration of decision not to cut back wild area at rear of the property. <b>Cllr Honeyman proposed that the original decision to retain this as a wildlife area should remain, this was seconded by Cllr Mattocks.</b> <b>Vote: 9 in favour 2 abstentions</b></p> <p>The Clerk will notify the resident of the Parish Council's decision.</p>
<b>Dog Warden service</b>	<p>Survey on ongoing provision. <b>It was agreed to object strongly to the potential withdrawal of this service in line with the Clerks suggested replies were agreed.</b></p> <p><i>Nem Con.</i></p>
<b>Scouts Association</b>	<p>Request for permission to hire out to a baby ballet session (not strictly allowed under the lease). <b>It was agreed that this could be allowed, but that the Clerk should seek advice from the Solicitor as how it can be done and to ask if there are any implications.</b></p> <p><i>Nem Con.</i></p>
	<p>The Scout Association requested to extend the Sunday morning fund-raising breakfast event until the end of March. <b>This was agreed.</b></p> <p><i>Nem Con.</i></p>

### 18/322 Verbal Reports from County & District Councillors and other organisations

#### a) Chairman's engagements

The Chairman advised that invitations to the Chairman's Reception have been sent out. A local dance group will provide some of the entertainment and he asked for other suggestions. The Clerk had suggested a talk on the village's history and Cllr Parkin suggested a talk on the Roman Camp by Lake Gates.

The Chairman is also discussing with Rev Burgess the possibility of a Civil Service and this has been provisionally booked for April.

#### b) The District Councillor reported as follows: -

- (i) The Shadow Council will meet on Thursday 24<sup>th</sup> January and an update will be provided at the next Full Council meeting.
- (ii) A defibrillator training session will take place on Saturday 4<sup>th</sup> May at 10am at the Recreation Ground.
- (iii) There has been a delay in respect of the Asset Transfer of the Towers Way area whilst details of right of way are resolved.

- (iv) A Community Safety Awareness and Wellbeing event will take place on 23rd March 2019.
  - (v) He still has his Ward budget to allocate and asked members to let him know of any suggestions. He has already identified that litter picking hoops could be purchased for the monthly litter pick team. This will be done through the Parish Council.
  - (vi) He has been invited to a Holocaust Memorial Event being held at Wimborne Minster on Saturday 26<sup>th</sup> January.
- c) DAPTC – Towns and Larger Parishes Group
- Cllr Waterman reported on a recent meeting that took place on Wednesday 16<sup>th</sup> January.
- f) Beacon Hill Liaison Committee
- Cllr Dix reported that following the recent application by SITA there is a strong possibility that the DCC will not consider the application until the summer.
- The next meeting of the Beacon Hill Liaison Committee will be in March.

**18/323 Update from the Enhancements Working Party**

Minutes of the first meeting were circulated, and Cllr Parkin said she would like the whole council to discuss these issues.

The Clerk suggested that an updated Parish Plan could inform the Council as to what enhancements the community wants.

**18/324 Items of Information and Matters for Forthcoming Agendas**

- a) The Clerk reminded members about the open morning on 9<sup>th</sup> February 2019 in the Small Hall at 10am till 12noon. This event is to provide information to any prospective new Councillors and all members were asked to attend, even if they are unable to commit to the full 2 hours.
- b) Following the sudden closure of the Post Office at Badbury View Road, the Clerk has received an email regarding the current position. Post Office Services advised that a temporary post master is being sought, but that it is unlikely that they would be able to use the current premises. The Clerk has replied to suggest that the office at the front of the Village Hall could be used to provide a temporary outreach service.
- c) Cllr Waterman reported that he has now given location details to the Community Highways Officer of ditch issues in the Red/Knoll/Brickyard Lane area.

**18/325 CONFIDENTIAL: Quotations for the installation of air conditioning at the Parish Council offices**

***EXCLUSION OF PRESS AND PUBLIC***

***It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item.***

Quotations were initially considered at December Full Council and the Council asked the Clerk to obtain costs for ongoing maintenance, which she had done, and these were noted.

Cllr Honeyman proposed that the quote from Company A for £2200+ VAT should be accepted, this was seconded by Cllr Harrison: -

Vote: 9 in Favour    1 against    1 abstention

**18/326 Date and time of next meeting**

The date and time of the next meeting was confirmed as Tuesday 26 February 2019 at 7.45pm (*time subject to change*).

The meeting closed at 9.05pm.