

**Minutes of the FULL COUNCIL held at the Village Hall, Corfe Mullen on Tuesday 26<sup>th</sup> March 2019 commencing at 7:15pm**

**Present:** Cllr Harrison - Chairman

|       |           |           |           |          |
|-------|-----------|-----------|-----------|----------|
| Cllrs | Alexander | Everett   | Jefferies | Perry    |
|       | Anderson  | A Holland | Mattocks  | Stennett |
|       | Dix       | P Holland | Parkin    |          |

Officer in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

**PUBLIC DISCUSSION PERIOD**

There were two members of public present. One expressed concern regarding some of the recent council expenditure.

Mr David Peden, Chairman of the Allotment Association asked for an update on the likely completion of the new site and requested that a copy of the draft tenancy agreement be emailed to him.

**18/394 Apologies for Absence**

Apologies for absence were received from Cllrs Honeyman and Waterman.

**18/395 Declarations of Interest**

Cllr Alexander declared an interest in item 18/401 and 18/402 as he is about to become an employee of the Council's grounds maintenance contractor.

**18/396 Minutes of Previous Meeting**

The minutes of the Parish Council meeting held on 26<sup>th</sup> February 2019 were approved.

*Nem Con.*

**18/397 Committee Minutes**

Minutes of the following committees were noted:

- |    |                    |                                |
|----|--------------------|--------------------------------|
| a) | Planning           | 12 <sup>th</sup> February 2019 |
| b) | Planning           | 26 <sup>th</sup> February 2019 |
| c) | Community Services | 12 <sup>th</sup> February 2019 |

**18/398 Accounts for payment**

The following accounts were authorised for payment:

|                   |   |                 |
|-------------------|---|-----------------|
| 201229            | Transfer to NatWest Bank  | 20000.00        |
| 201230            | K9 Security - recreation ground security for February               | 672.00          |
| 201231            | Sorreles Caterers - Chairman's Reception catering                   | 1080.00         |
| 201232            | Arco - new boots for groundstaff                                    | 164.05          |
| 201233            | B & Q - materials   | 212.51          |
| 201234            | Klevaco Ltd. - air conditioning installation                        | 2640.00         |
| 201235            | M B Wilkes - aggregates   | 43.27           |
| 201236            | Dorset Fire & Security - Fire detection and alarm check             | 88.80           |
| 201237            | Rigby Taylor - line marking machine parts                           | 158.06          |
| 201238-<br>201287 | Allotment tenants' compensation                                     | 5500.00         |
| dd 08.02.19       | ICO - annual fee  | 35.00           |
| dd 21.03.19       | S Electric - streetlight energy February                            | 47.05           |
| dd 26.03.19       | British Gas - office electricity 11 Feb - 12 Mar                    | 178.40          |
| dd 01.04.19       | Dorset Council - office rates                                       | 370.50          |
| dd 01.04.19       | Dorset Council - cemetery rates                                     | 243.45          |
| dd 31.03.19       | Vodafone - sim card rental g'staff bldg.                            | 9.84            |
| dd 07.03.19       | Dorset Waste Partnership - waste and recycling collections February | 145.60          |
| card 06.03.19     | Co-op - APM refreshments  | 6.00            |
| card 07.02.19     | Amazon - prime  | 7.99            |
| Bank transfer     | CMVH - water usage for office 24.10.18 to 12.03.19                  | 24.66           |
|                   | <b>TOTAL</b>  | <b>31627.18</b> |

| <b>VILLAGE HALL ITEMS</b> |  |               |
|---------------------------|--|---------------|
| 201288                    | Dawe Roofing - gutter repair                             | 178.80        |
| 201236                    | Dorset Fire & Security - Fire detection and alarm check  | 88.80         |
| 201289                    | Southern Softflow - water softener salt                  | 55.00         |
| Standing<br>Order         | Avalon Software (UK) Ltd. - annual support               | 30.00         |
| dd 17.03.19               | Dual Energy - electricity for February                   | 169.49        |
| dd 14.03.19               | Gazprom - gas usage for February                         | 216.64        |
| card 14.03.19             | Natural Flooring & Tiles Ltd via Amazon - floor cleaner  | 64.98         |
| card 14.03.19             | Kitchener Flooring Ltd via Amazon - floor polish remover | 35.98         |
|                           | <b>TOTAL</b>   | <b>839.69</b> |

*Nem Con*

**18/399 Bank Reconciliation**

The following bank reconciliation was approved:

|                              |          |                  |
|------------------------------|----------|------------------|
| Nat West current             |          | 14288.67         |
| Scot Widows Business Deposit |          | 500.81           |
| Petty Cash                   |          | 4.18             |
| Cooperative current          | 46286.14 |                  |
| less unrec. payments         | 14659.36 | 31626.78         |
| Cooperative dep. a/c         |          | 2.84             |
| Coop Charge Card             |          | -946.91          |
| Public Sector Deposit Fund   |          | 308651.69        |
| <b>Total</b>                 |          | <b>354128.06</b> |

*Nem Con*

**18/400 Calendar of Meetings for the forthcoming year.**

The Calendar of Meetings was approved in principle as a possible delay in local elections would mean that dates would have to be altered.

*Nem Con*

**18/401 Grass cutting of Towers Way Amenity Area**

Once transfer of Towers Way Amenity area to the Parish Council's ownership is completed, it was agreed that the Council's grounds maintenance contractor should be instructed to cut and collect twice at a cost of £127 and then move to cut and leave at a cost of £76 on a fortnightly basis, weather permitting.

*Nem Con*

Cllr Parkin expressed concern about the condition of some of the grass outside the office and the Clerk advised that works to this area are planned for this season.

**18/402 Installation of boulders on the verge outside BH Live**

A quote of £2800 plus VAT has been received from the Parish Council's grounds maintenance contractor for the installation of boulders and verge reinstatement on the verge outside BH Live.

BH Live have been notified about the proposal and pleased to support the plan as they have been experiencing parking issues also.

It was agreed that the Clerk should seek a comparative cost from a local Purbeck stone quarry.

*Nem Con*

The Clerk was also asked to write to Renaissance Dance School to remind them to adhere to the agreed transport strategy for the site.

**18/403 Installation of bollards at Towers Way**

The cost of supply and installation of rebound type bollards at a cost of £4766 plus VAT was agreed.

*Nem Con*

**18/404 Verbal Reports from County & District Councillors and other organisations**

a) Chairman's engagements: -

(i) The Chairman's Reception, Annual Parish Meeting and Civic Day have all recently taken place and the Chairman has received positive feedback from some of those who attended.

(ii) Some concern has been expressed about the cost of hosting the Chairman's Reception and members were reminded that the budget for this had been debated and agreed, however the new Chairman would decide whether he or she wished to continue with the reception and/or Civic Day.

b) The County Councillor reported as follows: -

DAPTC feels that there has been insufficient engagement with Town and Parish Councils. An amendment has been proposed to the new Council's constitution to ensure better engagement in the future.

c) District Councillor Paul Harrison reported as follows: -

(i) Following a recent meeting with a representative from Morebus, he has received reassurance that there are no plans to reduce Corfe Mullen bus services.

(ii) The final Full Council meeting of District Council has taken place.

d) DAPTC

The Clerk and Cllr Waterman had attended the DAPTC Annual Conference today and will provide a written report and the next Full Council meeting.

f) CMSA

Following a recent meeting, Cllr Harrison provided a brief update for members.

**18/405 Items of Information and Matters for Forthcoming Agendas**

- a) *Early Grant Application* - A request has been received from Sting in The Tale to consider an early application for grant funding to assist with an event planned for this summer. This was agreed.  
*Nem Con*
- b) *Appointment of new part-time assistant groundsman* - Following interviews a new groundsman has been appointed who will be in post before Easter.
- c) *Small Fires at Recreation Ground* – The PCSO has reported that there have been a few instances of small fires being lit at the Recreation Ground.
- d) *Dog Warden* – The Clerk has been advised that due to the existing Warden transferring to another authority there may be some delay in obtaining legal powers to operate and therefore there may be a period after 1<sup>st</sup> April when there will be no service on Parish Council sites.
- e) *Asset Transfer to Land at Towers Way* – The relevant documents have now been received from the Solicitor and will be signed after the meeting.
- f) *Allotments* – Cllr Parkin asked if the allotment holders wanted individual sheds. A communal shed is being provided initially.
- g) *Dog Fouling Sign at Rectory Avenue* – It was reported that this was very faded, and the information was out of date. The Clerk will report this to the dog warden.
- h) *Bus Shelter by Corfe View Road* – This is still being looked at by the Highways Department and bus company.
- i) *Roundabout at Lake Gates* – Wimborne Show Ground signage has become a distraction to drivers which could compromise safety. The Clerk will report this.
- j) *Chairman's Reception Budget* – Cllr Harrison advised that he would personally be reimbursing the slight overspend of £31.09.

**18/406 CONFIDENTIAL: Quotation for Councillor training and consultancy**

**EXCLUSION OF PRESS AND PUBLIC**

**It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item.**

The quotation was considered.

Cllr Parkin proposed that a decision should be made by the new Parish Council following elections. This was seconded by Cllr Perry: -

Vote: 9 votes in Favour 3 abstentions

The Clerk reminded all present that training for both existing and new councillors will take place on Saturday 6<sup>th</sup> July.

*Cllr Perry made his apologies at this point and left the meeting.*

**18/407 CONFIDENTIAL: Quotations for various works at recreation ground**

**EXCLUSION OF PRESS AND PUBLIC**

**It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item.**

1) *Three seats for Wheel Park –*

Members agreed with the Clerk's recommendation of purchasing 3 seats of the type recently used at a cost of £1180.98 plus VAT.

*Nem Con*

2) *Concrete Pads for the above seats-*

Two quotations were received. However, it was also discussed whether this could be done in house.

Cllr Parkin proposed that the grounds staff be asked to construct the concrete pads, the was seconded by Cllr Jefferies: -

Vote: 8 votes in favour 3 abstentions

3) *Installation of Concrete Pathway around grounds staff building –*

It was agreed that this item should be deferred until a third quote is received from a contact of Cllr Parkin.

*Nem Con*

4) *Extension of fencing by grounds staff building to replace old cricket practice net fencing –*

Members agreed with the Clerk's recommendation of accepting the quote of £768 from D Trim.

*Nem Con*

5) *Repairs and painting of the play equipment at the recreation ground –*

Members agreed with the Clerk's recommendation of accepting the quote of £3730 plus VAT from Town & Country Landscapes.

*Nem Con*

6) *Repair and Redecoration of Chapel Tower –*

Members agreed with the Clerk's recommendation of accepting the quote of £3586 plus VAT from Town & Country Landscapes

*Nem Con*

**18/408 CONFIDENTIAL: Quotations for the triennial tree condition survey**

**EXCLUSION OF PRESS AND PUBLIC**

**It was resolved that: by reason of the confidential nature of the business to be transacted the press and public be excluded during consideration of the following item**

Cllr Parkin reported that Cllr Perry had recently witnessed employees of Christchurch & East Dorset District Council doing a report on the condition of all the trees within the Parish. It was thought unlikely that another council would pay for condition surveys of other public and private trees, however the Clerk was asked to investigate.

It was agreed that should be above survey not be relevant the quotation of £995 plus VAT should be accepted.

*Nem Con*

**18/409 Date and time of next meeting**

The date and time of the next meeting was confirmed as Tuesday 23<sup>rd</sup> April 2019 at 7.45pm (*time subject to change*).

**Any delays in Parish Council elections will be notified.**

The meeting closed at 8.45pm.