

**Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 11<sup>th</sup> June 2019 commencing at 7:45pm**

**Present:** - Chairman – Cllr Jefferies

Cllrs	Barron	P Holland	Jefferies	Mattocks
	Craven	Honeyman	Lortie	Sowry-House

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

Also in attendance: Cllrs A Holland and Howard.

Outgoing Chairman Cllr A. Holland took the chair for Public Discussion Period and the election of Chairman.

**PUBLIC DISCUSSION PERIOD**

There were 4 members of the public present.

David Peden, Chairman of Corfe Mullen Allotment Association spoke to request that the new allotment plots be made available without delay so that planting could take place. The Clerk advised members that she had explained to Mr Peden in email correspondence that the site had not yet been handed over to the Council. There are a number of snagging items outstanding. Preparatory administrative work is being undertaken in advance of the handover of the site so that the plots can be let as soon as is practical.

A horse rider who uses Rushall Lane and other lanes explained the dangers presented by cars driving too fast in the area, some incidents have resulted in near misses, and asked for the Council to press for traffic calming measures to be put in place.

**19/68 Election of Chairman for Municipal Year 2019-20**

Cllr Jefferies was nominated by Cllr Craven and seconded by Cllr Mattocks. As there were no other nominations Cllr Jefferies was duly elected Chairman and took the chair at this point.

*Nem Con*

**19/69 Election of Vice-Chairman for the Municipal Year 2019-20**

Cllr Craven was nominated by Cllr Lortie and seconded by Cllr Sowry-House. As there were no other nominations Cllr Craven was duly elected Vice-Chairman

*Nem Con*

**19/70 Apologies for Absence**

There were no apologies for absence.

**19/71 Declarations of Interest**

There were no declarations of interest.

**19/72 Minutes**

The minutes of the meeting held on 12<sup>th</sup> March 2019 were approved.

*Nem Con.*

**19/73 Accounts for payment**

The following accounts were agreed for payment:

<b>PARISH COUNCIL ITEMS</b>		
201331	R Evetts - office window clean	9.00
201332	Buzz Networks - new office 'phones	257.94
201333	K9 Security - recreation ground security for May	792.00
201334	ESPO - office supplies	4.44
201335	DCPF - Superannuation Month 3	3053.87
201336	HMRC - PAYE/NIC Month 3	2069.90
201337	Town & Country Landscapes - recreation play area repairs & repainting & pavilion railing repainting	4656.00
autopay	Month 3	8589.40
dd 25.06.19	Chubb - fire extinguisher rental g'staff bldg. June	17.42
dd 03.06.19	UK Fuels - fuel	112.89
card 29.05.19	Co-op - new kettle for office	21.00
card 31.05.19	Mark Harrod - goal post markers	18.00
card 22.05.19	Wedges for goalposts	43.13
	<b>TOTAL</b>	<b>19644.99</b>

<b>VILLAGE HALL ITEMS</b>		
201334	ESPO - cleaning supplies	26.56
card 30.05.19	SG-S - curtain track accessories	55.32
card 03.06.19	SG-S - curtain track brackets	19.62
	<b>TOTAL</b>	<b>101.50</b>

*Nem Con*

**19/74 Rural Lanes**

The Chairman gave a summary of the problem with the safety of horse riders, cyclists and pedestrians in several rural lanes in the parish and outlined previous Parish Council efforts to persuade the then Dorset County Council to introduce a reduced speed limits, a Quiet Lane designation, or other traffic calming measures.

Members generally agreed that this was a long-standing issue that will only get worse as traffic increases.

A discussion took place on various potential solutions and approaches, and the importance of researching what might be possible and gathering evidence from users.

The following was agreed:

- a) Cllr Barron to obtain the Dorset Council's criteria for petitions;
- b) Councillors to gather evidence from the local community;
- c) The Clerk to research the statutory criteria for speed limits and traffic calming measures;
- d) As a first step, a formal request for a reduction in the speed limit along Rushall Lane be submitted.

*Nem Con*

**19/75 Re-registration of land at BH Live as an asset of community value**

It was agreed to apply for the land at BH Live to be re-listed as an asset of community value.

*Nem Con*

**19/76 Restoration of fingerposts in the parish**

It was agreed in principle to pursue the restoration of finger posts in the parish.

*Nem Con.*

Cllr Mattocks agreed to list all the fingerposts and identify which need restoration. The Clerk was asked to investigate possible sources of funding for this project.

**19/77 Tree Works**

The survey of the condition of trees on Parish Council-managed sites was considered together with the Clerk's recommendations.

It was agreed to seek quotations for the works in accordance with the Clerk's recommendations as follows: -

**Recreation Ground**

All recommended works to be carried out on Parish Council owned trees in all priority sections.

T6 is an off-site tree so a discussion with the house owner will be necessary in order to cut back this tree over the play area.

G1 is an off-site tree and previous efforts to get the tree owner to undertake necessary works have failed. Continue to monitor as recommended.

G3 to be checked on site as to whether it originates in the county field or whether it is a highway tree. If former, works to be undertaken, if latter, to be reported online.

**Council offices**

T1 and 375 are on land leased to the Parish Council by the Co-op. Recommended that these works be left until the laurel hedge is reduced in height in the autumn.

All other works to be carried out in all priority sections.

Community Services tour to look at Village Hall entrance to consider where to replace trees and with what species.

### **Springdale Road POS**

All recommended works to be carried out in all priority sections.

### **Cemetery**

All recommended works to be carried out and in addition crown lifting to be undertaken to oaks in G4 /373 area which overhang on to neighbouring house's garage (this has been done in the past periodically).

*Nem Con*

### **19/78 Henbury Play Area refurbishment**

It was agreed that the tender invitation may now be published on Contracts Finder in accordance with procurement regulations. It was noted that the Council has set aside a budget of £35,000 for these works, however the Clerk was asked to research grant funding opportunities.

*Nem Con*

### **19/79 Annual Tour of Parish Council sites**

Tour dates were agreed as 2<sup>nd</sup> July at 9.30am and 16<sup>th</sup> July at 9.30am. The Clerk will plan itineraries and circulate these.

*Nem Con*

Notes and photographs will be circulated to members following the tour which will be of especial use to those committee members unable to join the tour. Issues arising will be discussed at the next committee meeting.

Items already identified for particular attention are trees outside the Village Hall entrance (see Minute 19/77), Henbury Play Area, Towers Way Amenity Area and recreation ground enhancements.

### **19/80 Items of Information and Matters for Forthcoming Agendas**

- a) Cllr Craven suggested that the Parish Council considers provision of adult gym equipment at the recreation ground. The Chairman said that this had already been identified as a possible future project.
- b) Cllr Craven asked if it would be possible for the perspex to be refurbished on the play equipment at the recreation ground. The Clerk explained that some panels had been replaced and would investigate products that could instead refurbish the panels.

- c) Cllr Craven made some suggestions about the administrative arrangements for the setting up of the new allotment site. The Clerk explained that this had been discussed at length by the Council and arrangements agreed.
- d) Cllr Craven requested that the provision of Parish Council-funded grit bins be revisited at a future meeting. This was agreed.

*Nem Con.*

The Clerk highlighted the fact that any changes would involve a redrafting of the Council's Adverse Weather Plan.

- e) Cllr Craven suggested that as a way of finding out what residents feel would benefit Corfe Mullen, councillors consider conducting street polls. It was agreed that this will be discussed at a future meeting.

*Nem Con.*

Cllr Sowry-House suggested that this could be done with young people in the parish as well as adult residents.

- f) Following a suggestion from Cllr Sowry-House it was agreed that a future meeting of the committee be asked to explore the possibility of the Council becoming a single-use plastic free organisation.

*Nem Con.*

- g) Cllr Lortie requested that dropped kerbs also be added to a future agenda for discussion. This was agreed.

*Nem Con.*

- h) The Clerk reported that she had met with Steve Mepham, Dorset Council's Area Community Highways Team Leader, to look at the locations for the bollards at the Towers Way junction. She had since received an email from him requesting the Parish Council confirms that it wishes to proceed, as the bollards would not prevent cars parking wholly on the road and may also displace the problem elsewhere. It was agreed that Full Council should be asked at its meeting on 25<sup>th</sup> June.

*Nem Con*

#### **19/81 Date and time of the next meeting**

The date and time of the next meeting was confirmed as 13<sup>th</sup> August 2019 at 7:45pm (*time subject to change*).

The meeting closed at 9.30pm.