

Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 13th August 2019 commencing at 7:50pm

Present: - Chairman – Cllr Jefferies

Cllrs	Craven	Honeyman	Mattocks
	P Holland	Lortie	

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

Also in attendance: Cllrs A Holland, Howard and Purvis

PUBLIC DISCUSSION PERIOD

There were no members of the public present.

The Clerk had received a request from a member of public to read out an email during Public Discussion Period from a person who is unable to attend the meeting, however, the Chairman felt that the item should be treated as correspondence and it will be added to the agenda on 10th September 2019, together with replies to the email correspondence from the Clerk.

19/150 Apologies for Absence

Apologies for absence were received from Cllrs Barron and Sowry-House.

19/151 Declarations of Interest

There were no declarations of interest.

19/152 Minutes

The minutes of the meeting held on 11th June 2019 were approved.

Nem Con.

19/153 Accounts for payment

The following accounts were agreed for payment:

PARISH COUNCIL ITEMS		
IB	Sorreles Caterers - councillors' training refreshments	100.80
IB	Longham Garden Machinery - new spring for Stihl	2.32
IB	R Evetts - office window clean	9.00
IB	Chubb - service of fire equipment	58.06
IB	R M Smith - fencing at recreation ground	1008.00
IB	CMVH - room hire staffing sub committee meeting	26.00
IB	SSE - remedial works office	1012.38
IB	Pear Technology - provision of new cemetery map	132.00
IB	Rigby Taylor - line marking paint	504.00
IB	Think Signs - new sign for Springdale	81.91
IB	AJV Computing - callout for IT problem	50.00
IB	Ellis Whittam - 4th year annual contract charge	2760.00
IB	Ellis Whittam - insurance for legal expenses plus admin fee	188.10

IB	K9 - security for July	744.00
IB	HMRC - PAYE/NIC Month 5	2642.75
IB	DCPF - Superannuation Month 5	3247.67
autopay	Month 5	8765.50
dd 16.08.19	Buzz Connect - office monthly 'phone charge	36.25
dd 25.08.19	Chubb - fire extinguisher rental g'staff bldg.	17.42
dd 29.07.19	UK Fuels - fuel	88.43
dd 05.08.19	UK Fuels - fuel	65.16
dd 19.08.19	S Electric - streetlight energy July	51.41
dd 19.08.19	Dorset Waste Partnership - recycling & waste collections July	186.15
card 17.07.19	Amazon - key fobs	2.56
card 06.08.19	Amazon - live streaming equipment	84.35
card 06.08.19	Currys - live streaming equipment	4.99
card 15.07.19	Boots - soltan protection for groundstaff	15.00
	TOTAL	21884.21

VILLAGE HALL ITEMS		
IB	CPS - new HDMI cabling for projector	903.10
IB	Chubb - service of fire equipment & new extinguisher	285.77
IB	PHS - annual dust mats contract	882.00
dd 15.08.19	Dual Energy - July electricity usage	185.91
card 31.07.19	Indeed - caretaker recruitment ad.	2.87
	TOTAL	2259.65

Nem Con

The Clerk advised that salaries are continuing to be paid via autopay as there are still funds in Nat West. However, autopay is being withdrawn at the end of September, therefore from October 2019 salaries will be paid via internet banking and any surplus funds in Nat West will be transferred to the Council's main current account with Co-op Bank.

19/154 Dog Warden Reports

The dog warden's reports on his patrols of Parish Council sites for July was noted.

Cllr Honeyman however did report that in recent weeks there has been a noticeable increase in dog fouling not being picked up at the Recreation Ground. The Clerk will notify the Dog Warden and put an item on the Facebook page and in the next newsletter to remind residents to clear up after their dogs.

The Clerk has also received a complaint regarding an individual who is using the Recreation Ground to clip their dog and leaving hair littering the area and nearby gardens. The Clerk will ask the groundsmen to be vigilant and if they see this taking place ask the person concerned do this elsewhere. Councillors using the Recreation Ground were asked to do the same should they witness it.

19/155 Consideration of actions from the annual committee tour

a) Village Hall/Office

Following the triennial tree works two or three replacement trees will be planted at the front.

The laurel hedge at the front will be reduced as agreed by the previous Council.

Planned future improvements to be progressed as funds allow are as follows:-

1. Demolishing 'old' cleaning cupboard, widening hallway in Small Hall complex to allow wheelchair access. Create one or two toilets to be accessible to replace current narrow cubicles.
2. Old 'bar store' will then be locked as a machine cupboard (contents of old cleaning cupboard to be moved in here. Mops and brooms for Small Hall users will have to be moved into its kitchenette.
3. New curtains/blinds planned for Small Hall.
4. New flooring for lounge and front foyers.
5. New internal doors throughout to give better sound proofing between the two halls.
6. Creation of two disabled/unloading parking bays on front grass.

Nem Con

Towers Way Play Area/MUGA/Amenity Area

b)

The Clerk suggested that the old fence and shrubbery on the western boundary of the amenity area be removed and replaced with fencing (as used in the village hall car park), a suitable hedge could then be planted inside this to give a buffer for houses/flats from footballs. This was agreed in principle subject to consultation with immediate residents and cost.

It was also agreed that residents in the area should be consulted as to what if any enhancements they would like to see provided. Cllr Craven agreed to deliver a door to door mini-survey and will prepare suitable questions in conjunction with the Clerk.

The wider community should also be consulted via Council newsletter, website and Facebook page.

Nem Con

c) Henbury Play Area

Play companies have been invited to tender for the refurbishment and are being encouraged to be creative with their designs to make the most of the awkward site.

Tenders are due by October and it is anticipated that work will commence in January 2020.

d) **Recreation Ground - Toilets**

It was agreed that it would be preferable to provide toilets as an extension of the existing Pavilion building rather than a separate block. The Clerk was asked to write to the Sports Association for their view on this proposal and then seek costings/designs.

Nem Con

e) **Recreation Ground – Play Area**

It was noted that the play tunnel on the junior multi play unit had degraded due to the sunlight, the Clerk has received advice from the usual contractor that it would be very difficult to rectify this and that the best action would be to leave it until the item is replaced, which as it is 16 years old would not be too far in the future.

f) **Recreation Ground – County Field**

Following reports of activity in the pit at the far end of the county field – the Clerk has written to residents living adjacent to see if have any information and to ask them to refrain from entering the area which is vital to wildlife. A temporary notice has also been put in place stating, 'No entry – Wildlife Area'. This will be replaced with a permanent notice in the future.

g) **Recreation Ground – Accessible Track**

This was discussed at length and the comments of a regular wheelchair user, who felt that the existing facilities were adequate, were noted. The project would be very expensive and would involve spending money on land owned by Dorset Council who could take the land back in the future to build a school. It was agreed that this item should be referred to Full Council for discussion. In the meantime, the Clerk will approach Dorset Council to establish if they would allow the track installation on their land.

Nem Con

h) **Community Orchard**

Wendy Dix will attend the next meeting of Community Services on 10th September to discuss problems with the Orchard.

i) **Recreation Ground – High Fence**

This fence has sustained damage in the recent bad weather. A stronger fence would prove very expensive and it was felt that a pulley system would possibly be too much for volunteers to operate. It was therefore agreed that the Clerk should see quotes for a like for like repair.

Nem Con

j) **Cemetery**

The Clerk reported she has sought a quote to repair and refresh lettering on the war memorial. She will also contact the British Legion to ask if it is acceptable to remove the poppy wreaths from the memorial as they do start to look tatty after a few months.

The Head Groundsman, The Clerk and Assistant Clerk will carry out an inspection to establish how to proceed with removing tree seedlings etc from graves in the old cemetery and will where appropriate contact families concerned.

It was agreed that Cllr Lortie should explore the possibility of a WWII display in recognition of next year's planned celebrations of the 75th Anniversary of VE day. The display could be presented at various locations such as the Village Hall, Youth Club and possibly the chapel. Although previously councillors had expressed some reservations about using the chapel, it was thought that this would be an appropriate and respectful use of the facility, as it is the location of both the war memorial and war graves.

A report outlining the project idea will go to the next meeting on 10th September.

Nem Con

19/156 Updates of following matters:

- a) ***Fingerpost Restoration*** – Cllr Mattocks provided photographs of all four of the posts in the village that require restoration. It was agreed that the preference would be to restore the signs to their original state and the Clerk will first make enquiries with the volunteer group which has restored fingerposts elsewhere in Dorset.

Nem Con

- b) ***Bus Stop on Wareham Road by Corfe View Road*** - The Clerk reported that Dorset Council has indicated that it would agree for the Parish Council to provide a new bus shelter and the Clerk was asked to seek a quotation. Consideration could be given to moving the bus stop with the agreement of both Dorset Council and the bus company.

19/157**Updates:**

Standing Orders were suspended so the Cllr Purvis could be included in the following discussions: -

- a) ***Speed Limit request along Rushall Lane*** - Following the last meeting the Clerk was asked to request a 30-mph speed limit be imposed along Rushall Lane. She was advised that due to the small number of recorded collisions a reduction to 40-mph would be more appropriate, but that Dorset Council might consider additional signage and line markings.

- b) **Quiet Lanes and traffic calming measures** - Cllr Purvis provided a comprehensive briefing document which had been circulated prior to the meeting. The issue was discussed at length and it was agreed that traffic calming measures in the Waterloo Valley should be pursued. The Clerk will arrange a meeting between Steve Mephram and Sue Heatherington from Dorset Highways, Cllrs Purvis and Jefferies to discuss the options.

Cllr Purvis was thanked for his work in producing the briefing document.

Nem Con

19/158 Request for an additional pedestrian crossing near Cogdean roundabout

It was felt that this request would probably not meet the criteria required by Dorset Council as there is already a crossing in relatively close proximity.

It was agreed that when the meeting is arranged to discuss traffic calming and speed reduction, the Clerk will ask Steve Mephram his view.

Nem Con

19/159 Request to ask Dorset Council to install more dropped kerbs around the parish

This item was deferred to the next meeting on 10th September.

Nem Con

19/160 Items of Report and Matters for Forthcoming Agendas

Apart from items already identified above, Cllr Honeyman reminded members of the need to discuss Cllr Howard's email regarding the Local Plan Review. The Clerk said this will go to Full Council.

19/161 Date and time of the next meeting

The date and time of the next meeting was confirmed as 10th September 2019 at 7:45pm (*time subject to change*).

The meeting closed at 9.40pm.